



**SHIRE OF EAST PILBARA**

**COUNCIL MINUTES**

**ORDINARY COUNCIL MEETING**

**NOTICE IS HEREBY GIVEN**

that an ORDINARY Meeting of the Council will be held in the Newman Council Chambers 10.30am, Friday 26 April 2024

**Steven Harding**  
**CHIEF EXECUTIVE OFFICER**

**Minutes to be confirmed at the next Ordinary Council Meeting on 24 May 2024.**

These Minutes are hereby certified as a true and correct record by

Presiding Member's Signature \_\_\_\_\_ Date \_\_\_\_\_

## OUR VISION

A cohesive community providing an economic hub for the region linked by vibrant local centres and shared spaces – a place to live and call home

Our towns have survived fluctuations of fortune for more than a century. Resourcefulness and resilience, along with planning, will hold them in good stead throughout the 21st century. The energy of our people will ensure that the heart of the Pilbara will beat on, and will beat strong.

The Shire of East Pilbara is not just about resources - it's also about resourcefulness.

From our Indigenous people to early pastoralists and miners, and through to the present day, people have shown their capacity to not only survive but thrive in the heart of the Pilbara.

## DISCLAIMER


No responsibility whatsoever is implied or accepted by the Shire of East Pilbara for any act, omission or statement or intimation occurring during Council or Committee Meetings. The Shire of East Pilbara disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that person's or legal entity's own risk.

In particular and without derogating any planning application or application of a licence, any statement or intimation of approval made by any member or Officer of the Shire of East Pilbara during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of East Pilbara.

The Shire of East Pilbara advises that anyone who has any application lodged with the Shire must obtain and should only rely upon: **WRITTEN CONFIRMATION** of the outcome of the application and any conditions pertaining to the decision made by the Shire of East Pilbara in respect of the application.

Please be advised this Agenda may include the names of people who are deceased.



**Steven Harding**  
**CHIEF EXECUTIVE OFFICER**

**Disclosure of Financial, Proximity and Impartiality Interests**

*Sections 5.65, 5.70 and 5.71 of the Local Government Act 1995*

<i>This form must be used by councillors, committee members and officers to disclose an interest in a matter in accordance with ss3.65, 5.71 and 5.71 of the Local Government Act 1995</i>	
Name	
Position	
Date of Meeting	
Type of Meeting	Council / Committee / Corporation Information / Workshop
<b>Interest Disclosed</b>	
Item Number and Title	
Nature of Interest	
Type of Interest	Financial / Proximity / Impartiality
How I will manage the conflict of interest	<input type="checkbox"/> Leave the room and take no part in the discussion <input type="checkbox"/> Make Impartiality Interest statement that I will consider the item on its merits and vote accordingly
<b>Interest Disclosed</b>	
Item Number and Title	
Nature of Interest	
Type of Interest	Financial / Proximity / Impartiality
How I will manage the conflict of interest	<input type="checkbox"/> Leave the room and take no part in the discussion <input type="checkbox"/> Make Impartiality Interest statement that I will consider the item on its merits and vote accordingly

Signed: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

When disclosing an **Impartiality Interest**, you must make the following declaration prior to consideration and discussion of the item:

**"In relation to Agenda Item \_\_\_\_ (read item number and title), I disclose that I have an impartiality interest because \_\_\_\_\_ (state the nature of the interest). As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly."**

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## **1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The President declared the Shire of East Pilbara Council Meeting of 26 April 2024 open at 11.09am at the Newman Council Chambers.

The President acknowledged the Traditional Owners of the land on which the Council met, the Nyiyaparli People, and their continuing connection to the land, waters and community. Council also acknowledged the Martu People as the Custodians of Jigalong which sits in Nyiyaparli Country. The Council paid its respects to all their Elders, past, present and emerging.

All present were requested to turn off and refrain from using their mobile phones for the duration of the meeting. Tablets and Laptops were permitted for the purpose of accessing agenda items.

All present were also advised that the meeting was being live streamed and audio recorded which can be accessed by members of the public and the media, as such Council Members were reminded to refrain from making any defamatory statements.

Members of the public are advised that anyone who has any application lodged with the Shire of East Pilbara must obtain and should only rely on the written confirmation of the outcome of the application and any conditions attaching to the decision made by the Shire of East Pilbara in respect of the application.

## **2 ATTENDANCE BY ELECTRONIC MEANS**

No requests to attend the meeting via a virtual platform were received.

## **3 RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE**

### **3.1 ATTENDANCES**

#### **Council Members**

Anthony Middleton	Shire President
Cr Wendy McWhirter-Brooks	Deputy Shire President / Councillor
Cr Lee Anderson	Councillor
Cr Peta Baer	Councillor
Cr Milton Chapman	Councillor
Cr David Kular	Councillor
Cr Annabell Landy	Councillor

**Officers**

Steven Harding	Chief Executive Officer
Nicole O'Neill	Director Community Experience
Etienne Vorster	Director Infrastructure Services
Scott Greensill	Acting Director Corporate Services
Malcolm Somers	Acting Director Regulatory Services
Joshua Brown	Manager Governance, Risk and Procurement
Sally Fry	Governance Administration Officer ( <i>MS Teams</i> )

**Public Gallery**

Nil

**3.2 APOLOGIES**

**Councillor Apologies**

Cr David Evrett  
Cr Karen Lockyer

**Officer Apologies**

Nil

**3.3 LEAVE OF ABSENCE**

Cr David Evrett	Councillor
Cr Karen Lockyer	Councillor

**Cr David Evrett** was granted a Leave of Absence for the period 6 to 28 April 2024 to include the Ordinary Council Meeting of 26 April 2024 at the Ordinary Council Meeting on 22 March 2024

**Cr Lou Lockyer** was granted a Leave of Absence for the period 6 to 28 April 2024 to include the Ordinary Council Meeting of 26 April 2024 at the Ordinary Council Meeting held on 23 February 2024.

*Cr Peta Baer requested and received confirmation of her Leave of Absence as below:*

**Cr Peta Baer** was granted a Leave of Absence for the Ordinary Council Meeting of 24 May 2024 at the Ordinary Council Meeting held 23 February 2024.

#### 4 DISCLOSURE OF INTEREST

<b>Name: Cr Lee Anderson</b>	
<b>Item No and Title of Report</b>	<u>Item 12.3.1</u> Proposed MOU and Funding Agreement – Marble Bar Race Club
<b>Nature of Interest</b>	Pursuant to section of 5.60A of the <i>Local Government Act 1995</i> , the nature of the interest is <b><u>'Impartiality'</u></b>
<b>Reason</b>	Cr Anderson is President of the subject organisation.
<b>Action Taken</b>	Cr Anderson will leave the Council Chamber and take no part in the discussion or vote for this item.

<b>Name: Cr McWhirter-Brooks</b>	
<b>Item No and Title of Report</b>	<u>Item 12.3.1</u> Proposed MOU and Funding Agreement – Marble Bar Race Club
<b>Nature of Interest</b>	Pursuant to section of 5.60A of the <i>Local Government Act 1995</i> , the nature of the interest is <b><u>'Financial'</u></b>
<b>Reason</b>	Cr McWhirter-Brooks is the sitting Chair of Marble Bar Community Resource Centre who has a material interest in this matter.
<b>Action Taken</b>	Cr McWhirter-Brooks will leave the Council Chamber and take no part in the discussion or vote for this item.

#### 5 DECLARATIONS BY COUNCIL MEMBERS TO HAVE GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPER BEFORE THE MEETING

The following declaration was made by the below listed Council Members:

*"I have given due consideration to all matters that are contained in the Business Papers before this meeting".*

Anthony Middleton	Shire President
Cr Wendy McWhirter-Brooks	Deputy Shire President / Councillor
Cr Lee Anderson	Councillor
Cr Peta Baer	Councillor
Cr David Kular	Councillor
Cr Annabell Landy	Councillor
Cr Milton Chapman	Councillor



**6 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

Nil

**7 PUBLIC QUESTION TIME**

Nil for this meeting.

*An opportunity is available at Council Meetings for members of the public to ask a question about any issue relating to the Shire. This time is available only for asking questions and not for making statements. Complex questions requiring research should be submitted as early as possible to allow the Shire time to prepare a response.*

*The Presiding Member may nominate a member of staff to answer the question and may also determine that any complex question requiring research be answered in writing. No debate or discussion can take place on any question or answer. To ask a question, please complete the Public Question Time Form available on the Shire's website:*

*[www.eastpilbara.wa.gov.au/Profiles/shire/Assets/ClientData/Documents/Council/Public\\_Participation\\_Forms\\_002\\_.pdf](http://www.eastpilbara.wa.gov.au/Profiles/shire/Assets/ClientData/Documents/Council/Public_Participation_Forms_002_.pdf)*

**8 PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil

**9 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

## 10 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

### 10.1 CONFIRMATION OF MINUTES

[ORDINARY MINUTES MARCH 22 COUNCIL.PDF](#)

#### COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION

(Resolution No: 2024 / 48)

**Moved:** Cr McWhirter-Brooks

**Seconded:** Cr Kular

**That the Ordinary and Confidential Minutes of the Council Meeting held on 22 March 2024 as published on the Shire Website and Councillor Portal be confirmed as true and correct records of proceedings.**

**CARRIED UNANIMOUSLY  
RECORD OF VOTE 7/0**

**For:** Shire President, Deputy Shire President, Crs Baer, Anderson, Kular, Landy, Chapman

**Against:** Nil

## 11 MEMBER REPORTS

Councillors were advised that their reports should be sent to the Governance Team for inclusion in the Minutes for this meeting.

Cr Wendy McWhirter-Brooks reported attendance at the following during April 2024:

- 3 April 2024 - State Council Meeting
- 11 April 2024 - Marble Bar Airport Opening
- 17 April 2024 - Mid Monthly Workshop
- 18 April 2024 - Pilbara Zone Country Meeting
- 18 April 2024 - WALGA State Council Infrastructure Meeting
- 19 April 2024 - Main Roads WA date for Regional Road Groups Meeting.  
A suitable date for meeting to be announced.
- 21 April 2024 - Marble Bar Tourist Association Meeting
- 25 April 2024 - Anzac Day Civic Ceremonies
- 26 April 2024 - Present at OCM and General Electors Meeting.

## 12 OFFICER REPORTS

### 12.1 CHIEF EXECUTIVE OFFICER

#### 12.1.1 NEW POLICY - COMMUNITY ENGAGEMENT POLICY

**Attachment:** [Appendix 1 - Shire of East Pilbara Community Engagement Policy](#)

**Responsible Officer:** Steven Harding  
Chief Executive Officer

**Author:** Han-Mari Roets  
Coordinator Stakeholder Engagement

**Proposed Meeting Date:** 26 April 2024

**Author Disclosure of Interest:** Nil

#### COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION

(Resolution No: 2024 / 49)

**Moved:** Cr Baer

**Seconded:** Cr Kular

**That Council adopts the Shire of East Pilbara Community Engagement Policy attached as Appendix 1 to this report as corrected.**

**CARRIED UNANIMOUSLY  
RECORD OF VOTE 7/0**

**For:** Shire President, Deputy Shire President, Crs Baer, Anderson, Kular, Landy, Chapman

**Against:** Nil

#### REPORT PURPOSE

The purpose of this report is for Council to consider adopting the new Shire of East Pilbara Community Engagement Policy.

#### BACKGROUND

Council may from time to time adopt policies to establish agreed positions and to provide a framework for consistent decision making. Section 2.7(2)(b) of the *Local Government Act 1995* ("the Act") provides that a key role for a Council is to determine the local government's policies.

Policies should be subject to timely reviews to ensure they are relevant and fit for purpose.

The proposed Policy has been developed in consultation with internal stakeholders.

The Policy is based on the principles of the International Association of Public Participation Spectrum.

**COMMENTS/OPTIONS/DISCUSSIONS**

The purpose of the Policy is to:

- ensure communication and community engagement is proactively planned around each major project and issue that arises;
- improve communication and brand consistency;
- increase the timeliness and effectiveness of communication and engagement internally and externally;
- align communication and community engagement activity with the use of stakeholder analysis tools; and
- ensure consultation and communication planning to meet stakeholder needs and expectations.

The new Shire of East Pilbara Community Engagement Policy (**Appendix 1**) outlines Council’s commitment to the process of community engagement as a principle of action. To demonstrate Council’s continued and future commitments to collaborative and participatory practices in engaging in dialogue with its community. To demonstrate that Council values the thoughts, ideas, advise and at times, key recommendations on the matters of significance as determined by our East Pilbara communities.

The Shire’s approach to community engagement is founded in the integrity and in the priority of its relationship with the community. The Shire’s community engagement practices will be based on the following principles, where engagement is:

Place-Based	Considering the unique characteristics, circumstances and needs of the different towns and communities that make up the Shire.
Culturally Appropriate	Ensuring that all cultures are respected, safe and understood, with sensitivity towards past experiences, cultural norms, and practices, as well as a willingness to inquire and learn.
Fair and Accessible	Commitments to opportunities and techniques are used to encourage input and addresses barriers to participation and recognise that ‘one size does not fit all’.  A variety of communication and engagement strategies will be used to increase participation potential and provide participants flexibility in how they choose to participate.

Transparent	<p><b>Community engagement activities are open and clear. Council will carefully consider and accurately represent the community's role and scope for influence in the decision-making process and reflect how community input has influenced decisions or outcomes.</b></p> <p><b>Following consultation events, participants will have access to community participation reports, which the SOEP will post online.</b></p>
Collaborative	<p>Working in partnership and collaboration across the business units, public, private and community sectors, to assist in delivering better community engagement outcomes and to share skills and knowledge to facilitate ongoing learning and improvement.</p>
Well-Planned	<p>The planning of community engagement activities is proactive, tailored and coordinated to ensure timely and effective outcomes are achieved.</p>

The Shire commits to:

- open and transparent communication - anything that is not commercially sensitive should be communicated in a complete, clear, and timely manner. Important events should also be communicated in a carefully thought-out manner;
- breaking both good and negative news fast, even when it's unclear how the choice or message will affect everything;
- acknowledging that everyone impacted by a choice has a right to participate in its making;
- identifying and facilitating the participation of individuals who may be impacted; letting participants select and define how they participate or receive information; and
- giving participants the information, they require to engage meaningfully; explaining to them how their participation influenced the decision; and fostering a continuing relationship between the community and the council.

Additionally, the Shire's is currently developing an inaugural On Line Community Engagement Platform. The Online Community Engagement Platform or E Platform will create a simple and easy accessible way for the Shire's community to engage the Shire via an online registration and interfacing with Shire topics and infrastructure / community projects.

The platform is titled "**Your Say East Pilbara**". This platform will become live in May 2024. A subsequent and supporting Community Engagement Toolkit is also being developed and delivered by June 2024 to support the implementation of the policy.

The Shire of East Pilbara is dedicated to timely, transparent, and consistent communication, giving all relevant parties the chance to learn about, engage with, and participate in Council decisions regarding matters that concern or impact them.

**STATUTORY IMPLICATIONS/REQUIREMENTS**

Consistent with section 2.7(2)(b) the *Local Government Act 1995*.

**POLICY IMPLICATIONS**

The recommended action will establish the policy principals governing community engagement.

**STRATEGIC COMMUNITY PLAN**

**2: Social**

S: Safe, connected and family-friendly communities where all people thrive, and have their needs met at all ages and stages of life

S 2.8. Improve inclusion and harmony across the diverse groups in the population.

**5: Governance**

G Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community's assets and resources.

G 5.1 Continued focus on good governance, transparency and community and stakeholder engagement in significant decisions, including place-based plans.

G 5.2. Facilitate collaboration and partnerships with industry and government in key issues for the Shire (such as transport, housing, economic development and tourism, social wellbeing, public spaces etc.)

G 5.3. Engage young people in civic leadership

G 5.4. Ensure a high standard of organisational management and effectiveness.

**RISK MANAGEMENT CONSIDERATIONS**

Reputational – Moderate

Financial – Low

**FINANCIAL IMPLICATIONS**

No financial resource impact.

Each Business Unit that initiates new, or revises existing projects or services, is required to appropriately budget funds and capacity to undertake community engagement where applicable.

**VOTING REQUIREMENTS**

Simple Majority.

## x.x Community Engagement Policy

### Objective

Actively engaging with local communities is a requirement for Councils under the *Local Government Act 1995* to ensure greater community participation in the decisions and affairs of local governments. Further sound community engagement policy objectives assist the Shire Council Member, Executive and Staff to facilitate effective communication between the community and the council. Therefore, this Policy's objectives are to:

- ensure communication and community engagement is proactively planned around each major project and issue that arises;
- improve communication and brand consistency;
- increase the timeliness and effectiveness of communication and engagement internally and externally;
- align communication and community engagement activity with the use of stakeholder analysis tools; and
- ensure consultation and communication planning to meet stakeholder needs and expectations.

The policy seeks to increase levels of employee communications, community engagement practices, and public confidence in the Shire's functionality as an LGA. Further, the policy seeks to improve the Shire's ability to ensure greater community participation in the decisions and affairs of local governments, leading to improved decision-making processes with the provision and management of local resources and project implementation.

### Policy Statement

The Shire of East Pilbara (SoEP) is dedicated to timely, transparent, and consistent communications, giving all parties an opportunity to be informed, learn about, engage with, and participate in Council decisions regarding matters that concern or impact our community into the future.

Sound governance of the Shire's community engagement systems and engagement methods will ensure timely, meaningful, and appropriate communication and engagement opportunities to have a 'Your Say' on the future of East Pilbara. This Policy represents a stated commitment to ensuring engagement opportunities are provided to East Pilbara stakeholders to participate, at the appropriate level of participation, in the development and, at times, review of SoEP projects, planning and services. The Policy ensures both the Shire and stakeholder's comments and concerns are acknowledged and considered by both parties, and clearly illuminates where stakeholder impacts on decisions are situated. The Policy also stipulates a commitment by the SoEP to make available feedback on the results of the engagement inputs and their impact on decisions made by Council.

The Shire, in implementing this Community Engagement Policy and its guiding principles, will be guided by relevant best practice principles and industry standards in community engagement including an alignment to the core values of the International Association of Public Participation (IAP2).

### Guiding Principles

The SoEP's approach to community engagement is founded in the integrity and in the priority of its

relationship with the community. The Shire’s community engagement practices will be based on the following principles, where engagement is:

Place-based	Considering the unique characteristics, circumstances and needs of the different towns and communities that make up the SoEP.
Culturally appropriate	Ensuring that all cultures are respected, safe and understood, with sensitivity towards past experiences, cultural norms, and practices, as well as a willingness to inquire and learn.
Fair & Accessible	<p>Commitments to opportunities and techniques are used to encourage input and addresses barriers to participation and recognise that ‘one size does not fit all’.</p> <p>A variety of communication and engagement strategies will be used to increase participation potential and provide participants flexibility in how they choose to participate.</p>
Transparent	<p>Community engagement activities are open and clear. Council will carefully consider and accurately represent the community’s role and scope for influence in the decision-making process and reflect how community input has influenced decisions or outcomes.</p> <p>Following consultation events, participants will have access to community participation reports, which the SOEP will post online.</p>
Collaborative	Working in partnership and collaboration across the business units, public, private and community sectors, to assist in delivering better community engagement outcomes and to share skills and knowledge to facilitate ongoing learning and improvement.
Well-Planned	The planning of community engagement activities is proactive, tailored and coordinated to ensure timely and effective outcomes are achieved.

## Definitions

**Council** means the elected representatives, Council Members that form the governing body of the Shire of East Pilbara Council.

**SoEP** means the Shire of East Pilbara which is the organisation that is responsible for the administration of Council affairs and operations and the implementation of Council policies, procedures and strategies.

**Community** refers to “the public” including ratepayers, residents and visitors. All people who live, work, study, recreate, conduct business or use the services, facilities and public places in the SoEP.

**IAP2** means International Association for Public Participation.

**Public participation** is a term used by the International Association for Public Participation’s (IAP2) meaning the involvement of those affected (interested in or impacted by) by a decision in the decision-making process.



**Community Engagement** means the range of activities that the SoEP utilises to encourage the participation of stakeholders in decision-making processes. These processes include the following five levels of community participation:

- Inform
- Consult
- Involve
- Collaborate, and
- Empower.

**Stakeholder** is an individual, group, organisation, business and/or government entity that has an interest or concern, or who may be affected by the project or service in question within the SoEP geographical area (or surrounding locations).

A stakeholder can either be internal within the organisation, i.e. a particular Business Unit or Directorate, or external, i.e. an individual, group, organisation, business or government entity operating outside of the organisation, but still has an interest or an association with the SoEP and/or the SoEP's geographical area.

**Statutory** means a legal requirement the SoEP must adhere to.

**Digital Engagement Platform** is the central 'Your Say' digital engagement platform for all engagement projects offering a range of tools and resources to keep stakeholders informed and different methods of engagement.

**Sorry Business** is an important time of mourning that involves responsibilities and obligations to attend funerals and participate in other cultural events, activities or ceremonies with the community. This is part of a community and cultural tradition that is highly important for Aboriginal and Torres Strait Islander peoples.

**Lore time** is a specific period of time in which the Traditional Owners across the East Pilbara region engage in cultural events, activities or ceremonies.

## Policy Statement

### IAP2 Spectrum and Community Engagement

This Policy has been developed in consultation with internal business and is supportive of both the Local Government Act and International Association for Public Participation (IAP2) 'Quality Assurance Standard for Community and Stakeholder Engagement'.

The Shire of East Pilbara is dedicated to timely, transparent, and consistent communication, giving all relevant parties the chance to learn about, engage with, and participate in Council decisions regarding matters that concern or impact them.

In addition to outlining the Shire's goals to provide timely, meaningful, and appropriate communication and engagement opportunities, this policy addresses the essential components of both engagement and communication. It also makes it apparent when and how stakeholders have participated to the decision-making process.


The Shire uses the iap2 Spectrum (as shown below) to assist and guide in the communication and engagement process. The model identifies five levels where communication and interactive opportunities are selected, depending on project purpose, audience and the expected influence of each.

The Shire commits to:

- open and transparent communication. Anything that isn't commercially sensitive should be communicated in a complete, clear, and timely manner. Important events should also be communicated in a carefully thought-out manner.
- breaking both good and negative news fast, even when it's unclear how the choice or message will affect everything.
- acknowledging that everyone impacted by a choice has a right to participate in its making
- identifying and facilitating the participation of individuals who may be impacted; letting participants select and define how they participate or receive information.
- Giving participants the information, they require to engage meaningfully; explaining to them how their participation influenced the decision; and fostering a continuing relationship between the community and the council.

## IAP2 Spectrum of Public Participation

(Source: International Association of Public Participation)

INCREASING IMPACT IN THE DECISION 					
	Inform	Consult	Involve	Collaborate	Empower
<b>Public Participation Goal</b>	To provide the public with balanced and objective information to assist them in understanding the problems, alternatives, opportunities and/or solution.	To obtain public feedback on analysis, alternatives and/or decisions.	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution	To place final decision making in the hands of the public.
<b>SoEP's Promise</b>	We will keep you informed.	We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision. We	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public	We will work together with you to formulate solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.	We will implement what you decide.

		will seek your feedback on drafts and proposals.	input influenced the decision.		
<b>Role of Community</b>	<b>Listen</b>	<b>Contribute</b>	<b>Participate</b>	<b>Partner</b>	<b>Lead</b>

## Scope of the policy application

This Policy applies to all Council Members, executive, employees, consultants or contractors who deliver services or undertake projects that impact the community. The SoEP will engage with a variety of community members and stakeholders using a number of different methods appropriate to the level of engagement and in accordance with the SoEP's Community Engagement Framework.

## Timeframes for Engagement

There are, where practicable, limited times throughout the calendar year where engagement is able to take place. However, there are other times when it may not be suitable, such as

- between the last Council Meeting of the calendar year and the first Council Meeting of the New Year,
- Aboriginal lore time,
- peak public holidays, and
- school holidays.

Similarly, in-person engagement has considerations to take into account when planning engagements, which include:-

- school holidays,
- access restrictions to remote communities due to the wet season, and
- cultural considerations including Sorry Business and Lore time (November through to February).

Projects that set a direction or define a position for the SoEP, have a high level of media interest, operational and/or financial implications are recommend to complete engagement for a minimum of 28 days.

## Statutory Engagement

Statutory requirements are considered to set the minimum standard for engagement. Shire of East Pilbara engagement should also be in accordance with this Policy.

## Measurements of success

This Policy will be measured on the following basis.

- A coordinated schedule of community engagement activities is planned and delivered
- Information on how the community input has influenced decisions and outcomes on Shire projects has been communicated.

- Multi-modal ways to engage the community are applied and ensure equity of access in opportunities to be engaged.
- Employees have a clear understanding of roles.
- The Shire's community engagement is relevant and enables the community to have a say on community issues.

## Roles and Responsibilities

Where Council's decision making is involved, the administration is responsible for:

- identifying the communication and consultation opportunities
- recommending the appropriate level of communication and engagement
- determining and implementing the communication and engagement methodologies
- reporting to Council on the outcomes of the communication and engagement process
- supporting the Shire meets compliance with statutory requirements.

Elected Members are to ensure Community Engagement principles are encompassed in the decision-making process of Council.

Engagement does not replace Council decision-making responsibility, it is designed to ensure Council has access to a range of information about stakeholder and community needs, opinions and options, prior to making decisions. The SOEP will publish reports on the results of community engagement activities, showcasing all views presented. Other information which may be taken into account in the decision making process includes technical advice, legal advice, third party expert advice and other stakeholder advice as necessary.

When a decision is mandatory, Council shall comply with statutory requirements, such as for strategic planning documents or Development Applications.

## Evaluation and Review Provisions

The Community Engagement Policy will be reviewed every two (2) years.

## Policy breaches

The Policy reflects the values of the organisation, the fundamental relationship between council and the community, and council's commitment to evidence-based decision-making. All instances of non-compliance with this Policy may be dealt with as a breach of the Employee Code of Conduct and managed in accordance with any relevant policies and procedures dealing with disciplinary action.

## Related legislation, policies, strategies and documents

All Council Members, employees and contractors are required to fulfil the ethical and behavioural obligations as defined in legislation. Council may authorise non-compliance to this policy where there is appropriate and relevant contextual justification. Deviations to Policy objectives will be recorded and documented as part of governance protocols in accordance with Council policy and relevant legislation.

Relevant policies, strategies and documents are:

- Local Government Act 1995
- Shire of East Pilbara Policy Manual
- Shire of East Pilbara Strategic Community Plan 2022-2032
- Shire of East Pilbara Corporate Business Plan 2022-2026
- Shire of East Pilbara Customer Service Charter 2024
- Shire of East Pilbara Reconciliation Plan 2022-2023
- Shire of East Pilbara Access and Inclusion Plan 2020 -2025

## Authorisation Details

<b>References:</b>	<i>Provide any Statutory, Regulatory or Policy related documents Local Government Act 1995</i>		
<b>Authorised by:</b>	Council		
<b>Date:</b>		<b>Item No.</b>	
<b>Review/Amendment Date</b>		<b>Item No.</b>	
<b>Next Review</b>	Every two years		
<b>Responsible Directorate</b>	Executive Services		
<b>Responsible Officer</b>	Manger Strategy and Partnerships		
<b>File No.</b>			

12.1.2 LOCAL GOVERNMENT REFORM - STANDARDISED MEETING PROCEDURES CONSULTATION

**Attachments:** [Appendix 1 DLGSC Standardised Meeting Procedures Consultation Paper](#)  
[Appendix 2 Draft Submission](#)

**Responsible Officer:** Steven Harding  
Chief Executive Officer

**Author:** Joshua Brown  
Manager Governance, Risk and Procurement

**Proposed Meeting Date:** 26 April 2024

**Location/Address:** N/A

**Name of Applicant:** N/A

**Author Disclosure of Interest:** Nil

**COUNCIL RESOLUTION**

(Resolution No: 2024 / 50)

**Moved:** Cr McWhirter-Brooks

**Seconded:** Shire President, Anthony Middleton

**That Council adopts the submission document (attached as Appendix 2) as Council's response to the Department of Local Government, Sport and Cultural Industries' Standardised Meeting Procedures Consultation Paper with a change to (xxxi) placing a limit of 25% on the number of meetings a Council Member may attend by electronic means in a 12 month period.**

**CARRIED  
RECORD OF VOTE 6/1**

**For:** Shire President, Deputy Shire President, Crs Anderson, Kular, Landy, Chapman

**Against:** Cr Baer

Following discussion Cr McWhirter-Brooks proposed an amendment to the Officers Recommendation which was voted upon and adopted as the motion below.

**AMENDMENT MOTION:**

**Moved:** Cr McWhirter-Brooks

**Seconded:** Shire President, Anthony Middleton

**That the following words be added:**

**“with a change to (xxxi), placing a limit of 25% on the number of meetings a Council Member may attend by electronic means in a 12 month period”.**

**CARRIED  
RECORD OF VOTE 6/1**

**For:** Shire President, Deputy Shire President, Crs Anderson, Kular, Landy, Chapman

**Against:** Cr Baer

The original Officers recommendation is detailed below:

**OFFICER'S RECOMMENDATION / MOTION**

Moved: Cr McWhirter-Brooks

Seconded: Cr Baer

That Council adopts the submission document (attached as Appendix 2) as Council's response to the Department of Local Government, Sport and Cultural Industries' Standardised Meeting Procedures Consultation Paper.

**REPORT PURPOSE**

For Council to consider adopting a submission to the Department of Local Government, Sport and Cultural Industries (DLGSC) in relation to a proposed standardised form of meeting procedures to be adhered to by all WA local governments.

**BACKGROUND**

As part of its program of reform to the *Local Government Act 1995* (“the Act”), the WA Government has inserted a new section into the Act to provide for the making by regulation of standardised meeting procedures for all local governments. This will consequentially result in the repeal by the Governor of the *Shire of East Pilbara Meeting Procedures Local Law 2019*, which currently governs the procedures of the Shire's Council and Council Committee meetings.

The DLGSC website states that: “a consistent approach to all local government council and committee meetings will make it easier and simpler for people to participate in and observe council meetings, wherever they are held”.

The Department lists a range of identified benefits in setting a standard for all WA council and committee meeting procedures, including:

- to simplify and improve training for council members and local government staff;
- to strengthen the enforcement of breaches of meeting procedures; and
- to remove variation between councils in how members of the public may engage with council meetings.

The DLGSC has commenced a broad process of consultation to inform the drafting of standardised meeting procedures, which will in time be prescribed by the *Local Government (Administration) Regulations 1996* (“the Regulations”).

As part of that consultation process, the DLGSC has released a Consultation Paper, which is attached to this report as **Appendix 1**. The DLGSC has invited submissions to the Consultation Paper, which must be received by 29 May 2024.

Council Members have been briefed on the contents of the DLGSC Consultation Paper at workshops held on 14 March 2024 and 17 April 2024, and been provided with the opportunity to participate in an internal survey to gauge feedback on the variety of questions posed by the Consultation Paper.

## **COMMENTS/OPTIONS/DISCUSSIONS**

Shire officers have prepared a submission document, which is recommended for adoption by Council and attached as **Appendix 2** to this report. The submission document is framed on the basis of the Consultation Paper questions which relate to specific areas under consideration by DLGSC

Should Council wish to make a submission on the proposal to introduce standardised meeting procedures and the content of those procedures, it is recommended that Council authorise the Chief Executive Officer to prepare a submission in consultation with the Council

## **OPTIONS**

1. That Council adopts the submission as recommended; or
2. The Council redrafts the submission, which must be submitted by 29 May 2024; or
3. That Council declines the invitation of the DLGSC and not make a submission.

## **STATUTORY IMPLICATIONS/REQUIREMENTS**

Consistent with section 2.7(2)(b) the *Local Government Act 1995*.

## **POLICY IMPLICATIONS**

No known policy implications.

## **STRATEGIC COMMUNITY PLAN**

### **5: Governance**

- G1 Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community’s assets and resources.



G1.1 Continued focus on good governance, transparency and community and stakeholder engagement in significant decisions, including place-based plans.

G1.4 Ensure a high standard of organisational management and effectiveness

**RISK MANAGEMENT CONSIDERATIONS**

Reputation – Minor. Preparing a submission demonstrates the Shire’s interest to participate within local government reform.

**FINANCIAL IMPLICATIONS**

There are no current resources allocated, will need to be considered as part of next budgetary process.

**VOTING REQUIREMENTS**

Simple Majority.



Department of  
**Local Government, Sport  
and Cultural Industries**

# Local Government Reform

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## Consultation Paper

### Standardised Meeting Procedures

February 2024

Item 12.1.2 Appendix 1



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### Privacy statement

Submissions will be treated as public documents unless explicitly requested otherwise.

If you do not consent to your submission being treated as a public document, you should mark it as confidential or specifically identify the confidential information, and include an explanation.

Even if your submission is treated as confidential, it may still be required to be disclosed in accordance with the requirements of the [Freedom of Information Act 1992](#) (WA) or any other applicable written law.

The Department of Local Government, Sport and Cultural Industries reserves the right to redact any content that could be regarded as racially vilifying, derogatory or defamatory to an individual or an organisation.

## Introduction

The State Government is implementing a number of reforms to the [Local Government Act 1995](#) (the Act) to improve transparency and accountability in local government in Western Australia and deliver benefits to ratepayers and residents.

Standardising council and committee procedures is part of these reforms. Establishing a consistent approach to all local government council and committee meetings will make it easier and simpler for people to participate in and observe council meetings, wherever they are held.

Establishing one standard is expected to simplify and improve training for council members and local government staff. It can also strengthen the enforcement of breaches of meeting procedures (for instance, if a person repeatedly and unreasonably disrupts a meeting).

Currently, it is usual practice for local governments to have local laws and policies in place to govern the conduct of council meetings. However, this approach means that there can be variation in how members of the public can engage with council meetings.

The [Local Government Amendment Act 2023](#) inserts section 5.33A, to allow standardised meeting procedures for all local governments to be made in the form of Regulations or model provisions.

The State Government intends under section 5.33A to make Regulations that apply to all local governments and an order of the Governor under section 3.17 of the Act to repeal all existing local government meetings procedures, standing orders or council meeting local laws.

It is intended that the new standard meeting procedures (also known as “standing orders”) apply to all council and committee meetings held by local governments. It is also intended that Regulations will contain consistent rules for how meetings are held.

It is envisaged that relevant elements of Parts 2 and 3 of the [Local Government \(Administration\) Regulations 1996](#) (the Regulations) would be incorporated into the new standardised meeting procedures.

The Department of Local Government, Sport and Cultural Industries (DLGSC) will also develop reference materials for council members, local government staff and communities to assist in ensuring consistency throughout the sector.

Note: Unless otherwise specified in this paper, the word **meeting** refers to both a council or a committee meeting and the word **member** refers to both a council and a committee member.

## Consultation process

You may choose to answer all or some of the questions in the consultation paper, and/or provide a submission that raises related matters not included in this consultation paper.

The DLGSC invites local governments, council members, Chief Executive Officers (CEOs), local government employees, groups and associations, and members of the community to consider the proposals and provide feedback.

Our preferred method for providing a submission is our [online feedback form](#).

Specific questions have been targeted to certain meeting procedure topics to better understand the variety of existing approaches currently used by the sector. The DLGSC is interested in learning more about how existing approaches work well in practice; and how reforms can be structured to improve transparency and public involvement, simplify the way meetings are conducted, and promote uniformity throughout the sector.

Although it is preferred that the feedback form is used to guide responses, general submissions and suggestions on any relevant topic can be provided via email to [actreview@dlgsc.wa.gov.au](mailto:actreview@dlgsc.wa.gov.au)

## Part 1: General meeting process

### 1. Calling meetings

The calling of council meetings is outlined in sections 5.5 to 5.7 of the Act, and in existing regulations 12 to 14. Amendments are proposed to add new requirements for the oversight of special council meetings that are held at short notice and prevent any meeting from being held at an unreasonable time of day. It is important that special meetings are only convened in appropriate circumstances. Regulations are proposed to require:

- a minimum of 24 hours' notice to convene a special council meeting
- that notice to convene a special council meeting may be done with less than 24 hours' notice if an absolute majority of council members call the meeting
- that a meeting cannot commence any earlier than 8 am or later than 8 pm.

**1. Is it suitable to allow for a special council meeting to be convened with less than 24 hours' notice if an absolute majority of council members call the meeting?**

Yes / No

(a) If no, please provide a suggested alternative.

**2. Are there any circumstances where meetings must start earlier than 8 am or later than 8 pm? Yes / No**

(a) If yes, please provide examples and the suggested alternative.

### 2. Agendas and order of business

It is proposed to broadly retain existing requirements for local governments to publish meeting agendas.

It is proposed that the general order of meetings be outlined in the Regulations for consistency across the local government sector. However, a council or committee may decide to consider business in a different order, provided that the other requirements of the Regulations (such as public question time being held before any decisions are made) are still met.

Regulations are proposed to outline the following order of business:

- opening (local governments will still be able to continue their own practices for opening meetings, such as making acknowledgements, prayers, opening statements, etc.)
- recording attendance
- public question time (see section 6)
- public presentations and petitions (see sections 7 and 8)
- members' question time (see section 12)
- confirmation of previous minutes (see section 15)
- reports from committees and the CEO
- motions from members
- urgent business
- matters for which the meeting may be closed
- closure.

**3. Is the proposed order of business suitable? Yes / No**

(a) If no, please provide a suggested alternative.

### 3. Urgent business

Currently, individual local governments' meeting local laws and policies may vary in how urgent business is raised at a meeting. Existing local laws and policies provide various procedures for urgent business to be considered at a council meeting. Broadly, these procedures seek to limit the use of urgent business to only the most exceptional circumstances.

Regulations are proposed to allow the CEO to introduce an item without notice in cases of urgency if:

- an absolute majority of the council resolve to hear the matter at the meeting, and
- the item is clearly marked as urgent business.

It is proposed that DLGSC must be notified each time this occurs, within 7 calendar days, to ensure this process is only used in exceptional circumstances.

Urgent business may only be heard after public question time (see section 6).

#### 4. Are the proposed requirements for urgent business suitable? Yes / No

(a) If no, please provide a suggested alternative.

### 4. Quorum

Existing regulation 8 addresses the process for when there isn't a quorum at a meeting.

Amendments are proposed to provide for the following where a quorum is lost or not present:

- if no quorum is present within 30 minutes of the time set for the meeting, the meeting lapses
- where quorum is lost during a meeting:
  - the meeting proceeds to the next item of business if it is due to members leaving because of a financial or proximity interest
  - the meeting is adjourned for 15 minutes for any other reason and if quorum cannot be reformed, the meeting is closed
- where quorum is lost, the names of the members then present are to be recorded in the minutes.

#### 5. Are the proposed requirements for when a quorum is not present or lost suitable? Yes / No

(a) If no, please explain why and the suggested alternative, if any.

### 5. Adjourning a meeting

Currently, individual local governments' meeting local laws or policies may contain processes for adjourning a meeting. It is intended to adopt similar rules, while also addressing concerns regarding meetings of council that run late. Regulations are proposed to provide that:

- council may decide to adjourn a meeting to another day, time and place to resume from the point it adjourned
- a presiding member may adjourn a meeting for 15 minutes to regain order of a meeting that has been disrupted
- if a meeting is adjourned for a second time due to disruption, a presiding member must adjourn the meeting to another day, time or place (not on the same day), with notice being published on the local government's website.

It is also proposed that if a meeting is continuing and it reaches 10:45 pm:

- the council or committee may decide to either extend the meeting for a further 15 minutes to allow for any remaining business to be concluded or determine to adjourn the meeting

- if any business remains at 11 pm, the meeting must adjourn to a day and time which is at least 10 hours later to deal with any outstanding agenda items and a notice must be published on the local government's website listing when the meeting will resume.

**6. Is 11 pm an appropriate time for when a meeting must be adjourned? Yes / No**

(a) If no, what is the suggested alternative?

## Part 2: Public participation

### 6. Public question time

Currently, the Act and Regulations require that public question time is to be made available at every council meeting and certain committee meetings.

Regulation 6 requires that at least 15 minutes is to be made available for public questions at those meetings. However, question time may be extended if there are further questions; the time may also be used for other business if there are no further questions.

Regulation 7 also provides that question time must be held before substantive decisions are made at that meeting.

Currently, the practice at many local governments is that a person who wishes to ask a question attends the meeting (either physically in-person or by electronic means) to ask their question. However, it is proposed that regulations allow for a personal representative of a person to ask a question. This provides an alternative avenue for someone who may be unable to attend a meeting to have their question raised.

Currently, individual local governments meeting local laws and policies may contain processes for members of the public to raise questions. Some requirements, such as rules requiring a person to lodge a question in writing before a meeting, may prevent a person who is not familiar with those requirements from being able to ask a question.

New standardised requirements are proposed to expand the existing Regulations to require that:

- a member of the public only needs to provide their name and suburb/locality (and not any other information) before asking a question
- a person is not required to lodge a question in writing in advance of a meeting (although a person may choose to do so, for instance if they have a very specific or technical question)
- a local government may still require a person, or their personal representative, to attend a meeting to ask a question lodged in writing in advance of the meeting for it to be addressed at that meeting
- questions must not take more than 2 minutes to ask, including a relevant preamble, unless the presiding member grants an extension of time
- if other people are waiting to ask questions, the presiding member will seek to provide equal opportunity for people to ask questions (for instance, by moving to the next person waiting after someone has asked 3 questions, and returning to the first person if time allows)
- any questions are to be answered by the presiding member, or a relevant member (nominated by the presiding member), the CEO, or an employee nominated by the CEO
- if a question, or a question of a similar nature, was asked and answered in the previous 6 months, the presiding member may direct the member of the public to the minutes of the meeting that contains the question and answer
- no debate of a question or answer is to take place
- questions may be taken on notice by the person who is answering the question
- when a question is taken on notice, a response is to be given to the member of the public in writing and a copy of the answer is to be included in the agenda of the next ordinary meeting
- the presiding member may reject questions that contain offensive language or reflect adversely on others but must provide opportunities for the question to be rephrased.

- 7. Is the existing minimum allocation of 15 minutes for public question time sufficient? Yes / No**  
(a) If no, what minimum time limit do you suggest?
- 8. Is 2 minutes enough time for a member of the public to ask a question? Yes / No**  
(a) If no, what time limit or other method of allocating questions do you suggest?
- 9. Should any other standard requirements for public question time be established? Yes / No**  
(a) If yes, please provide details.
- 10. Should a personal representative be able to ask a question on behalf of another person? Yes / No**  
(a) If no, please provide your reasons.

## 7. Presentations at council

Local governments commonly allow for presentations (also known as deputations) to be made to inform council decisions. Councils may set a policy for whether they hear presentations at council meetings and/or committee meetings, or at other meetings, and the circumstances in which a presentation may be heard.

It is proposed that local governments will continue to have discretion to choose whether and when to hear presentations.

To allow for a decision to be made in advance of the meeting, it is proposed that either the presiding member or CEO will make the decision on whether a presentation is heard at a meeting, based on any policy established by the council.

Accordingly, it is proposed that a council may establish a policy that determines:

- the types of meetings at which presentations may be heard
- whether the responsibility for making decisions on presentation requests sits with either the presiding member or CEO
- any other matters to guide the presiding member or CEO's decision making towards requests.

New Regulations are also proposed to:

- allow a person, or group of people, to lodge a request in accordance with the council's policy to provide a presentation at least 48 hours before the meeting
- require the presiding member or CEO to decide and provide a response to the person requesting the presentation by 12 noon the day of the meeting
- provide that if the presiding member or CEO refuses an application, they are to provide their reasons to the applicant and advise of the refusal at the meeting
- limit presentations to 5 minutes (not including questions) unless there is a resolution to extend the time limit
- allow council and committee members to ask questions of presenters.

- 11. Should the Regulations specify that a request to make a presentation must relate to an item on the agenda for the relevant meeting? Yes / No**  
(a) If no, please provide reasons.
- 12. Is 48 hours of notice sufficient to administer an application from a member of the public to present to a meeting? Yes / No**  
(a) If no, please provide reasons and suggest an alternative.



**13. Should a standard time limit be set for public presentations? Yes / No**

(a) If no, please provide reasons.

**14. Would 5 minutes be a suitable time limit for public presentations? Yes / No**

(a) If no, please provide reasons and suggest an alternative.

## **8. Petitions**

Many local governments have a tradition of accepting petitions, mirroring the practice of Parliament.

Regulations are proposed to:

- enable any person to petition a local government by lodging a petition to the council on any matter, including petitions which may be critical of actions or decisions of the local government
- require the lead petitioner to provide their contact details
- require any person signing a petition to state their suburb/town, and declare whether they are residents and/or electors of the district
- require the petitioner to tally the number of signatories
- limit rejection of a petition to only when it is not in the prescribed form
- require that the council is to consider each petition and must determine how it is to respond, such as by seeking a report from the CEO
- allow local governments to establish an electronic petitioning system if they wish
- require all petitions received and outcomes from petitions to be summarised in a report to the annual meeting of electors.

**15. Do the proposed regulations provide an effective system for managing petitions? Yes / No**

(a) If no, please provide reasons and suggested alternatives.

## **Part 3: Conduct of debate**

### **9. Orderly conduct of meetings**

New Regulations are proposed to create a duty for all people present at a meeting to:

- ensure that the business of the meeting is attended to efficiently and without delay
- conduct themselves courteously at all times
- allow opinions to be heard within the requirements of the meetings procedures.

It is also proposed that the Regulations:

- allow members to raise points of order to bring the presiding member's attention to a departure from procedure
- provide that it is a minor breach for a presiding member to preside in a manner which is unreasonable or contravenes the requirements of the Act or Regulations
- empower the presiding member to call a person to order and:
  - should a member not comply with a third call to order, the presiding member may direct them to speak no further (but they may continue to cast their vote) for the remainder of the meeting, with failure to adhere to the direction being a minor breach

- if any other person does not comply with one call to order, the presiding member may direct them to leave the meeting, with failure to do so being an offence
- provide that a council may vote to rescind a direction made by a presiding member for a member to not speak further during a meeting
- provide that a member who has had a direction made against them to not speak further cannot move or second a motion that attempts to rescind the decision.

**16. Do these measures provide a suitable framework to maintain order in meetings? Yes / No**

(a) If no, what are the suggested changes?

## 10. Motions and amendments

Existing meeting procedures address many matters relating to the processes of decision making. This includes motions and amendments (including foreshadowed and alternate motions), notices of motion by members, reasons for changes to the CEO's recommended motion, passing motions "en bloc", and how voting occurs. The existing system of motions (including foreshadowed, amendment, alternate and revocation motions) are proposed to be broadly maintained.

Council members may raise motions that are not part of the agenda of a meeting to recommend a proposal for consideration. For instance, a motion might propose a new policy or decision.

Local governments commonly require notice of a motion to be provided in advance of a council meeting. This is to allow council members time to review the motion and for the CEO and administration to provide advice needed to assist council members with making a decision on a motion.

Providing notice to other council members, the CEO and administration can support a more fulsome consideration of the motion.

Regulations are proposed to require council members to provide written notice of motions at least 1 calendar week before the council meeting commences. This would generally allow those motions to be included in the meeting agenda, which must be published 72 hours before the commencement of the meeting.

It is proposed that council members will still be able to move amendments and alternative motions during debate on agenda items without providing written notice in advance of the meeting. This provides for members to be able to consider all options and suggestions for an item included in the agenda of a meeting.

It is proposed that reasons for notices of motion, amendments and other decisions that are changed at a meeting would still be required.

**17. Is a period of 1 calendar week an appropriate notice period for motions? Yes / No**

(a) If no, what is your suggested alternative?

**18. Are these proposals for motions suitable? Yes / No**

(a) If no, please provide reasons.

## 11. Debate on a motion

The practice of motions being moved and seconded and debate alternating between speakers for and against the motion is used in meeting procedures statewide.

Some local governments have a further requirement where if a motion is not opposed, no debate occurs, and the motion is recorded as passing unanimously.

Regulations are proposed to provide for the following rules for formal debate on a motion or amendment:

- any motion must be seconded before it may be debated (or carried without debate)
- a motion is carried without debate if no member is opposed to the motion

- if a member is opposed, the mover and seconder may speak and are followed by alternating speakers against and for the motion, with a final right of reply for the mover
- speeches must be relevant to the motion under debate and no member must speak twice – except for the mover’s right of reply, or if the council decides to allow further debate
- no member can speak for longer than 5 minutes without the approval of the meeting.

**19. Do you support these rules for formal debate on a motion or amendment? Yes / No**

(a) If no, what is your suggested alternative?

**20. Is 5 minutes a suitable maximum speaking time during debate? Yes / No**

(a) If no, what should be the default maximum speaking time?

**21. Is a general principle against speaking twice on the same motion suitable? Yes / No**

(a) If no, please provide reasons.

## 12. Questions by members

The current practices for members asking formal questions at meetings varies throughout the sector. Some local governments have a “questions from council members” period; other local governments allow members to place questions on notice for future meetings.

Regulations are proposed to provide that:

- council members can ask the CEO questions related to any item on an agenda by providing the question in writing by 12 noon the day before the meeting
- council member questions are to be answered during the “questions from council members” agenda item
- council members must seek permission from the presiding member to ask the CEO clarifying questions during debate.

**22. Should the new standardised provisions include a maximum time limit for the “questions from council members” agenda item? Yes / No**

(a) If no, please provide details.

**23. Is 1 day of notice for a question from a council member sufficient? Yes / No**

(a) If no, what is your suggested alternative and why?

**24. Is it appropriate for the presiding member to consider whether to allow a member to ask clarifying questions during debate? Yes / No**

(a) If no, what is your suggested alternative and why?

## 13. Procedural motions

Various procedural motions are provided for in each local governments’ meeting procedures. They help with managing a meeting effectively and democratically.

Regulations are proposed to provide for the following procedural motions to be put without debate:

- a motion to vary the order of business (e.g. to move a report in the order of business so it is considered earlier)
- a motion to adjourn debate to another time
- a motion to adjourn the meeting
- a motion to put the question (close debate)

- a motion to extend a member’s speaking time
- a motion to extend public question time
- a motion to extend the time for a public presentation
- a motion to refer a motion to a committee or for the CEO to provide a new or updated report to a future meeting
- a motion of dissent in the presiding member’s ruling (for example, to overturn the presiding member’s direction that a member does not speak further)
- a motion to close a meeting to the public in accordance with the Act.

**25. Should any of these procedural motions not be included? Yes / No**  
 (a) If yes, please identify which motions and why they should not be included.

**26. Are any additional procedural motions needed? Yes / No**  
 (a) If yes, please provide suggestions and explain why.

## 14. Adverse reflection

In addition to aspects of the model code of conduct, existing meeting procedures seek to prevent inappropriate language and adverse reflections from occurring at meetings.

Regulations are proposed to provide that:

- a person, including a member, cannot reflect adversely on the character of members, employees or other persons – if they do so they must withdraw their remark
- members cannot adversely reflect on the decisions of the council, except in making a motion to revoke or change a decision
- failure to withdraw adverse reflection is to be dealt with as disorderly conduct (including as a potential minor breach)
- a member who is concerned about a remark that may be an adverse reflection may raise a point of order with the presiding member.

**27. Are there any circumstances where a person should be able to adversely reflect on another council member, an employee or a decision of the local government? Yes / No**  
 (a) If yes, please provide more information to explain the circumstances.

## Part 4: Other matters

### 15. Meeting minutes and confirmation

Existing meeting procedures provide for the method of confirmation of the minutes. It is proposed to amend the Regulations to provide a clear process for correcting minutes by:

- allowing a member who identifies errors with unconfirmed minutes to provide a CEO with any proposed corrections by 12 noon the day before a meeting at which the minutes are to be confirmed
- requiring any proposed corrections to the minutes to be presented to council for a decision with a recommendation from the CEO
- Requiring DLGSC to be notified if a local government fails to adopt or defers confirmation of the minutes of a meeting.

**28. Is 1 day sufficient notice for a proposed correction to the minutes? Yes / No**

(a) If no, how much notice should be required and why?

## 16. Electronic meetings and attendance

In 2020, Regulations were introduced in response to the COVID-19 pandemic to enable councils to hold meetings electronically and for council members to attend using electronic means. This allowed councils to continue making critical decisions during the pandemic. The use of videoconferencing and the adoption of livestreaming has also encouraged public access and participation in local government.

On 9 November 2022, the [Local Government \(Administration\) Amendment Regulations 2022](#) took effect, meaning local governments could conduct council and committee meetings electronically outside of emergency situations and that council and committee members could attend in-person meetings using electronic means, such as videoconferencing.

The State Government committed to a public consultation process to gain feedback on the effect of these changes following 12 months of operation.

**29. Has the change to enable electronic meetings to occur outside of emergency situations been helpful? Yes / No / Unsure or unable to comment**

(a) If no, please explain why.

**30. Has the ability for individual members to attend meetings electronically been beneficial? Yes / No / Unsure or unable to comment**

(a) If no, please explain why.

**31. Do you think any changes to electronic meetings or electronic attendance are required? Yes / No / Unsure or unable to comment**

(a) If yes, please provide details of the changes and explain why they are needed.

## 17. Council committees

Sections 5.8 to 5.18 of the Act provide for the establishment of committees that may assist with decision-making. Section 7.1A provides for the establishment of an audit committee. The standardised meeting procedures will only apply to those committees established under sections 5.8 and 7.1A.

It is proposed that provisions for committees be similar to requirements for council meetings. Committees may need to provide a more flexible meeting environment, in terms of time limitations and procedure, to facilitate the consideration of issues in detail. This is reflected in meeting procedures across the State.

Regulations are proposed to provide that:

- a committee meeting is to be called when requested by the presiding member of the committee, the mayor or president, or a third of the committee's members
- certain meeting procedures such as the order of debate, speaking twice and time limits do not apply to a committee
- a committee is answerable to the council and must provide at least 1 report to council on its activities each year.

**32. Are any other modifications needed for committee meetings? Yes / No**

(a) If yes, please provide details of the modifications and explain why.

## 18. Meetings of electors

The Act establishes that the mayor or president is to preside at electors' meetings, and any resolutions passed by an electors' meeting are considered at a following council meeting.

As electors' meetings are quite different to council meetings, comment is sought about whether parts of the proposed standard should apply for electors' meetings.

### 33. Should parts of the proposed standard apply at electors' meetings? Yes / No

(a) If yes, please explain what may be required.

## 19. Any other matters

Feedback is welcome on any other element of local government meetings for consideration in the further development of the new Regulations.

### 34. Do you have any other comments or suggestions for the proposed new Regulations?

(a) If yes, please explain what may be required.

Item 12.1.2 Appendix 1

## Appendix: Example timeline for an ordinary council meeting

For this example, the local government holds its ordinary council meetings on the second Tuesday of every month. March 2024 has been used as an example.

Day/time	Task	Requirements
<b>Tue 5 March 6 pm</b>	Deadline for council members to provide written notice of motions.	<ul style="list-style-type: none"> <li>Council members must provide written notice of motions at least 1 calendar week before the day of an ordinary council meeting.</li> </ul>
<b>Sat 9 March 6 pm</b>	Deadline for publishing ordinary council meeting agenda. In practice, the local government publishes the agenda prior to close of business Friday.	<ul style="list-style-type: none"> <li>An ordinary council meeting agenda must be published at least 72 hours before the commencement of a meeting.</li> </ul>
<b>Sun 10 March 6 pm</b>	Deadline for member of the public to lodge a request to present on an agenda item.	<ul style="list-style-type: none"> <li>A person or group of people can lodge a request with the CEO to provide a presentation on an agenda item but must do so at least 48 hours before the meeting.</li> </ul>
<b>Mon 11 March 12 noon</b>	Deadline for council members to provide written notice of questions that will be asked about agenda items at the ordinary council meeting.	<ul style="list-style-type: none"> <li>Council members must submit questions about agenda items to the CEO in writing by 12 noon the day before the meeting.</li> </ul>
<b>Tue 12 March 12 noon</b>	Presiding member or CEO (in accordance with policy) to decide whether members of the public can present on agenda items and provide a response to people making requests.	<ul style="list-style-type: none"> <li>The presiding member or CEO must decide and provide a response to a person requesting to make a presentation on an agenda item by 12 noon the day of the meeting.</li> <li>If an application is refused, the presiding member or CEO must provide their reasons and advise of the refusal at the meeting.</li> </ul>
<b>Tue 12 March 6 pm</b>	Ordinary council meeting.	<ul style="list-style-type: none"> <li>Meeting must finish by 11 pm.</li> </ul>
<b>Wed 13 March 9 am</b>	Adjourned meeting can begin if scheduled meeting was adjourned due to reaching 11 pm.	<ul style="list-style-type: none"> <li>If a meeting needs to be adjourned because it reaches 11 pm, the meeting to deal with outstanding items must be at least 10 hours after the original meeting was adjourned.</li> </ul>
<b>Tue 19 March 6 pm</b>	Deadline for notifying DLGSC of any urgent business considered at the ordinary council meeting.	<ul style="list-style-type: none"> <li>The DLGSC must be notified within 7 calendar days each time urgent business is considered at an ordinary council meeting.</li> </ul>
<b>Sat 6 April 6 pm</b>	Responses to questions on notice included in agenda for next ordinary council meeting.	<ul style="list-style-type: none"> <li>When a question is taken on notice, a response is to be given to members of the public in writing and the answer is to be included in the agenda of the next ordinary council meeting.</li> <li>An ordinary council meeting agenda must be published at least 72 hours before the commencement of a meeting.</li> </ul>
<b>Mon 8 April 12 noon</b>	Deadline for council members dissatisfied with unconfirmed minutes to provide the CEO with corrected wording.	<ul style="list-style-type: none"> <li>A council member dissatisfied with unconfirmed minutes can provide a CEO with corrected wording by 12 noon the day before a meeting at which the minutes are to be confirmed.</li> </ul>
<b>Tue 9 April 6 pm</b>	Ordinary council meeting	<ul style="list-style-type: none"> <li>Meeting must finish by 11 pm.</li> </ul>

Shire of EAST  
**Pilbara**  
THE HEART OF THE PILBARA

**LOCAL GOVERNMENT REFORM  
STANDARDISED MEETING  
PROCEDURES  
- SUBMISSION**



## LOCAL GOVERNMENT REFORM - STANDARDISED MEETING PROCEDURES

Submission from the Council of the Shire of East Pilbara to the Department of Local Government, Sport and Cultural Industries Consultation Paper

**The Shire of East Pilbara acknowledges the Traditional Owners throughout this vast region and their continuing connection to the land, waters and community. We pay our respects to the members of these Aboriginal communities, their cultures and to their elders past, present and emerging.**

The following submission was endorsed by Council at its ordinary meeting on 26 April 2024, in response to Consultation Paper release by the Department of Local Government, Sport and Cultural Industries (DLGSC).

### Part 1: General Meeting Process

#### 1. Calling Meetings

- i. **Is it suitable to allow for a special council meeting to be convened with less than 24 hours' notice if an absolute majority of council members call the meeting?**

**Yes/No**

- a. If no, please provide a suggested alternative.

#### Council Response:

Yes.

- ii. **Are there any circumstances where meetings must start earlier than 8am or later than 8pm? Yes/No**

- b. If yes, please provide examples and the suggested alternative.

#### Council Response:

*Yes. There should be no constraints to calling a meeting at any time in extraordinary circumstances, such as in a natural disaster. It is not possible to contemplate all of the circumstances that may arise and require the immediate attention of a Council meeting, even if such circumstances are unforeseeable at this time. It is therefore not appropriate to prohibit the calling of an emergency meeting in all circumstances outside of the hours of 8am to 8pm.*

2. Agendas and Order of Business

iii. **Is the proposed order of business suitable? Yes/No**

- a. If no, please provide a suggested alternative.

**Council Response:**

*No. The order of business should include standing items for disclosures of interest, attendance by electronic means and declarations by Council Members that they have read and understood the business papers.*

3. Urgent Business

iv. **Are the proposed requirements for urgent business suitable? Yes/No**

- a. If no, please provide a suggested alternative.

**Council Response:**

*Council agrees in principle with the proposed requirements, however disagrees with the requirement to report all instances of urgent business to the Department. This provides no value and will place a further compliance burden on local governments and the Department.*

4. Quorum

v. **Are the proposed requirements for when a quorum is not present or lost suitable? Yes/No**

- a. If no, please explain why and the suggested alternative, if any.

**Council Response:**

Yes.

5. Adjourning a Meeting

vi. **Is 11pm an appropriate time for when a meeting must be adjourned? Yes/No**

- a. If no, what is the suggested alternative?

**Council Response:**

Yes.

## **Part 2: Public Participation**

### 6. Public Question Time

vii. **Is the existing minimum allocation of 15 minutes for public question time sufficient? Yes/No**

a. If no, what minimum time limit do you suggest?

**Council Response:**

Yes.

viii. **Is 2 minutes enough time for a member of the public to ask a question? Yes/No**

b. If no, what time limit or other method of allocating questions do you suggest?

**Council Response:**

Yes.

ix. **Should any other standard requirements for public question time be established? Yes/No**

c. If yes, please provide details.

**Council Response:**

No.

x. **Should a personal representative be able to ask a question on behalf of another person? Yes/No**

d. If no, please provide your reasons.

**Council Response:**

Yes. *In such cases, the 'personal representative' must be personally appointed by the person on whose behalf they are speaking. Cases where a person purports to speak on another's behalf without their express authority cannot be permitted.*

### 7. Presentations at Council

xi. **Should the Regulations specify that a request to make a presentation must relate to an item on the agenda for the relevant meeting? Yes/No**

a. If no, please provide reasons.

**Council Response:**

Yes.

xii. **Is 48 hours of notice sufficient to administer an application from a member of the public to present to a meeting? Yes/No**

b. If no, please provide reasons and suggest an alternative.

**Council Response:**

Yes.

xiii. **Should a standard time limit be set for public presentations? Yes/No**

c. If no, please provide reasons.

**Council Response:**

Yes.

xiv. **Would 5 minutes be a suitable time limit for public presentations? Yes/No**

d. If no, please provide reasons and suggest an alternative.

**Council Response:**

Yes.

8. **Petitions**

xv. **Do the proposed regulations provide an effective system for managing petitions?  
Yes/No**

a. If no, please provide reasons and suggested alternatives.

**Council Response:**

Yes.

Item 12.1.2 Appendix 2

### Part 3: Conduct of Debate

#### 9. Orderly Conduct of Meetings

xvi. **Do these measures provide a suitable framework to maintain order in meetings?  
Yes/No**

a. If no, what are the suggested changes?

**Council Response:**

Yes.

#### 10. Motions and Amendments

xvii. **Is a period of 1 calendar week an appropriate notice period for motions? Yes/No**

a. If no, what is your suggested alternative?

**Council Response:**

Yes.

xviii. **Are these proposals for motions suitable? Yes/No**

b. If no, please provide reasons.

**Council Response:**

Yes.

#### 11. Debate on a Motion

xix. **Do you support these rules for formal debate on a motion or amendment?  
Yes/No**

a. If no, what is your suggested alternative?

**Council Response:**

Yes.

xx. **Is 5 minutes a suitable maximum speaking time during debate? Yes/No**

b. If no, what should be the default maximum speaking time?

**Council Response:**

Yes.

xxi. **Is a general principle against speaking twice on the same motion suitable?  
Yes/No**

c. If no, please provide reasons.

**Council Response:**

Yes.

12. Questions by Members

**xxii. Should the new standardised provisions include a maximum time limit for the 'questions from council members' agenda item? Yes/No**

a. If no, please provide details.

**Council Response:**

Yes.

**xxiii. Is 1 day of notice for a question from a council member sufficient? Yes/No**

b. If no, what is your suggested alternative and why?

**Council Response:**

*No. There should be no time restriction on a Council Member asking a question at any time before or during a meeting. This is particularly so in relation to items on the Council Agenda, given a Council Member is entitled to have all information they need to make a decision on any matter before the Council. In the circumstances where the Chief Executive Officer is unable to provide a response because of time constraints, they have the ability to take the question on notice and provide a response at a later time.*

**xxiv. Is it appropriate for the presiding member to consider whether to allow a member to ask clarifying questions during debate? Yes/No**

c. If no, what is your suggested alternative and why?

**Council Response:**

Yes.

13. Procedural Motions

**xxv. Should any of these procedural motions not be included? Yes/No**

a. If yes, please identify which motions and why they should not be included.

**Council Response:**

*Yes. Council should be entitled to debate a motion to close a meeting to the public in accordance with the Act. There may be public interest arguments against closing a meeting that Council should consider, and these matters should be subject to debate. A procedural matter ordinarily is not to be debated. Therefore a motion to close a meeting to the public should not be a procedural motion.*

**xxvi. Are any additional procedural motions needed? Yes/No**

b. If yes, please provide suggestions and explain why.

**Council Response:**

No.

14. Adverse Reflection

xxvii. **Are there any circumstances where a person should be able to adversely reflect on another council member, an employee or a decision of the local government?**  
**Yes/No**

a. If yes, please provide more information to explain the circumstances.

**Council Response:**

*No.*

Item 12.1.2 Appendix 2

## **Part 4: Other Matters**

### 15. Meeting Minutes and Confirmation

**xxviii. Is 1 day sufficient notice for a proposed correction to the minutes? Yes/No**

a. If no, how much notice should be required and why?

**Council Response:**

Yes.

### 16. Electronic Meetings and Attendance

**xxix. Has the change to enable electronic meetings to occur outside of emergency situations been helpful? Yes/No/Unsure or unable to comment**

a. If no, please explain why.

**Council Response:**

Yes.

**xxx. Has the ability for individual members to attend meetings electronically been beneficial? Yes/No/Unsure or unable to comment**

b. If no, please explain why.

**Council Response:**

Yes.

**xxxi. Do you think any changes to electronic meetings or electronic attendance are required? Yes/No/Unsure or unable to comment**

c. If yes, please provide details of the changes and explain why they are needed.

**Council Response:**

*Yes. There should be a requirement for cameras to be, where they are available and placing a limit of 25% on the number of meetings a Council Member may attend by electronic means in a 12 month period.*

### 17. Council Committees

**xxxii. Are any other modifications needed for committee meetings? Yes/No**

a. If yes, please provide details of the modifications and explain why.

**Council Response:**

Yes.

### 18. Meetings of Electors

**xxxiii. Should parts of the proposed standard apply at electors' meetings? Yes/No**

a. If yes, please explain what may be required.



**Council Response:**

*Yes. The parts of the proposed standard as they relate to debate on motions, disorderly conduct, speaking time limits, limits to the number of times a speaker may speak in a debate and the number of questions a speaker may ask.*

19. Any Other Matters

xxxiv. **Do you have any other comments or suggestions for the proposed new Regulations?**

a. If yes, please explain what may be required.

**Council Response:**

*No. Council appreciates the opportunity to participate in the survey and provide comment.*

Item 12.1.2 Appendix 2

### 12.1.3 STATUS OF COUNCIL DECISIONS

**Attachments:** [Appendix 1 Status of Council Decision Register](#)  
**Responsible Officer:** Steven Harding  
Chief Executive Officer  
**Author:** Joshua Brown  
Manager Governance, Risk and Procurement  
**Proposed Meeting Date:** 26 April 2024  
**Author Disclosure of Interest:** Nil

#### COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION

(Resolution No: 2024 / 51)

**Moved:** Cr McWhirter-Brooks

**Seconded:** Cr Kular

**That Council notes the report.**

**CARRIED UNANIMOUSLY  
RECORD OF VOTE 7/0**

**For:** Shire President, Deputy Shire President, Crs Baer, Anderson, Kular, Landy, Chapman

**Against:** Nil

### REPORT PURPOSE

To provide Council with advice of the status of outstanding Council decisions from previous meetings.

### BACKGROUND

Council has previously requested it be informed of the progress of the implementation of its previous decisions.

### COMMENTS/OPTIONS/DISCUSSIONS

A list of the status of Council's decisions from the previous meeting is attached as **Appendix 1** to this report.

### STATUTORY IMPLICATIONS/REQUIREMENTS

Recommendation is consistent with section 2.7 of the *Local Government Act 1995*.

### POLICY IMPLICATIONS

Consistent with past policy and practices of the Council.

**STRATEGIC COMMUNITY PLAN**

**5: Governance**

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

**RISK MANAGEMENT CONSIDERATIONS**

The continued reporting of the status of Council decisions mitigates compliance and reputational risks associated with Council decisions not been implemented.

**FINANCIAL IMPLICATIONS**

No financial resource impact.

**VOTING REQUIREMENTS**

Simple Majority.

**Status of Council Decisions - Ordinary Council Meeting - 22 March 2024**

Item No	Responsible Officer	Report Title	Council Decision	Council Resolution No.	Comments / Action Taken	Completion Date
<b>ORDINARY COUNCIL MEETING 22 MARCH 2024</b>						
12.1.1	Steven Harding Chief Executive Officer	ANNUAL REPORT 2022/23	That Council: 1. In accordance with s.5.54(2) of the Local Government Act 1995 accepts the 2022/23 Annual Report as presented in Appendix 1; 2. In accordance with sections 5.55 and 5.55A of the Local Government Act 1995, authorises the Chief Executive Officer to give local public notice of the availability of the annual report as soon as practicable and to publish the annual report on the Shire's website within 14 days; 3. In accordance with s.5.27(2) of the Local Government Act 1995 selects 26 April 2024 as the day on which the 2022/23 General Meeting of Electors is to take place; and 4. In accordance with s.5.29(1)(a) of the Local Government Act 1995 authorises the Chief Executive Officer to give at least 14 days' local public notice of the date, time, place and purpose of the 2022/23 General Meeting of Electors. BY ABSOLUTE MAJORITY	2024 / 25	Annual Report uploaded to Shire website, and public notice given of availability of Annual Report and time and place of the 2022/23 General Meeting of Electors.	28/03/2024
12.1.2	Steven Harding Chief Executive Officer	POLICY REVIEW – ATTENDANCE AT EVENTS	That Council accepts the review of and adopts the revised Attendance at Events Policy (attached as Appendix 1 to the report). BY ABSOLUTE MAJORITY	2024 / 26	Policy updated and uploaded to Shire website and Councillor Portal.	11/04/2024
12.1.3	Steven Harding Chief Executive Officer	NEW POLICY – COUNCIL MEMBER COMMUNICATIONS WITH SHIRE OFFICERS	That Council adopts the Council Member Communications with Shire Officers Policy (attached as Appendix 1 to the report) as amended below: Amends the paragraph starting "Telephone Contact" to read: "Where the Chief Executive Officer has approved contact with a designated officer, a file note of telephone calls should be made by the officer and Council Member in accordance with the State Records Act 2000 and a copy of the officer's note confirming the discussion sent to the CEO and relevant Director."	2024 / 27	Policy updated and uploaded to Shire website and Councillor Portal.	11/04/2024
12.1.4	Steven Harding Chief Executive Officer	LOCAL GOVERNMENT REFORM - STANDARDISED MEETING PROCEDURES CONSULTATION	That Council authorises the Chief Executive Officer to prepare a submission in consultation with Council Members, in response to the Department of Local Government, Sport and Cultural Industries' Standardised Meeting Procedures Consultation Paper.	2024 / 28	Survey distributed to Council Members and discussed at Council Workshop.	17/04/2024
12.1.5	Steven Harding Chief Executive Officer	CORPORATE BUSINESS PLAN 2022-2032 REVIEW	That Council accepts the review of the Corporate Business Plan 2022-2032 (Appendix 1 to the report).	2024 / 29	No further action	22/03/2024
12.1.6	Steven Harding Chief Executive Officer	FREEDOM OF INFORMATION STATEMENT	That Council adopts the reviewed Freedom of Information Statement 2024 in accordance with Part 5 of the Freedom of Information Act 1992.	2024 / 30	Information Statement updated and uploaded to Shire Website.	10/04/2024
12.1.7	Steven Harding Chief Executive Officer	STATUS OF COUNCIL DECISIONS	That Council notes the report.	2024 / 31	No further action	22/03/2024
12.1.8	Steven Harding Chief Executive Officer	AFFIXING COMMON SEAL UNDER DELEGATED AUTHORITY	That Council notes the report.	2024 / 32	No further action	22/03/2024
<b>12.2 ACTING DIRECTOR CORPORATE SERVICES</b>						
12.2.1	Cherie Delmage Acting Director Corporate Services	BUDGET REVIEW AS AT 29 FEBRUARY 2024	That Council: 1. Accepts the Budget Review report as at 29 February 2024; 2. Adopts the Shire of East Pilbara revised Annual Budget 2023/24 financial activity statements included as Appendix 1. 3. Authorises the Chief Executive Officer to submit the Budget Review to the Department of Local Government, Sport and Cultural Industries.	2024 / 33	No further action required	22/03/2024
12.2.2	Cherie Delmage Acting Director Corporate Services	AMENDMENT TO DELEGATIONS AND AUTHORISATIONS REGISTER - AUTHORITY TO APPROVE PAYMENTS TO AUSTRALIAN TAX OFFICE, SUPERANNUATION FUNDS AND AUTHORISED DEPOSIT TAKING INSTITUTIONS	That Council: 1. Pursuant to s.5.42 and s.5.46 of the Local Government Act 1995, delegates the authority to the Chief Executive Officer to make payments to the Australian Taxation Office, superannuation funds approved by the Australian Taxation Office and Authorised Deposit Taking Institutions over and above the financial delegation granted by Council to the Chief Executive Officer, in accordance with the delegation below:  Express Power or Duty Delegated: Local Government Act 1995: s.3.57 Tenders for providing goods and services Delegate: Chief Executive Officer Function: Authority to approve payments to the Australian Taxation Office, Superannuation Funds and Authorised Deposit Taking Institutions. Council Conditions on this Delegation: 1. Payments of taxation instalments on behalf of Shire Employees to the Australian Taxation Office. 2. Payments of employer and employee contributions on behalf of Shire Employees to Superannuation Funds approved by the Australian Taxation Office. 3. Payments to Authorised Deposit Taking Institutions for the purposes of the repayment of a loan facility authorised by Council.  Sub-Delegate/s Appointed by CEO As determined by the CEO (Condition 1 applies – conditions 2 and 3 may not be delegated). 2. Authorises the Chief Executive Officer to amend the Register of Delegations and Authorisations accordingly. BY ABSOLUTE MAJORITY	2024 / 34	Delegations register updated.	17/04/3024
12.2.3	Cherie Delmage Acting Director Corporate Services	MONTHLY FINANCIAL STATEMENTS, INSURANCE AND INVESTMENT REPORT	That Council adopts the Monthly Financial Statements for the period ending 29 February 2024 of the 2023/2024 financial year included as Appendix 1 to the report.	2024 / 35	No further action	22/03/2024
12.2.4	Cherie Delmage Acting Director Corporate Services	LIST OF PAYMENTS – FEBRUARY 2024	That Council endorses the below payments for the period of 1st February 2024 to 29th February 2024:  EFT Payments \$5,267,203.85 MasterCard \$17,758.06 Cheque Payments \$2,617.45 Direct Payments \$19,297.13	2024 / 36	No further action required	22/03/2024

12.3 DIRECTOR COMMUNITY EXPERIENCE						
12.3.1	Nicole O Neill Director, Community Experience	LOTTERYWEST – GRANT FUNDING APPLICATION – MARTUMILI ARTISTS WELLBEING AND EMPOWERMENT PROJECT – PILOT PROGRAM	That Council: 1. Endorses the Shire of East Pilbara’s Martumili Artists Wellbeing and Empowerment Project - Pilot Program application and submission to the Lotterywest Connected Cultural Experiences funding program. 2. Notes the Shire proposes an allocation of operational budget funds to a maximum value of \$358,370.00 in the 2024/25 Annual Budget specifically for the delivery of the Martumili Artists Wellbeing and Empowerment Project - Pilot Program, subject to the successful approval of the Lotterywest application. 3. Authorises the Chief Executive Officer to identify other external funding opportunities to contribute towards the project expenses.	2024 / 37	Funding application completed and lodged with Lotterywest.	5/04/2024
12.3.2	Nicole O Neill Director Community Experience	FORTESCUE OUTBACK FESTIVAL – MEMORANDUM OF UNDERSTANDING	That Council: 1. Endorses the Memorandum of Understanding (MoU) between the Shire of East Pilbara and the Newman Lions Club; 2. Endorses the transition of the Outback Fusion Festival to the amalgamated event the Outback Fortescue Festival.	2024 / 38	MOU executed.	3/04/2024
12.4 ACTING DIRECTOR REGULATORY SERVICES						
12.4.1	Malcolm Somers Acting Director Regulatory Services	PARKING LOCAL LAW REVIEW	That Council: 1. Gives local public notice, in accordance with section 3.12 of the Local Government Act 1995, of the Shire’s intention to make a Shire of East Pilbara Parking Local Law 2024 attached as Appendix 1 to this report; and 2. Authorises the President to give notice to the meeting in accordance with regulation 3 of the Local Government (Functions and General) Regulations 1996 of the purpose and effect as follows: Purpose: To enable the Shire to regulate the parking of vehicles within the district and provide for the management and operation of parking facilities under the Shire’s care, control and management. Effect: A person parking a vehicle within the parking region is to comply with the provisions of the local law. BY ABSOLUTE MAJORITY	2024 / 39	Proposed Parking Local Law to go on public advertising week ending 19 April for a 6 week period.	15/04/2024
12.4.2	Malcolm Somers Acting Director Regulatory Services	PROPOSED RELOCATION OF BHP DUST MONITORS TO CAPRICORN OVAL CAR PARK – LOT 995 THULLUNA CRESCENT, NEWMAN	That Council: 1. Endorses the proposal by BHP to establish two dust monitors within the Capricorn Oval car park, subject to: a. the Department of Planning, Lands and Heritage granting an amendment to the existing Management Order from ‘Recreation’ to ‘Recreation and Environmental Monitoring’; and b. All costs associated with the proposal, including but not limited to car park line marking, legal fees to be at the cost of BHP. 2. Authorises the Chief Executive Officer to negotiate a 5 year (plus 5 year) lease arrangement with BHP for the purposes of dust monitoring for the further consideration of Council.	2024 / 40	Liaising with DPLH regarding (1a) before 1b and 2 can be carried out.	15/04/2024
13. COMMITTEE REPORTS						
A Procedural Motion was passed to consider Item 13.1.1 as the first Order of Business						
13.1.1	Steven Harding Chief Executive Officer	MINUTES OF THE AUDIT, RISK AND GOVERNANCE COMMITTEE SPECIAL MEETING – 14 MARCH 2024	That Council: 1. Notes the unconfirmed minutes of the Special Meeting of the Audit, Risk and Governance Committee held on 14 March 2024. 2. Notes the Committee’s acceptance of the Audited Financial Statements for the year ended 30 June 2023 and recommendation that they be included in the Shire’s 2022/23 Annual Report.	2024 / 41	No further action	22/03/2024
13.1.2	Malcolm Somers A/Director Regulatory Services	MINUTES OF LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETINGS – MARCH 2024	That Council receives the Minutes of the meetings of the Local Emergency Management Committees for: • Marble Bar LEMC – 6 March 2024 • Nullagine LEMC – 7 March 2024 • Newman LEMC – 8 March 2024	2024 / 42	No further action	22/03/2024
16. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF COUNCIL						
16.1.1	Steven Harding Chief Executive Officer	BHP – GRANT FUNDING APPLICATION – EAST NEWMAN REVITALISATION AND SUSTAINABILITY PROJECT	That Council: 1. Endorses the East Newman Revitalisation & Sustainability Project - Initial Phase to be completed by 31 October 2025. 2. Accepts the offer a funding grant of \$950,000 (excl GST) from BHP for the East Newman Revitalisation and Sustainability Project – Initial Phase, and authorises the Chief Executive Officer to execute a funding agreement with BHP on the Shire’s behalf. 3. Pursuant to section 6.8 of the Local Government Act 1995, authorises an amendment to the Shire’s 2023/24 Annual Budget to create income and expenditure accounts for the purposes of the East Newman Revitalisation and Sustainability Project as follows: Account Description 2023/24 Income NEW BHP Social Investment Grant – East Newman Revitalisation & Sustainability Project \$950,000.00 Expenditure NEW BHP Social Investment Grant – East Newman Revitalisation & Sustainability Project \$950,000.00	2024 / 43	The application has been lodged and is awaiting a decision from BHP.	16/04/2024
17 CONFIDENTIAL MATTERS BEHIND CLOSED DOORS						
17.1 CHIEF EXECUTIVE OFFICER						
17.1.1	Steven Harding Chief Executive Officer	PROPOSED DEED OF EXTENSION - MISSION AUSTRALIA	That Council: 1. Authorises the Chief Executive Officer to extend the Lease between the Shire of East Pilbara and Mission Australia for a further term of twelve (12) months from 1 July 2024 to 30 June 2025 over office space at Newman House, in accordance with the terms of the existing Lease; and 2. Authorises the Chief Executive Officer to approve any Minor Variations in accordance with Council’s Minor Variations Policy.	2024 / 44	Lease document being prepared for execution.	Ongoing

17.1.2	Steven Harding Chief Executive Officer	PROPOSED LICENCE – NEWMAN AIRPORT (BUREAU OF METEOROLOGY)	That Council: 1. Authorises the Chief Executive Officer to enter a Licence between the Shire and Bureau of Meteorology over the Licence Area described in the report, within Reserve 44775, Newman Airport, for an initial term of ten (10) years with one (1) option for one (1) Further Term of ten (10) years, subject to consent from the Minister for Lands. The rent payable is \$1 per annum payable on demand; 2. Authorises the Chief Executive Officer to extend the Licence with the same conditions for a the Further Term of ten (10) years (2032 to 2042) on the expiry of the initial Licence Term, subject to the Licensee not being in default; 3. Authorises the Chief Executive Officer to enter into any Minor Variations to the Licence over the life of the Licence, in accordance with Council's Minor Variations Policy.	2024 / 45	Lease document being finalised for execution	Ongoing
<b>17.2 ACTING DIRECTOR CORPORATE SERVICES</b>						
17.2.1	Cherie Delmage Acting Director Corporate Services	REQUEST TO WRITE OFF OUTSTANDING SUNDRY DEBTOR	That Council: 1. Accepts the payment of \$221,953.12 in respect of the outstanding sundry debt amount of \$289,380.86 from the Administrator of Virgin Australia Holdings; and 2. Writes off the balance \$67,427.74 the outstanding sundry debt owed by Virgin Australia Holdings Limited in settlement of the claim.	2024 / 46	Complete	4/04/2024
<b>17.3 CHIEF EXECUTIVE OFFICER (UNDER SEPARATE COVER)</b>						
17.3.1	Steven Harding Chief Executive Officer	UNDER SEPARATE COVER - SENIOR STAFF APPOINTMENT	That Council accepts the Chief Executive Officer's proposal to employ the senior employee as detailed in the confidential report in accordance with section 5.37(2) of the Local Government Act 1995.	2024 / 47	Complete	25/04/2024

Item 12.1.3 Appendix 1

**12.1.4 AFFIXING COMMON SEAL UNDER DELEGATED AUTHORITY**

**Responsible Officer:** Steven Harding  
Chief Executive Officer

**Author:** Joshua Brown  
Manager Governance, Risk and Procurement

**Proposed Meeting Date:** 26 April 2024

**Author Disclosure of Interest:** Nil

**COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION**

(Resolution No: 2024 / 52)

**Moved:** Cr McWhirter-Brooks

**Seconded:** Cr Kular

**That Council notes the report.**

**CARRIED UNANIMOUSLY  
RECORD OF VOTE 7/0**

**For:** Shire President, Deputy Shire President, Crs Baer, Anderson, Kular,  
Landy, Chapman

**Against:** Nil

**REPORT PURPOSE**

This report is to advise Council of the documents that have had the Shire of East Pilbara Common Seal affixed under delegated authority since the last report to Council at the March 2024 ordinary meeting.

**BACKGROUND**

There have been two (2) documents having had the Shire's Common Seal affixed under delegated authority since the last Council meeting.

**COMMENTS/OPTIONS/DISCUSSION**

<b>Document</b>	<b>Details</b>	<b>Other Party/ies</b>
Deed of Extension of Sublease	Portion of Reserve 44775 (Lease Areas 3 and 4), Newman Airport	Raw Hire Pty Ltd Simmcall Pty Ltd
Award of Freeman of the Shire	Award of Freeman of the Shire to Langtree Eric Coppin OAM	N/A

## **STATUTORY IMPLICATIONS/REQUIREMENTS**

Consistent with section 5.42 of the *Local Government Act 1995*.

Delegation of some powers and duties to Chief Executive Officer

- (1) A local government may delegate\* to the CEO the exercise of any of its powers or the discharge of any of its duties under this Act other than those referred to in section 5.43.

\* *Absolute majority required.*

- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

## **POLICY IMPLICATIONS**

### 4.5 Execution of Documents

The Policy states the following:

All documents validly executed will have the common seal affixed, the President, and the Chief Executive Officer's attestations affixing the seal. Use of the common seal is to be recorded in the common seal register and must have the Council resolution number included and the date that the seal was applied.

## **STRATEGIC COMMUNITY PLAN**

### **5: Governance**

- G1 Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community's assets and resources.
  - G1.1 Continued focus on good governance, transparency and community and stakeholder engagement in significant decisions, including place-based plans.
  - G1.4 Ensure a high standard of organisational management and effectiveness

## **RISK MANAGEMENT CONSIDERATIONS**

Should Council not be informed of the documents that have had the Common Seal affixed under delegated authority, the Shire will be in breach of Council's Execution of Documents Policy.

## **FINANCIAL IMPLICATIONS**

No financial resource impact.

## **VOTING REQUIREMENTS**

Simple Majority.



**12.2 ACTING DIRECTOR CORPORATE SERVICES**

**12.2.1 MONTHLY FINANCIAL STATEMENTS, INSURANCE AND INVESTMENT  
REPORT – MARCH 2024**

**Attachments:** [Appendix 1 Monthly Financial Report – Mar 2024](#)  
[Appendix 2 Investments Report – Mar 2024](#)

**Responsible Officer:** Scott Greensill  
Acting Director Corporate Services

**Author:** Thomas Gorman  
Manager Corporate Services

**Proposed Meeting Date:** 26 April 2024

**Author Disclosure of Interest:** Nil

**COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION**

(Resolution No: 2024 / 53)

**Moved:** Cr Baer

**Seconded:** Cr Kular

**That Council adopts the Monthly Financial Statements for the period ending 31 March 2024 of the 2023/2024 financial year included as Appendices 1 and 2 to the report.**

**CARRIED UNANIMOUSLY  
RECORD OF VOTE 7/0**

**For:** Shire President, Deputy Shire President, Crs Baer, Anderson, Kular, Landy, Chapman

**Against:** Nil

**REPORT PURPOSE**

The Monthly Financial Statements provide details of the Shire of East Pilbara's (the Shire's) current year to date financial position in relation to the 2023/2024 Annual Budget, as amended from time to time, including the reporting of material variances.

**BACKGROUND**

The reporting of monthly financial information is a requirement under section 6.4 of the *Local Government Act 1995* ("the Act") and regulation 34 of the *Local Government (Financial Management) Regulations 1996* ("the Regulations").

**Appendix 1** details the financial activities of the Shire for the period 1 March 2024 to 31 March 2024.

There are four sections to the monthly report:

1. Statutory Reports – Rate Setting Statement, Operating Statement, Cash Flow;
2. Various other Notes to give Council an overview of the Shire's current financial situation, including Material Variances for Programs and Nature and Type as per Council's adopted variance threshold limits of 10% or \$20,000 for operating, and 10% or \$50,000 for capital, whichever is higher; and
3. A schedule detailing all expenditure.

**Appendix 2** is the Monthly Investments Report.

Any immediate annual budget considerations are also presented within the monthly financial report.

## **COMMENTS/OPTIONS/DISCUSSIONS**

### Variances

Material variances in the Shire 2023/2024 annual budget are disclosed within **Appendix 1**.

### Investments – March 2024

The Shire's portfolio accrued over \$391,000 in interest and returned 5.24% pa compared to the current bank bill benchmark of 4.41%. New deposits invested in over the month are yielding around 5.15%. Over the past 12 months the portfolio has returned 4.80% exceeding the bank bill index benchmark of 4.19%.

Investment portfolio details are disclosed within **Appendix 2**

### Insurance Report – February 2024

#### *Claim Activity*

Throughout the month of March, 8 claims were closed and settled to the value of \$13,710.10. There are 14 Pending claims awaiting relevant documents before submitting and 12 open claims in various stages of progress.

#### *MAU.190063 | PC0495 | TC Ilsa:*

The Shire is nearing the end of the process for this claim. Some miscellaneous assets are still ongoing. LGIS are reviewing the current progress report for the last of the progress settlements. The Shire has received a second instalment payout from LGIS for \$164,741.

This follows an initial payout of \$943,810 last year after the initial assessment

The communications and CCTV's are one of the last of the repairs and this may take some time to repair. LGIS will keep the claim open until they receive the invoices for these repairs.

*Insurance Renewal for 2024-25:*

The questionnaire for all Policies is almost complete. Following the finalisation of the questionnaire, it is expected the insurance policies to be quoted on by LGIS.

**STATUTORY IMPLICATIONS/REQUIREMENTS**

*Local Government Act 1995*

Part 6 Financial Management

Division 4 General financial provisions

Section 6.4(2)

*“The financial report is to:*

- (a) be prepared and presented in the manner and form prescribed; and*
- (b) contain the prescribed information.”*

Section 6.8 (1) (b)

*“Expenditure from municipal fund not included in annual budget is to be authorised in advance by resolution”. \*Absolute majority required.*

**POLICY IMPLICATIONS**

3.1 Accounting Policies

3.5 Budget Management – Capital Acquisitions

3.9 Investments Policy

**STRATEGIC COMMUNITY PLAN**

Governance

G1 Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community’s assets and resources.

G1.1 Continued focus on good governance, transparency and community and stakeholder engagement in significant decisions, including place-based plans.

G1.4 Ensure a high standard of organisational management and effectiveness

**RISK MANAGEMENT CONSIDERATIONS**

Legislative - Medium

**FINANCIAL IMPLICATIONS**

There are no financial implications at the time of writing this report.

**VOTING REQUIREMENTS**

Simple Majority

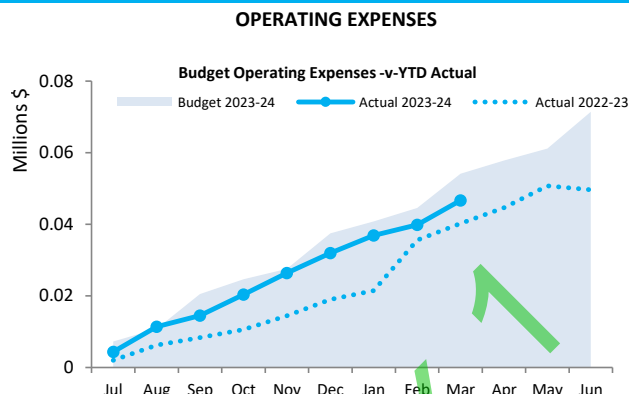
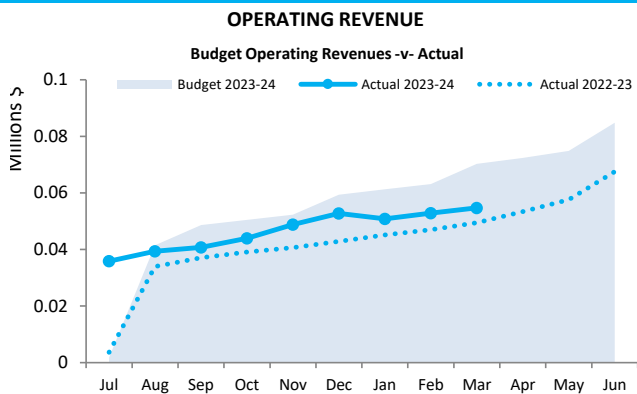
**Shire of East Pilbara**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the period ending 31 March 2024**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

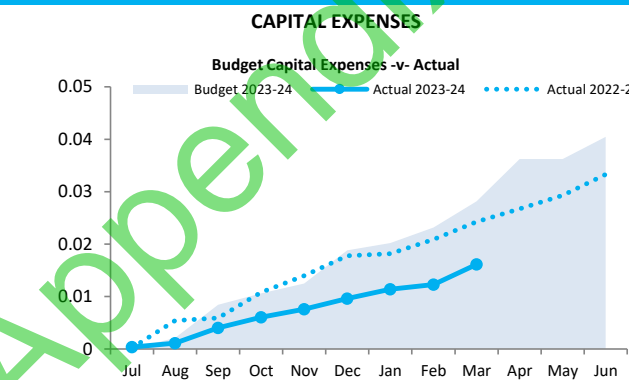
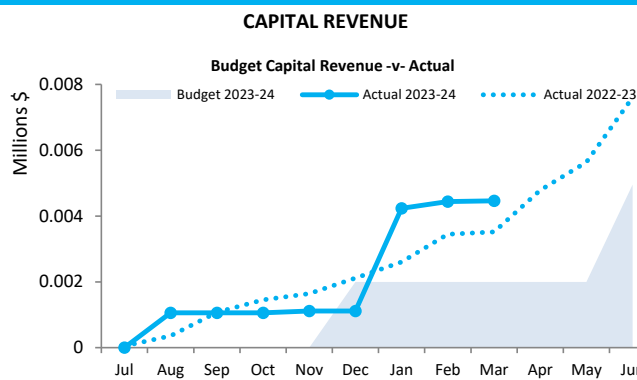
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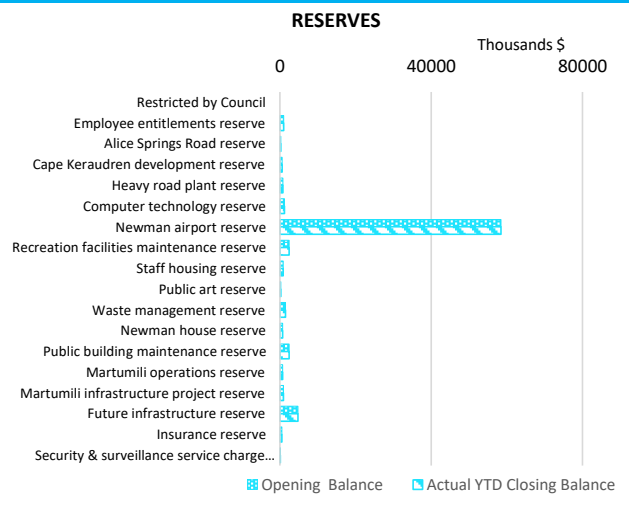
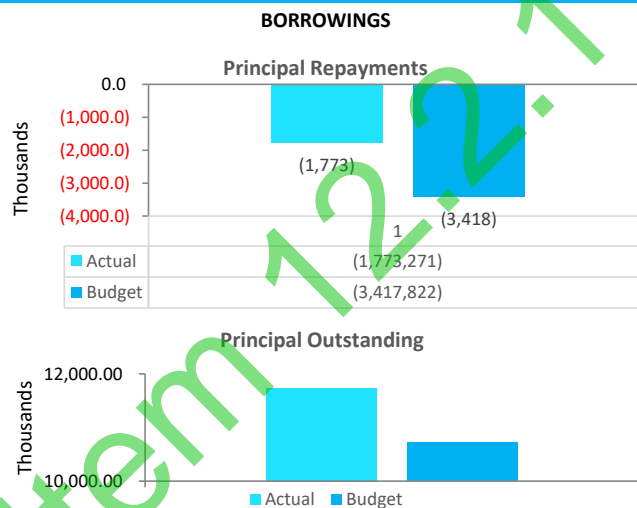
**OPERATING ACTIVITIES**



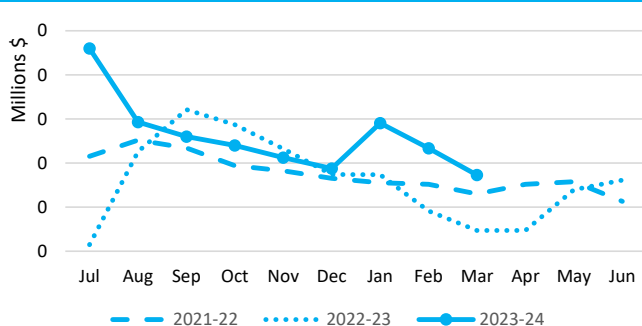
**INVESTING ACTIVITIES**



**FINANCING ACTIVITIES**



**Closing funding surplus / (deficit)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$8.76 M	\$8.76 M	\$8.76 M	\$0.00 M
Closing	(\$0.10 M)	(\$0.81 M)	\$17.27 M	\$18.08 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$93.80 M	% of total
Unrestricted Cash	\$16.26 M	17.3%
Restricted Cash	\$77.55 M	82.7%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$3.70 M	% Outstanding
Trade Payables	\$1.84 M	
0 to 30 Days		64.8%
Over 30 Days		35.2%
Over 90 Days		17.5%

Refer to Note 5 - Payables

Receivables		
	\$0.19 M	% Collected
Rates Receivable	\$4.85 M	86.5%
Trade Receivable	\$0.19 M	% Outstanding
Over 30 Days		77.9%
Over 90 Days		15.7%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$11.53 M	\$8.02 M	\$20.17 M	\$12.15 M

Refer to Statement of Financial Activity

Rates Revenue		
	\$32.46 M	% Variance
YTD Actual	\$32.46 M	
YTD Budget	\$24.41 M	33.0%

Refer to Statement of Financial Activity

Operating Grants and Contributions		
	\$1.13 M	% Variance
YTD Actual	\$1.13 M	
YTD Budget	\$2.46 M	(53.9%)

Refer to Note 11 - Operating Grants and Contributions

Fees and Charges		
	\$20.25 M	% Variance
YTD Actual	\$20.25 M	
YTD Budget	\$19.04 M	6.4%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$13.95 M)	(\$13.30 M)	(\$9.89 M)	\$3.41 M

Refer to Statement of Financial Activity

Proceeds on sale		
	\$0.15 M	%
YTD Actual	\$0.15 M	
Amended Budget	\$1.10 M	(86.6%)

Refer to Note 6 - Disposal of Assets

Asset Acquisition		
	\$14.35 M	% Spent
YTD Actual	\$14.35 M	
Amended Budget	\$28.54 M	(49.7%)

Refer to Note 7 - Capital Acquisitions

Capital Grants		
	\$4.32 M	% Received
YTD Actual	\$4.32 M	
Amended Budget	\$13.48 M	(68.0%)

Refer to Note 7 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$6.43 M)	(\$4.29 M)	(\$1.77 M)	\$2.52 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$1.77 M
Interest expense	\$0.20 M
Principal due	\$11.74 M

Refer to Note 8 - Borrowings

Reserves	
Reserves balance	\$77.55 M
Interest earned	\$0.00 M

Refer to Note 9 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

## KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 31 MARCH 2024

## NATURE OR TYPE DESCRIPTIONS

### REVENUE

#### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

#### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

#### FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

#### SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

#### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

#### PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

### EXPENSES

#### EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

#### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

#### UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

#### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

#### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets. Excluding Land.

#### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

#### OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2024

BY NATURE OR TYPE

	Ref	Amended Budget	YTD Budget	YTD Actual	Forecast 29 June 2024 Closing	Variance \$	Variance %	Var.
	Note	(a)	(b)	(c)	(a)-(b)+(c)	(c) - (b)	((c) - (b))/(b)	
		\$	\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	8,763,118	8,763,118	8,763,118	8,763,118	0	0.00%	
<b>Revenue from operating activities</b>								
Rates		32,547,593	24,410,694	32,458,332	40,595,231	8,047,638	32.97%	▲
Operating grants, subsidies and contributions	11	5,986,173	2,796,495	1,134,315	4,323,993	(1,662,180)	(59.44%)	▼
Fees and charges		25,360,816	19,037,061	20,252,364	26,576,119	1,215,303	6.38%	
Service charges		148,800	148,800	143,406	143,406	(5,394)	(3.63%)	
Interest earnings		2,740,000	2,055,000	75,807	760,807	(1,979,193)	(96.31%)	▼
Other revenue		1,502,833	2,795,122	659,491	(632,798)	(2,135,631)	(76.41%)	▼
Profit on disposal of assets	6				0	0	0.00%	
		<b>68,286,215</b>	<b>51,243,172</b>	<b>54,723,715</b>	<b>71,766,758</b>	<b>3,480,543</b>	<b>6.79%</b>	
<b>Expenditure from operating activities</b>								
Employee costs		(21,453,834)	(16,115,608)	(14,835,100)	(20,173,326)	1,280,508	7.95%	
Materials and contracts		(29,252,052)	(21,439,673)	(16,312,409)	(24,124,788)	5,127,264	23.91%	▲
Utility charges		(2,524,104)	(1,893,009)	(1,176,243)	(1,807,338)	716,766	37.86%	▲
Depreciation on non-current assets		(16,670,943)	(12,503,061)	(12,126,204)	(16,294,086)	376,857	3.01%	
Interest expenses		(489,119)	(460,497)	(199,845)	(228,467)	260,652	56.60%	▲
Insurance expenses		(1,586,093)	(1,578,909)	(1,687,626)	(1,694,810)	(108,717)	(6.89%)	
Other expenditure		(1,538,905)	(1,094,172)	(344,252)	(788,985)	749,920	68.54%	▲
Loss on disposal of assets	6	0	0	0	0	0	0.00%	
		<b>(73,515,050)</b>	<b>(55,084,929)</b>	<b>(46,681,679)</b>	<b>(65,111,800)</b>	<b>8,403,250</b>	<b>(15.26%)</b>	
Non-cash amounts excluded from operating activities	1(a)	16,755,434	11,857,311	12,126,204	17,024,327	268,893	2.27%	
<b>Amount attributable to operating activities</b>		<b>11,526,599</b>	<b>8,015,554</b>	<b>20,168,240</b>	<b>23,679,285</b>	<b>12,152,686</b>	<b>151.61%</b>	
<b>Investing activities</b>								
Proceeds from non-operating grants, subsidies and contributions	12	13,482,825	9,112,113	4,315,460	8,686,172	(4,796,653)	(52.64%)	▼
Proceeds from disposal of assets	6	1,097,893	731,929	146,801	512,766	(585,127)	(79.94%)	▼
Payments for property, plant and equipment and infrastructure	7	(28,585,242)	(23,142,310)	(14,349,499)	(19,742,431)	8,792,811	37.99%	
<b>Amount attributable to investing activities</b>		<b>(13,954,524)</b>	<b>(13,298,268)</b>	<b>(9,887,238)</b>	<b>(10,543,494)</b>	<b>3,411,030</b>	<b>(25.65%)</b>	
<b>Financing Activities</b>								
Proceeds from new debentures	8	630,000	420,000	0	210,000	(420,000)	(100.00%)	▼
Transfer from reserves	9	4,325,000	2,883,333	0	1,441,667	(2,883,333)	(100.00%)	▼
Repayment of debentures	8	(3,417,822)	(2,278,548)	(1,773,271)	(2,912,545)	505,277	22.18%	▲
Transfer to reserves	9	(7,970,981)	(5,313,987)	0	(2,656,994)	5,313,987	100.00%	▲
<b>Amount attributable to financing activities</b>		<b>(6,433,803)</b>	<b>(4,289,202)</b>	<b>(1,773,271)</b>	<b>(3,917,872)</b>	<b>2,515,931</b>	<b>(58.66%)</b>	
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>(98,610)</b>	<b>(808,798)</b>	<b>17,270,848</b>	<b>17,981,037</b>	<b>18,079,647</b>	<b>2235.37%</b>	

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.



**STATEMENT OF FINANCIAL POSITION  
FOR THE PERIOD ENDED 31 MARCH 2024**

	Supplementary Information	30 June 2023 \$	31 March 2024 \$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	2	85,556,785	93,804,654
Trade and other receivables	3	7,248,897	5,036,645
Inventories	4	97,409	33,946
Other assets		1,613,992	1,611,597
<b>TOTAL CURRENT ASSETS</b>		<b>94,517,083</b>	<b>100,486,842</b>
<b>NON-CURRENT ASSETS</b>			
Trade and other receivables		15,317	15,317
Other financial assets		101,862	101,862
Property Plant & Equipment Infrastructure		87,159,964 627,236,174	86,493,952 630,125,482
<b>TOTAL NON-CURRENT ASSETS</b>		<b>714,513,317</b>	<b>716,736,613</b>
<b>TOTAL ASSETS</b>		<b>809,030,400</b>	<b>817,223,455</b>
<b>CURRENT LIABILITIES</b>			
Trade and other payables	6	6,215,527	3,703,851
Other liabilities	7	849,409	823,114
Borrowings	8	3,417,822	5,191,093
Employee related provisions		1,140,566	1,140,566
<b>TOTAL CURRENT LIABILITIES</b>		<b>11,623,324</b>	<b>10,858,624</b>
<b>NON-CURRENT LIABILITIES</b>			
Borrowings	8	10,091,124	6,544,582
Employee related provisions		341,293	341,293
Other provisions		14,920,035	14,920,035
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>25,352,452</b>	<b>21,805,910</b>
<b>TOTAL LIABILITIES</b>		<b>36,975,776</b>	<b>32,664,534</b>
<b>NET ASSETS</b>		<b>772,054,624</b>	<b>784,558,921</b>
<b>EQUITY</b>			
Retained surplus		172,716,246	185,220,543
Reserve accounts	9	77,548,463	77,548,463
Revaluation surplus		521,789,915	521,789,915
<b>TOTAL EQUITY</b>		<b>772,054,624</b>	<b>784,558,921</b>

This statement is to be read in conjunction with the accompanying notes.

**BASIS OF PREPARATION**

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying Regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 13 to these financial statements.

**SIGNIFICANT ACCOUNTING POLICES**

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 07 April 2024

Item 12.2.1

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)	Forecast 30 June 2024 Closing
<b>Non-cash items excluded from operating activities</b>					
		\$	\$	\$	
<b>Adjustments to operating activities</b>					
Less: Profit on asset disposals	6	0	(645,750)	0	645,750
Add: Depreciation on assets		16,755,434	12,503,061	12,126,204	16,378,577
<b>Total non-cash items excluded from operating activities</b>		<b>16,755,434</b>	<b>11,857,311</b>	<b>12,126,204</b>	<b>17,024,327</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Amended Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 31 March 2024
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	9	(77,548,463)	(77,548,463)	(77,548,463)
Rates receivable		0	0	0
Add: Borrowings	8	3,417,822	3,417,822	5,191,093
<b>Total adjustments to net current assets</b>		<b>(74,130,641)</b>	<b>(74,130,641)</b>	<b>(72,357,370)</b>

(c) Net current assets used in the Statement of Financial Activity

<b>Current assets</b>				
Cash and cash equivalents	2	16,056,785	16,056,785	93,804,654
Financial assets	2	69,500,000	69,500,000	0
Rates receivables	3	3,483,069	3,483,069	4,850,446
Receivables	3	3,765,828	3,765,828	186,199
Other current assets	4	1,711,401	1,711,401	1,645,543
<b>Less: Current liabilities</b>				
Payables	5	(6,215,527)	(6,215,527)	(3,703,851)
Borrowings	8	(3,417,822)	(3,417,822)	(5,191,093)
Contract liabilities and grants	10	(849,409)	(849,409)	(823,114)
Provisions	10	(1,140,566)	(1,140,566)	(1,140,566)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(74,130,641)</b>	<b>(74,130,641)</b>	<b>(72,357,370)</b>
<b>Closing funding surplus / (deficit)</b>		<b>8,763,118</b>	<b>8,763,118</b>	<b>17,270,848</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$
<b>Municipal Bank</b>	Cash and cash equivalents	(4,853,688)		(4,853,688)	
<b>Investments Municipal</b>	Cash and cash equivalents	21,095,880		21,095,880	
<b>Investments Reserves/Municipal</b>	Cash and cash equivalents		77,548,463	77,548,463	
Newman - Office Till Float	Cash and cash equivalents	150		150	
Newman Rec Ctre - Till Float	Cash and cash equivalents	150		150	
Marble Bar - Office Petty Cash	Cash and cash equivalents	150		150	
Newman - Office Petty Cash	Cash and cash equivalents	400		400	
Newman Rec Ctre - Petty Cash	Cash and cash equivalents	388		388	
Newman - S/Pool Till Float	Cash and cash equivalents	150		150	
Marble Bar - S/Pool Till Float	Cash and cash equivalents	50		50	
Newman Rec Ctre - Creche Float	Cash and cash equivalents	11,880		11,880	
Nullagine Caravan Park - Float	Cash and cash equivalents	150		150	
Martumili Float	Cash and cash equivalents	200		200	
CDS Float	Cash and cash equivalents	331		331	
<b>Trust Account</b>	Cash and cash equivalents	0	762,769		762,769
<b>Total</b>		<b>16,256,191</b>	<b>78,311,232</b>	<b>93,804,654</b>	<b>762,769</b>
<b>Comprising</b>					
Cash and cash equivalents		16,256,191	78,311,232	93,804,654	762,769
		<b>16,256,191</b>	<b>78,311,232</b>	<b>93,804,654</b>	<b>762,769</b>

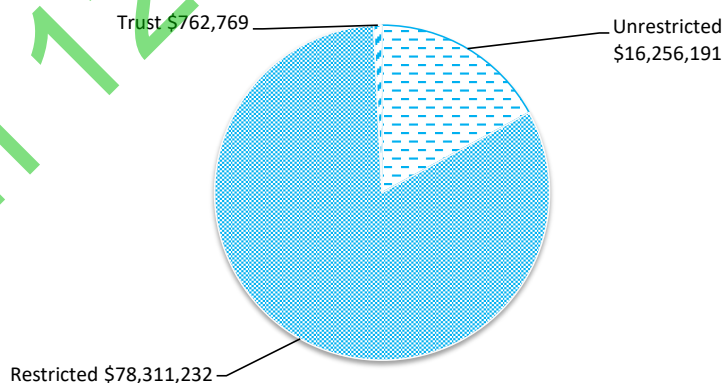
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of change. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

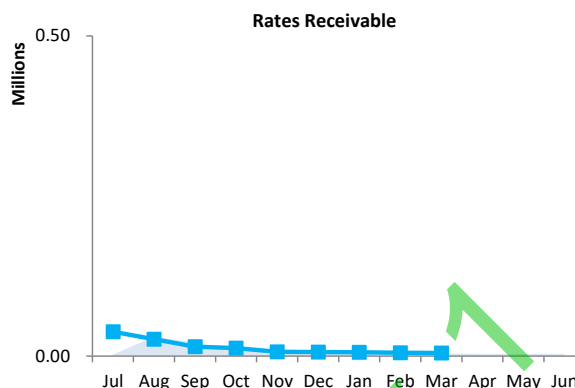
The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note



Rates receivable	30 June 2023	31 Mar 2024
	\$	\$
Opening arrears previous years	3,483,069	3,483,069
Levied this year	28,389,246	32,458,332
Less - collections to date	(28,389,246)	(31,090,955)
Gross rates collectable	<b>3,483,069</b>	<b>4,850,446</b>
Allowance for impairment of rates receivable	0	0
<b>Net rates collectable</b>	<b>3,483,069</b>	<b>4,850,446</b>
% Collected	89.1%	86.5%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(4,712)	428,279	1,108,321	82,615	301,140	1,915,643
Percentage	(0.2%)	22.4%	57.9%	4.3%	15.7%	
<b>Balance per trial balance</b>						
Sundry receivable						1,915,643
GST receivable						537,211
Allowance for impairment of receivables from contracts with customers						(2,266,655)
<b>Total receivables general outstanding</b>						<b>186,199</b>

Amounts shown above include GST (where applicable)

#### KEY INFORMATION

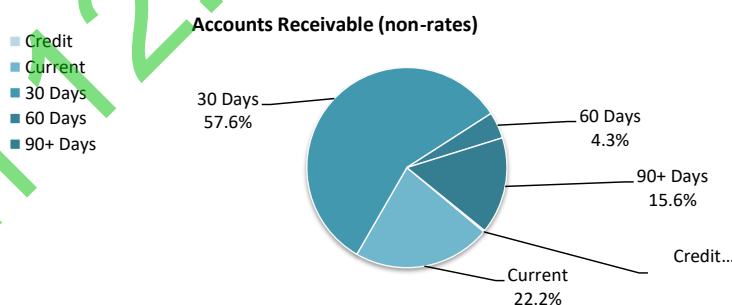
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

#### Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 31 March 2024
	\$	\$	\$	\$
<b>Other current assets</b>				
<b>Inventory</b>				
Fuel & Oils	80,204		(65,921)	14,283
Martumili Baskets	17,205	2,458		19,663
<b>Other Assets</b>				
Prepayments	48,494			48,494
Accrued income	1,563,498			1,563,498
Rental Housing Bonds	2,000		(2,395)	(395)
<b>Total other current assets</b>	<b>1,711,401</b>	<b>2,458</b>	<b>(68,316)</b>	<b>1,645,543</b>
<b>Amounts shown above include GST (where applicable)</b>				

**KEY INFORMATION**

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

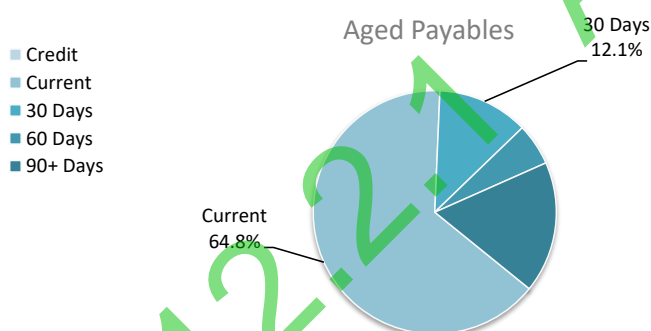
Item 12.2.1 Appendix 1

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	1,194,853	223,036	102,706	322,022	1,842,617
Percentage	0%	64.8%	12.1%	5.6%	17.5%	
<b>Balance per trial balance</b>						
Sundry creditors						1,842,617
Other liabilities - Martumilli Gift Card Liability						5,705
Trust liabilities						1,458,258
Emergency Services Levy						33,933
Prepaid rates						190,432
Emergency Services Levy Contra						(243,634)
Accrued creditors						(135,987)
Insurance prepayments						94,785
Debtors refund account						(235)
Rates refund account						3,378
Payroll suspense						448,875
Payroll clearing accounts						5,822
<b>Total payables general outstanding</b>						<b>3,703,851</b>

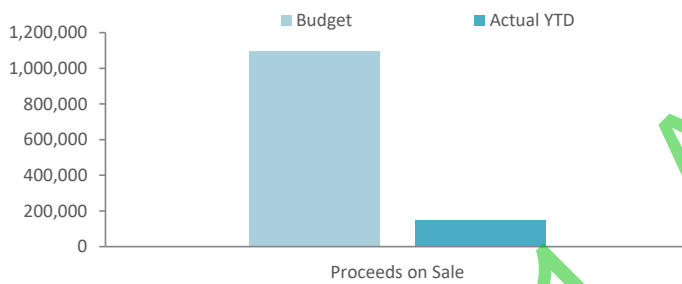
Amounts shown above include GST (where applicable)

#### KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and equipment</b>								
	<b>Governance</b>								
	Governance	170,000	170,000	0	0	121,406	121,406	0	0
	<b>Law, order, public safety</b>								
	Law, order, public safety	156,893	156,893	0	0	0	0	0	0
	<b>Education and welfare</b>								
	Education and welfare	105,000	105,000	0	0	0	0	0	0
	<b>Community amenities</b>								
	Community amenities	100,000	100,000	0	0	19,955	19,955	0	0
	<b>Transport</b>								
	Transport	481,000	481,000	0	0	5,439	5,439	0	0
	<b>Other property and services</b>								
	Other property and services	85,000	85,000	0	0	0	0	0	0
		<b>1,097,893</b>	<b>1,097,893</b>	<b>0</b>	<b>0</b>	<b>146,801</b>	<b>146,801</b>	<b>0</b>	<b>0</b>



Item 12.2.1



Capital acquisitions	Amended		YTD Actual	Forecast 30 June Closing	YTD Actual Variance
	Budget	YTD Budget			
	\$	\$	\$		\$
Land & Buildings	7,154,314	5,363,643	1,647,056	3,437,727	(3,716,587)
Furniture and equipment	202,907	152,181	188,607	239,333	36,426
Plant and equipment	2,248,977	2,027,477	1,230,333	1,451,833	(797,144)
Newman Aerodrome	0	0	28,299	28,299	0
Infrastructure	18,929,044	15,599,009	11,255,204	14,585,239	(4,343,805)
<b>Payments for Capital Acquisitions</b>	<b>28,535,242</b>	<b>23,142,310</b>	<b>14,349,499</b>	<b>19,742,431</b>	<b>(8,821,110)</b>
<b>Capital Acquisitions Funded By:</b>					
	\$	\$	\$		\$
Capital grants and contributions	13,482,825	9,112,113	4,315,460	8,686,172	(4,796,653)
Borrowings	630,000	420,000	0	210,000	(420,000)
Other (disposals & C/Fwd)	1,097,893	731,929	146,801	512,766	(585,127)
Cash backed reserves					
Computer technology reserve	(325,000)	0	0	(325,000)	0
Contribution - operations	17,649,524	12,878,268	9,887,238	14,658,494	(2,991,030)
<b>Capital funding total</b>	<b>28,535,242</b>	<b>23,142,310</b>	<b>14,349,499</b>	<b>19,742,431</b>	<b>(8,792,811)</b>

#### SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

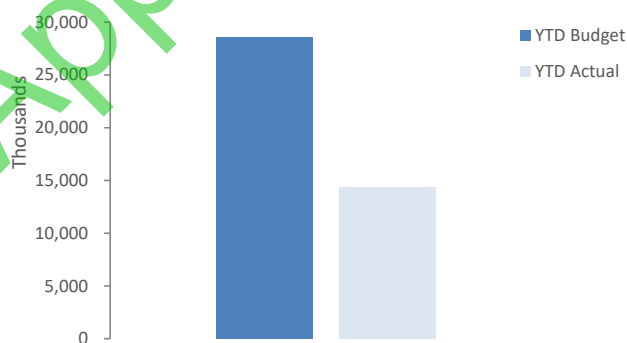
#### Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

#### Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

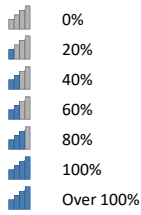
In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Amended			Variance (Under)/Over
	Budget	YTD Budget	YTD Actual	
	\$	\$	\$	\$
<b>Land &amp; Building</b>				
099019 Staff Housing Capital - M/Bar & Nullagine	13,000	13,000	11,693	-1306.64
099020 Staff Housing - Renewals - Capital	787,500	602,625	356,106	-246519.23
099027 Community Housing Capital	0	0	9,871	9871.4
099028 Staff Housing Capital - Airport	0	0	17,158	17157.8
099040 Staff Housing - Acquisition - Capital	500,000	374,994	0	-374994
099050 Staff Housing - Upgrade - Capital	220,000	165,000	47,645	-117354.55
099704 SPQ Laundry, Marble Bar (Capital)	0	0	29	29.1
109022 Newman Public Toilets	82,240	61,680	15,492	-46188.25
109600 Community Amenities - Buildings Specialised - Capital	347,055	260,292	90,055	-170237.45
119028 Newman Recreation Centre - Land & Buildings	3,835	2,880	3,835	955
119100 Recreation & Culture - Specialised Buildings - Capital	4,373,735	3,280,299	720,612	-2559687.18
119521 Netball Clubrooms - Capricorn Oval, Newman (Capital)	258,865	194,148	258,866	64717.54
129800 Transport - Buildings - Specialised - Capital	240,000	190,003	144,008	-45995.1
139220 **Newman Caravan Park	328,084	218,722	(28,314)	-247035.76
	<b>7,154,314</b>	<b>5,363,643</b>	<b>1,647,056</b>	<b>(3,716,587)</b>
<b>Furniture &amp; Equipment</b>				
049001 Governance - IT Equipment (FN04)	90,000	67,500	21,430	-46070
119094 Facilities CCTV	0	0	44,215	44215.15
119103 Recreation & Culture - Furniture & Equipment - Capital	112,907	84,681	122,962	38280.97
	<b>202,907</b>	<b>152,181</b>	<b>188,607</b>	<b>36,426</b>
<b>Plant &amp; Equipment</b>				
049004 CEO Vehicle - 4WD (41218)	130,000	130,000	125,933	-4067.38
049005 EMCS Vehicle - 4WD (41221)	85,075	85,075	0	-85075
049030 CBS Vehicle - 4WD (41229)	56,472	56,472	63,328	6856.04
049043 Isuzu MUX - Mngr Strat	45,857	45,857	48,923	3066.11
059007 Ranger Vehicle - Toyota Hilux Xtra Cab - (51114)	85,000	85,000	0	-85000
059009 Coord Ranger Veh - 4WD (51113)	85,000	85,000	0	-85000
059025 CCTV Cameras	23,239	23,239	15,743	-7495.96
059060 CCTV - Nullagine	0	0	48,349	48349
059061 CCTV - Marble Bar	0	0	48,349	48349
059600 Law, Order & Public Safety - Plant & Equipment - Capital	35,994	26,994	0	-26994
089000 Trailer 6x4 Enclosed - BHP Funded - East Newman Activation, Minors Pr	10,600	10,600	0	-10600
089003 MWB Vehicle - 4WD (81119)	220,000	165,000	76,160	-88840.47
089030 ** RYDE Vehicle	0	0	1,712	1711.87
109102 Refuse Site - Vehicles	248,000	248,000	232,567	-15433.4
109601 Community Amenities - Plant & Equipment - Capital	738,740	581,240	45,899	-535341
119101 Recreation & Culture - Plant & Equipment - Capital	140,000	140,000	15,040	-124959.78
119704 Minor Equipment - P&G Newman	0	0	428	428.07
119747 Suzuki Swift - Mngr Events	0	0	83	83.21
119748 Toro Groundmaster 360	0	0	36,433	36432.72
119749 Toro Groundmaster 7210	0	0	39,560	39560
129034 ARO Vehicle - 4WD (121211)	0	0	63,297	63296.89
129036 Airport Vehicle 4WD (121207)	0	0	76,172	76171.53
129051 M/Bar Mechanic - 4WD (2706)	0	0	63,297	63296.89
139600 Economic Services - Plant & Equipment - Capital	190,000	190,000	37,394	-152606.12
149011 EMIS Vehicle - 4WD (141115)	90,000	90,000	49,491	-40509.09
149,014.00 MES - Nissan Patrol (141119)	0	0	66,004	66004.35
149018 MPA Newman Vehicle - 4WD (141117)	65,000	65,000	76,173	11172.98
	<b>2,248,977</b>	<b>2,027,477</b>	<b>1,230,333</b>	<b>(797,144)</b>
<b>Newman Aerodrome</b>				
129026 Newman Aerodrome	0	0	28,299	28299
	<b>0</b>	<b>0</b>	<b>28,299</b>	<b>28,299</b>
<b>Infrastructure</b>				

109002	**WWTP Upgrade - Emergency Ponds (Project 2)	150,100	112,572	173,615	61043.46
109016	Landfill & Civil Works	(1,649)	(1,242)	99,020	100262
109029	Marble Bar Tip Improvements	(4,222)	(3,177)	42,215	45392.46
119041	Newman Aquatic Centre - Infra	0	0	85,646	85645.91
119063	Walters Street Park Nullagine	0	0	3,631	3630.51
119082	Newman Aquatic Centre - Infra (FN11)	1,182,878	887,160	657,822	-229337.66
119088	Whaleback Arena - Basketball adjustable backboards	36,668	36,668	7,111	-29557
119089	Lions Animal Park Playground (with sand softfall)	0	0	589	588.75
119091	Nullagine Swimming Pool Project	0	0	3,886	3885.72
119092	Marble Bar Swimming Pool - Capital Works	35,000	35,000	0	-35000
119102	Recreation & Culture - Infrastructure Parks & Ovals - Capital	760,383	570,285	215,601	-354684.36
119709	Playground Equipment - Newman	0	0	25,395	25395
119712	Events - Infrastructure Other - Capital	30,000	30,000	0	-30000
119751	Tennis Club Playground (includes sand softfall)	0	0	324	323.72
119752	Ethel Creek Park	0	0	7,763	7762.96
119753	RSL Park (2021/2022) (Includes steel shelter)	0	0	30,999	30999.19
119760	Nullagine BBQ Table Bins - Garden Pool	0	0	105,626	105626.41
129401	Services - Access roads, Car parks, Kerbs, Verges, Fences - Airport	0	0	92	91.66
129419	Newman Airport - Airside - Lighting - Capital Expenditure	4,000,000	4,000,000	2,387,268	-1612732.48
129423	Aiport Operation Expansion - Newman	803,047	602,289	254,485	-347804.5
129562	Marble Bar Airport Works - Infrastructure Other	143,217	143,216	6,597	-136618.73
129573	Newman Concrete Works	0	0	3,747	3746.71
129588	**Boreline Road	0	0	10,031	10030.7
129618	Pavement Failure & Drainage Works - Various Streets	0	0	278	277.86
129619	Streetscape Projects/Landscaping - Various Locations	0	0	4,505	4505.24
129635	Newman Other Roadworks - Shire Administration Entrance	0	0	76,352	76351.79
129641	Footpath Extension - Stojic/Calcott	29,070	29,070	54,490	25420
129801	Transport - Drainage - Capital	914,167	685,629	211,756	-473873.16
129802	Transport - Footpaths - Capital	326,818	245,112	0	-245112
129803	Transport - Parks & Ovals - Capital	42,000	42,000	51,058	9057.72
129804	Transport - Roads - Shire Funded - Capital	3,077,000	2,307,750	2,126,481	-181269.46
129805	Transport - Plant & Equipment - Capital	1,329,596	997,200	276,315	-720885.05
129806	Transport - Roads - Remote Access - Capital	1,600,000	1,199,997	1,483,338	283340.74
129807	Transport - Roads - RRG - Capital	1,691,975	1,268,982	1,320,284	51301.92
129808	Transport - Roads - Contribution - Capital	330,000	247,500	330,000	82500
129809	Transport - Roads - Grant - Capital	1,292,996	1,292,995	0	-1292995
129810	Transport - Roads - Roads to Recovery - Capital	1,160,000	870,003	1,189,051	319047.5
		<b>18,929,044</b>	<b>15,599,009</b>	<b>11,255,204</b>	<b>(4,343,805)</b>
		<b>28,535,242</b>	<b>23,142,310</b>	<b>14,349,499</b>	<b>(8,792,811)</b>

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Appendix A

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2023	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Housing</b>										
Staff housing	71	509,227			(159,024)	(159,024)	350,203	350,203	(19,553)	(30,509)
<b>Community amenities</b>										
Sewerage upgrade	72	961,955			(70,740)	(143,069)	891,215	818,886	(20,652)	(41,604)
Sewerage upgrade	73	537,765			(50,188)	(101,142)	487,577	436,623	(7,977)	(15,636)
Liquid waste	76	6,500,000			(1,033,414)	(2,086,297)	5,466,586	4,413,703	(86,532)	(225,480)
Landfill waste heavy plant	TBA	0		630,000	0	0	0	630,000	0	0
<b>Transport</b>										
Marble Bar airport	75	5,000,000			(459,905)	(928,290)	4,540,095	4,071,710	(65,131)	(175,890)
		13,508,947	0	630,000	(1,773,271)	(3,417,822)	11,735,676	10,721,125	(199,845)	(489,119)
<b>Total</b>		13,508,947	0	630,000	(1,773,271)	(3,417,822)	11,735,676	10,721,125	(199,845)	(489,119)
Current borrowings		3,417,822					5,191,093			
Non-current borrowings		10,091,125					6,544,583			
		13,508,947					11,735,676			

All debenture repayments were financed by general purpose revenue.

New borrowings 2023-24

Particulars	Amount Borrowed	Amount Borrowed	Institution	Loan Type	Term	Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget							Actual	Budget	
	\$	\$					%	\$	\$	\$	
Landfill waste heavy plant	0	630,000	WATC	Fixed	5	TBA	TBA	0	630,000	630,000	
	0	630,000						0	630,000	630,000	

The Shire has no unspent debenture funds as at 30th June 2023, nor is it expected to have unspent funds as at 30th June 2024.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2024

OPERATING ACTIVITIES  
NOTE 9  
RESERVE ACCOUNTS

Reserve accounts

Reserve name	Opening Balance	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by Council</b>								
Employee entitlements reserve	1,007,872		29,000				1,036,872	1,007,872
Alice Springs Road reserve	224,646		6,500				231,146	224,646
Cape Keraudren development reserve	614,641		17,500				632,141	614,641
Heavy road plant reserve	823,445		1,003,100				1,826,545	823,445
Computer technology reserve	1,195,060		934,500		(325,000)		1,804,560	1,195,060
Newman airport reserve	58,430,521		4,263,981		(4,000,000)		58,694,502	58,430,521
Recreation facilities maintenance reserv	2,447,378		70,500				2,517,878	2,447,378
Staff housing reserve	894,009		21,000				915,009	894,009
Public art reserve	233,441		6,800				240,241	233,441
Waste management reserve	1,465,595		249,500				1,715,095	1,465,595
Newman house reserve	760,409		22,000				782,409	760,409
Public building maintenance reserve	2,412,174		69,500				2,481,674	2,412,174
Martumili operations reserve	734,156		19,000				753,156	734,156
Martumili infrastructure project reserve	939,722		26,500				966,222	939,722
Future infrastructure reserve	4,746,944		1,101,000				5,847,944	4,746,944
Insurance reserve	504,561		14,000				518,561	504,561
Security & surveillance service charge re	113,889		116,600				230,489	113,889
	<b>77,548,463</b>	<b>0</b>	<b>7,970,981</b>	<b>0</b>	<b>(4,325,000)</b>	<b>0</b>	<b>81,194,444</b>	<b>77,548,463</b>

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	Note	Opening Balance 1 July 2023	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 March 2024
		\$		\$	\$	\$
<b>Other current liabilities</b>						
<b>Other liabilities</b>						
- Capital grant/contribution liabilities		849,409	0	0	(26,295)	823,114
<b>Total other liabilities</b>		849,409	0	0	(26,295)	823,114
<b>Employee Related Provisions</b>						
Annual leave		739,255	0	0	0	739,255
Long service leave		401,311	0	0	0	401,311
<b>Total Employee Related Provisions</b>		1,140,566	0	0	0	1,140,566
<b>Total other current assets</b>		<b>1,989,975</b>	<b>0</b>	<b>0</b>	<b>(26,295)</b>	<b>1,963,680</b>
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12

#### KEY INFORMATION

##### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### Employee Related Provisions

###### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled. The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

###### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

##### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

##### Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue						
	Liability	Increase in Liability	Decrease in Liability (As revenue)	Liability	Current Liability	Amended Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue	Forecast 30 June
	1 July 2023			31 Mar 2024	31 Mar 2024						Actual	Closing
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating grants and subsidies</b>												
<b>General purpose funding</b>												
WA LG Grants Commission General Purpose Grants	0	0	0	0	0	105,660	79,245	105,660		105,660	105,660	132,075
<b>Law, order, public safety</b>												
FESA Administration Grant	0	0	0	0	0	4,000	3,000	4,000		4,000	4,000	5,000
FESA - SES Operating Grant	0	0	0	0	0	46,860	35,145	46,860		46,860	0	11,715
AWARE Program Grant	0	0	0	0	0	14,727	0	14,727		14,727	14,727	29,454
<b>Health</b>												
Department of Health - Mosquito Control Grants	0	0	0	0	0	5,872	4,404	5,872		5,872	5,872	7,340
<b>Community amenities</b>												
WALGA Newman Bin Tagging Project - Grant Funds	0	0	0	0	0	5,000	0	5,000		5,000	(3,940)	1,060
Town Planning Scheme Grant - DLPH	0	0	0	0	0	130,000	97,500	130,000		130,000	0	32,500
Grant Funding - Municipal Heritage Inventory Review	0	0	0	0	0	10,000	0	10,000		10,000	10,000	20,000
<b>Recreation and culture</b>												
Grant Funding - Library - Better Beginnings	0	0	0	0	0	8,132	0	8,132		8,132	0	8,132
WA Tourism - Fusion Festival	0	0	0	0	0	15,000	11,250	15,000		15,000	15,000	18,750
Events - Grants	0	0	0	0	0	50,000	37,500	50,000		50,000	35,500	48,000
Lotterywest - Outback Fusion Festival	0	0	0	0	0	30,000	22,500	30,000		30,000	(85)	7,415
Strong clubs for the East Pilbara	43,150	0	0	43,150	43,150	0	0	0		0	0	0
Art on the Move (DLGCI)	35,536	0	0	35,536	35,536	0	0	0		0	0	0
Form (Origin Unknown)	7,750	0	0	7,750	7,750	0	0	0		0	0	0
RACIP Aboriginal Arts Commissioning Fund 20-23	150,000	0	0	150,000	150,000	0	0	0		0	0	0
<b>Transport</b>												
Direct Grant - MRWA	0	0	0	0	0	508,000	508,000	508,000		508,000	0	0
<b>Economic services</b>												
Vital Resources Fund Recovery Donation	180,000	0	0	180,000	180,000	0	0	0		0	0	0
Outback Fusion Festival	30,000	0	0	30,000	30,000	0	0	0		0	0	0
Outback Fusion Festival 23-24	15,000	0	0	15,000	15,000	0	0	0		0	0	0
DPLH Regional North LG Assist Grant	130,000	0	0	130,000	130,000	0	0	0		0	0	0
	<b>591,436</b>	<b>0</b>	<b>0</b>	<b>236,436</b>	<b>591,436</b>	<b>933,251</b>	<b>798,544</b>	<b>933,251</b>	<b>0</b>	<b>933,251</b>	<b>186,734</b>	<b>321,441</b>
<b>Operating contributions</b>												
<b>General purpose funding</b>												
Rates Legal Fees Recoverable	0	0	0	0	0	12,000	9,000	12,000		12,000	0	3,000
<b>Education and welfare</b>												
Sundry Income - Youth Centre Nwn	0	0	0	0	0	2,000	1,500	2,000		2,000	0	500
<b>Housing</b>												
Aged Persons Units - Rents / Water	0	0	0	0	0	15,000	11,250	15,000		15,000	15,618	19,368
<b>Recreation and culture</b>												
Marble Bar Swimming Pool Business Case (DoE Funding)	0	0	0	0	0	0	0	0		0	25,000	25,000
Library - Other Contributions	0	0	0	0	0	0	0	0		0	(3)	(3)
Power/Water consumption	0	0	0	0	0	0	0	0		0	715	715
Newman Library - Building Maintenance Reimbursement	0	0	0	0	0	5,000	3,750	5,000		5,000	0	1,250
E-Sub - Art Enterprise Activities (NACIS)	0	0	0	0	0	205,000	153,750	205,000		205,000	205,000	256,250
Dept Envir. & Heritage - National Jobs Package (M/Milli)	0	0	0	0	0	70,000	52,500	70,000		70,000	70,000	87,500
Other Contributions/reimbursements	0	0	0	0	0	122,997	92,250	122,997		122,997	122,995	153,742
Power / Water Consumption - Clubrooms	0	0	0	0	0	25,000	18,750	25,000		25,000	17,404	23,654
Nth Newman Res - Water Reimb	0	0	0	0	0	35,000	26,250	35,000		35,000	4,627	13,377
<b>Transport</b>												
Newman Shopping Centre - Carpark - Contribution	0	0	0	0	0	56,000	42,000	56,000		56,000	0	14,000
Newman Drive - Shared Pathway - WABN Grant Funded	0	0	0	0	0	69,909	52,431	69,909		69,909	0	17,478
Consolidated Minerals - Woodie Woodie Road	0	0	0	0	0	200,000	150,000	200,000		200,000	0	50,000
Consolidated Minerals - Woodie Woodie Road	0	0	0	0	0	0	0	0		0	100,000	100,000
Warralong/ Goldworth Grant - MRD	0	0	0	0	0	200,000	150,000	200,000		200,000	0	50,000
Services - Electricity	0	0	0	0	0	85,600	64,200	85,600		85,600	13,650	35,050
<b>Economic services</b>												
BHP - Vital Resource Funding	0	0	0	0	0	0	0	0		0	0	0
Cape Keraudren - Beach Emergency Number Signs - Func	0	0	0	0	0	0	0	0		0	(986)	(986)
**PDC - Regional Economic Dev (RED) Grant	0	0	0	0	0	35,000	26,253	35,000		35,000	35,000	43,747
** BHP - Econ Dev & Tourism Strategy	0	0	0	0	0	291,995	218,997	291,995		291,995	0	72,998
RED Grant MMA Tourism App	0	0	0	0	0	150,000	0	150,000		150,000	100,000	250,000
DOT Subsidy - RPT Bus	0	0	0	0	0	130,080	97,560	130,080		130,080	97,560	130,080
<b>Other property and services</b>												
Reimb Workers Compensation	0	0	0	0	0	15,000	0	15,000		15,000	0	15,000
Misc Exp Recouped - incl GST	0	0	0	0	0	35,000	26,250	35,000		35,000	4,666	13,416
Misc Exp Recouped - excl GST	0	0	0	0	0	2,000	1,500	2,000		2,000	4,656	5,156
Novated Leases - Recoupable Accounts	0	0	0	0	0	15,000	11,250	15,000		15,000	12,083	15,833
Insurance Recoup Income	0	0	0	0	0	600,000	450,000	600,000		600,000	119,595	269,595
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,377,581</b>	<b>1,659,441</b>	<b>2,377,581</b>	<b>0</b>	<b>2,377,581</b>	<b>947,581</b>	<b>1,665,721</b>
<b>TOTALS</b>	<b>591,436</b>	<b>0</b>	<b>0</b>	<b>236,436</b>	<b>591,436</b>	<b>3,310,832</b>	<b>2,457,985</b>	<b>3,310,832</b>	<b>0</b>	<b>3,310,832</b>	<b>1,134,315</b>	<b>1,987,162</b>

Provider	Capital grant/contribution liabilities					Non operating grants, subsidies and contributions revenue						
	Liability 1 July 2023	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Mar 2024	Current Liability 31 Mar 2024	Amended Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual	Forecast 30 June Closing
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>												
<b>Governance</b>												
LRCIP Phase 1 - Final 50% Grant Funding	0	0	0	0	0	0	0	0	0	0	0	0
LRCIP Phase 2 - Final 50% Grant Funding	0	0	0	0	0	0	0	0	0	0	0	0
LRCIP Phase 3 - Final 50% Grant Funding	0	0	0	0	0	1,196,498	897,375	1,196,498	0	1,196,498	0	299,123
<b>Law, order, public safety</b>												
FESA Grant - Nullagine VBFB	0	0	0	0	0	22,626	16,968	22,626	0	22,626	15,387	21,045
<b>Education and welfare</b>												
BHP Funded - East Newman Activation Program - Miners Promise Park (Train Park)	0	0	0	0	0	0	0	0	0	0	98,890	98,890
Dept of Transport - Ryde Grant	0	0	0	0	0	60,000	45,000	60,000	0	60,000	43,636	58,636
State Grants - F&Y Newman	0	0	0	0	0	0	0	0	0	0	0	0
<b>Community amenities</b>												
BHP Waste Water Treatment Plant Contribution	257,973	0	0	257,973	257,973	0	0	0	0	0	167,614	167,614
<b>Recreation and culture</b>												
State Grant - DLGSC - Pool/Lighting	0	0	0	0	0	85,000	63,747	85,000	0	85,000	0	21,253
BHPB - Community Sponsorship Contract	0	0	0	0	0	700,000	525,000	700,000	0	700,000	700,000	875,000
BHP Grant - Tourism App & Ninti	0	0	0	0	0	560,000	420,003	560,000	0	560,000	0	139,997
CSRFF Grant Funding - Marble Bar Recreation & Department of Sport & Recreation - Grant Func	0	0	0	0	0	25,000	25,000	25,000	0	25,000	0	0
State Grant - DLGSC - Inc - Nullagine Rage Cage	0	0	0	0	0	43,150	32,361	43,150	0	43,150	0	10,789
LRCIP Phase 4 Grant - Nullagine Rage Cage	0	0	0	0	0	421,245	315,933	421,245	0	421,245	0	105,312
CSRFF Marble Bar Precinct Plan Grant Funding	0	0	0	0	0	690,167	517,623	690,167	0	690,167	0	172,544
BHP - Events Partnership	0	0	0	0	0	(25,000)	(25,000)	(25,000)	0	(25,000)	0	0
Federal Grant Funds - LRCIP (Nullagine Swimmii)	0	0	0	0	0	150,000	112,500	150,000	0	150,000	150,000	187,500
Federal Grant Funds - LRCIP (Lee Lane)	0	0	0	0	0	750,000	562,500	750,000	0	750,000	343,030	530,530
Atlas Iron Contribution - Nullagine Swimming P	0	0	0	0	0	442,996	332,247	442,996	0	442,996	343,030	453,779
<b>Transport</b>												
Aboriginal Access Roads - WALGGC	0	0	0	0	0	1,500,000	1,125,000	1,500,000	0	1,500,000	1,500,000	1,875,000
Aboriginal Access Roads - MRD	0	0	0	0	0	700,000	525,000	700,000	0	700,000	860,000	1,035,000
Regional Road Group - MRD	0	0	0	0	0	350,000	262,500	350,000	0	350,000	0	87,500
Roads to Recovery - General	0	0	0	0	0	1,042,393	781,794	1,042,393	0	1,042,393	0	260,599
Road Grants: WALGGC Op Portion	0	0	0	0	0	2,329,000	1,746,750	2,329,000	0	2,329,000	0	582,250
Dept of Transport - Stojic Rd	0	0	0	0	0	2,400,000	799,998	2,400,000	0	2,400,000	86,123	1,686,125
	0	0	0	0	0	39,750	29,814	39,750	0	39,750	7,750	17,686
<b>TOTALS</b>	<b>257,973</b>	<b>0</b>	<b>0</b>	<b>257,973</b>	<b>257,973</b>	<b>13,482,825</b>	<b>9,112,113</b>	<b>13,482,825</b>	<b>0</b>	<b>13,482,825</b>	<b>4,315,460</b>	<b>8,686,172</b>

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**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2024**

**NOTE 13  
TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance	Amount	Amount	Closing Balance
	1 July 2023	Received	Paid	31 Mar 2024
	\$	\$	\$	\$
Cash in lieu of public open space	526,724	0	0	526,724
Open public space	231,500	0	0	231,500
Abandoned vehicle income	4,545	0	0	4,545
	<b>762,769</b>	<b>0</b>	<b>0</b>	<b>762,769</b>

Item 12.2.1 Appendix

Amendments to original budget since budget adoption. Surplus/(Deficit)

Nature	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			\$	\$	\$
<b>February amended budget surplus</b>			3,310,390		3,310,390
Amendments as a result of the Annual Budget Review					3,310,390
Rates		Operating Revenue	1,149,768		4,460,158
Grants subsidies and contributions		Operating Revenue		(1,107,130)	3,353,028
Fees and charges		Operating Revenue		(2,383,442)	969,586
Interest earnings		Operating Revenue	125,000		1,094,586
Other revenue		Operating Revenue		(106,767)	987,819
Materials and contracts		Operating Expenses	723,055		1,710,874
Utility charges		Operating Expenses	70,825		1,781,699
Insurance		Operating Expenses		(12,317)	1,769,382
Other expenditure		Operating Expenses	418,511		2,187,893
Capital grants		Capital Revenue		(846,857)	1,341,036
Capital purchases - Land & Buildings		Capital Expenses	305,934		1,646,970
Capital purchases - Plant & Equipment		Capital Expenses	248,000		1,894,970
Capital purchases - Furniture & Equipment		Capital Expenses	7,093		1,902,063
Capital purchases - Infrastructure roads		Capital Expenses	1,156,256		3,058,319
Capital purchases - Infrastructure other		Capital Expenses	1,201,707		4,260,026
Transfers from reserve accounts		Capital Revenue	180,000		4,440,026
			<b>8,896,539</b>	<b>(4,456,513)</b>	<b>4,440,026</b>

Item 12.2.1 Appendix 1

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2023-24 year is \$10,000 or 10.00% whichever is the greater.

Nature or type	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
<b>Revenue from operating activities</b>						
Operating grants, subsidies and contributions	(1,662,180)	(59.44%) ▼				
Interest earnings	(1,979,193)	(96.31%) ▼				
Other revenue	(2,135,631)	(76.41%) ▼				
<b>Expenditure from operating activities</b>						
Other expenditure	749,920	68.54% ▲				
<b>Investing activities</b>						
Proceeds from non-operating grants, subsidies and contributions	(4,796,653)	(52.64%) ▼				
Proceeds from disposal of assets	(585,127)	(79.94%) ▼				
<b>Financing activities</b>						
Repayment of debentures	505,277	22.18% ▲				

Item 12.2.1 Appendix 1



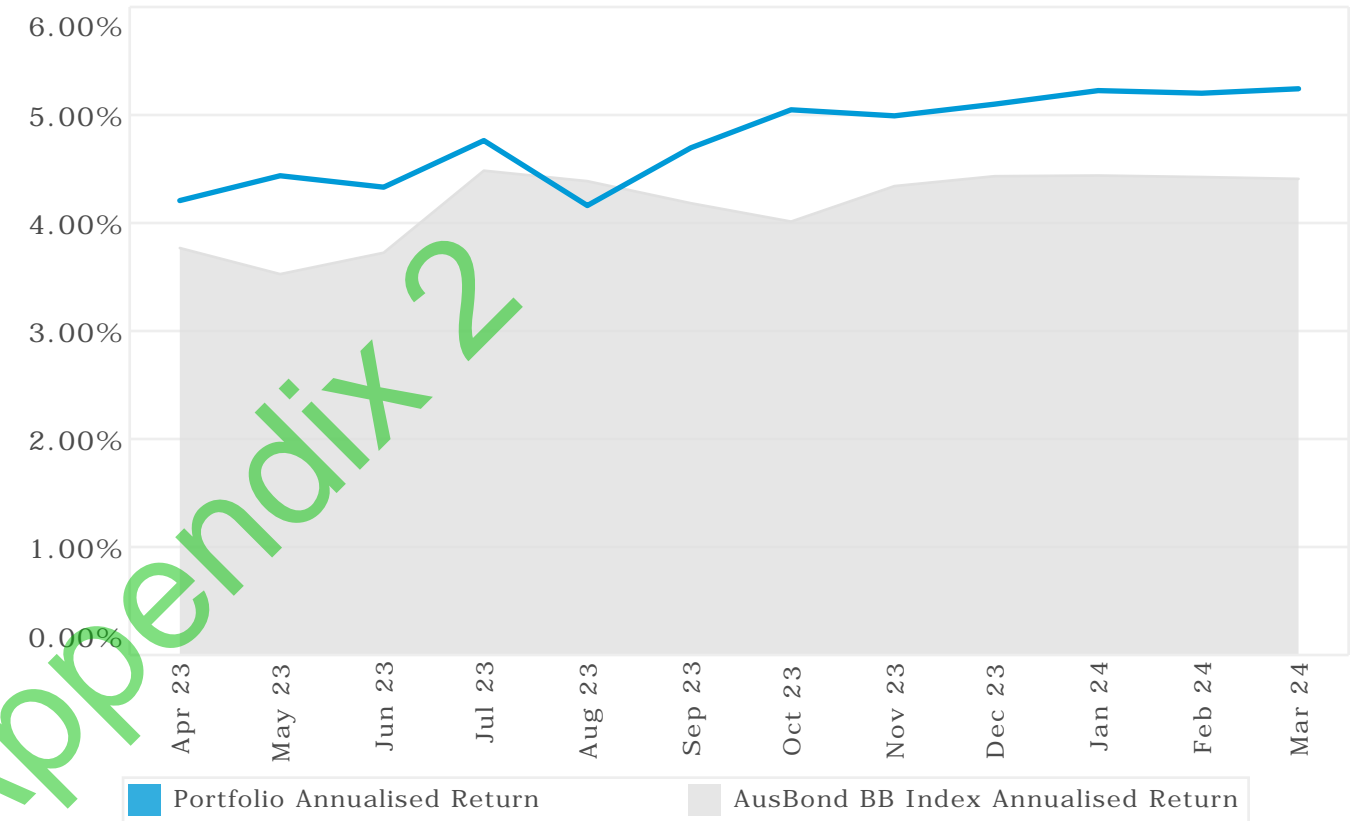
Shire of EAST  
**Pilbara**  
AUSTRALIA'S LARGEST SHIRE

Investment Summary Report  
March 2024

Investment Holdings

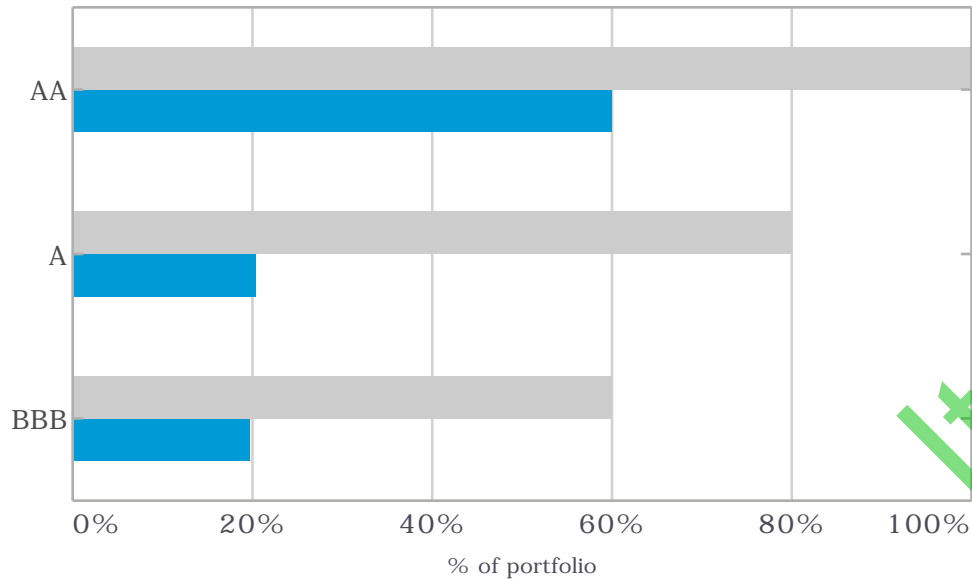
	Face Value (\$)	Current Value (\$)	Current Yield (%)
Cash	548,919	548,919	0.0433
Term Deposit	85,601,708	87,815,288	5.2885
	86,150,626	88,364,207	5.2551

Investment Performance

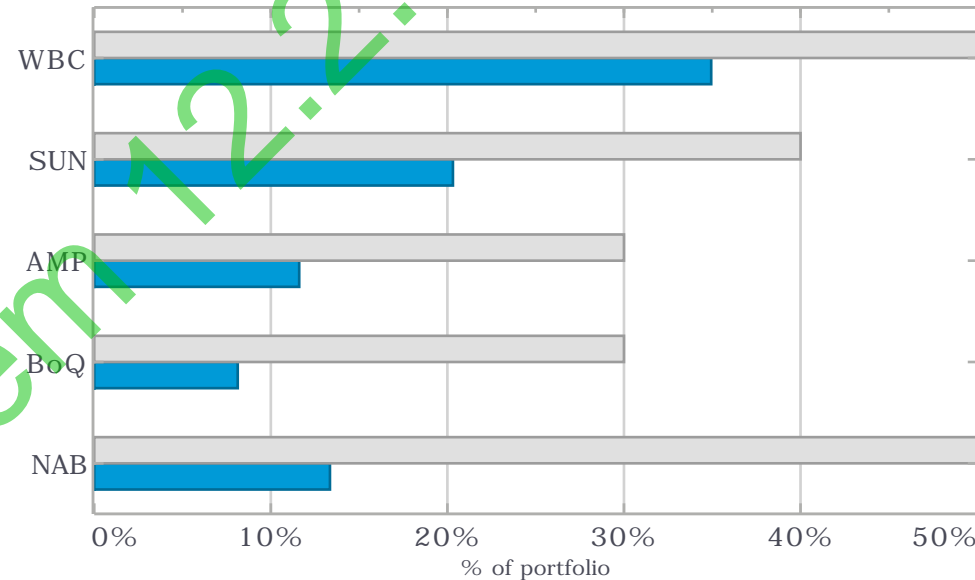


Investment Policy Compliance

Total Credit Exposure



Individual Institutional Exposures



Term to Maturities

	Face Value (\$)	Policy Max
Between 0 and 1 years	86,150,626	100% a
	86,150,626	

g Portfolio Exposure      g Investment Policy Limit

# Shire of East Pilbara

## Investment Holdings Report - March 2024



### Cash Accounts

Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Current Value (\$)	Deal No.	Reference
8,684.57	2.7351%	Macquarie Bank	A+	8,684.57	541691	Accelerator
540,234.10	0.0000%	Bankwest	AA-	540,234.10	541653	
548,918.67	0.0433%			548,918.67		

### Term Deposits

Maturity Date	Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
3-Apr-24	5,000,000.00	5.0600%	Commonwealth Bank of Australia	AA-	5,000,000.00	1-Jun-23	5,211,410.96	544144	211,410.96	At Maturity	
16-Apr-24	5,000,000.00	5.4700%	Suncorp Bank	A+	5,000,000.00	19-Jul-23	5,192,573.97	544326	192,573.97	At Maturity	
24-Apr-24	5,000,000.00	5.2700%	Westpac Group	AA-	5,000,000.00	22-Sep-23	5,138,608.22	544551	138,608.22	At Maturity	
30-Apr-24	2,500,000.00	5.1800%	Suncorp Bank	A+	2,500,000.00	20-Oct-23	2,558,186.30	544586	58,186.30	At Maturity	
13-May-24	4,000,000.00	4.7200%	National Australia Bank	AA-	4,000,000.00	12-May-23	4,168,109.59	544097	168,109.59	At Maturity	
28-May-24	2,500,000.00	5.4200%	Suncorp Bank	A+	2,500,000.00	31-Oct-23	2,556,798.63	544605	56,798.63	At Maturity	
4-Jun-24	1,500,000.00	5.3000%	Commonwealth Bank of Australia	AA-	1,500,000.00	7-Jun-23	1,565,124.66	544169	65,124.66	At Maturity	
12-Jun-24	2,000,000.00	5.4800%	Bank of Queensland	BBB+	2,000,000.00	15-Jun-23	2,087,379.73	544205	87,379.73	At Maturity	
3-Jul-24	5,000,000.00	5.7000%	AMP Bank	BBB	5,000,000.00	4-Jul-23	5,212,383.56	544289	212,383.56	At Maturity	
17-Jul-24	5,000,000.00	5.3300%	Westpac Group	AA-	5,000,000.00	22-Sep-23	5,140,186.30	544553	140,186.30	At Maturity	
30-Jul-24	5,000,000.00	5.3300%	Westpac Group	AA-	5,000,000.00	22-Sep-23	5,140,186.30	544554	140,186.30	At Maturity	
20-Aug-24	3,000,000.00	5.4700%	Commonwealth Bank of Australia	AA-	3,000,000.00	23-Aug-23	3,099,808.77	544411	99,808.77	At Maturity	
22-Aug-24	5,000,000.00	5.0900%	Westpac Group	AA-	5,000,000.00	22-Feb-24	5,027,193.15	544867	27,193.15	At Maturity	
26-Aug-24	2,601,707.54	5.0900%	Westpac Group	AA-	2,601,707.54	27-Feb-24	2,614,043.20	544866	12,335.66	At Maturity	
10-Sep-24	3,000,000.00	5.4500%	Suncorp Bank	A+	3,000,000.00	14-Nov-23	3,062,264.38	544641	62,264.38	At Maturity	
11-Sep-24	3,000,000.00	5.3200%	Suncorp Bank	A+	3,000,000.00	12-Dec-23	3,048,535.89	544713	48,535.89	At Maturity	
22-Sep-24	5,000,000.00	5.3600%	Westpac Group	AA-	5,000,000.00	22-Sep-23	5,140,975.34	544555	140,975.34	At Maturity	
1-Oct-24	2,500,000.00	5.1400%	National Australia Bank	AA-	2,500,000.00	16-Jan-24	2,526,756.16	544794	26,756.16	At Maturity	
1-Oct-24	5,000,000.00	5.3500%	National Australia Bank	AA-	5,000,000.00	22-Sep-23	5,140,712.33	544530	140,712.33	Annually	
15-Oct-24	1,500,000.00	5.2000%	Suncorp Bank	A+	1,500,000.00	14-Feb-24	1,510,043.84	544844	10,043.84	At Maturity	
7-Nov-24	2,500,000.00	5.4000%	Westpac Group	AA-	2,500,000.00	8-Nov-23	2,553,630.14	544627	53,630.14	At Maturity	

# Shire of East Pilbara

## Investment Holdings Report - March 2024



Maturity Date	Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
7-Nov-24	5,000,000.00	5.3500%	AMP Bank	BBB	5,000,000.00	8-Nov-23	5,106,267.12	544628	106,267.12	At Maturity	
12-Nov-24	5,000,000.00	5.1500%	Bank of Queensland	BBB+	5,000,000.00	12-Mar-24	5,014,109.59	544929	14,109.59	At Maturity	
	85,601,707.54	5.2885%			85,601,707.54		87,815,288.13		2,213,580.59		

Item 12.2.1 Appendix 2

# Shire of East Pilbara

## Accrued Interest Report - March 2024



Investment	Deal No.	Comments	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Yield (% pa)
<b>Cash</b>									
Bankwest	541653					0.00	0	0.00	0.00%
Macquarie Bank	541691					19.88	0	19.88	2.74%
						19.88		19.88	0.04%
<b>Term Deposits</b>									
Bank of Queensland	543919		10,000,000.00	9-Mar-23	12-Mar-24	495,369.86	11	14,767.12	4.90%
Commonwealth Bank of Australia	544144		5,000,000.00	1-Jun-23	3-Apr-24	0.00	31	21,487.67	5.06%
Suncorp Bank	544326		5,000,000.00	19-Jul-23	16-Apr-24	0.00	31	23,228.76	5.47%
Westpac Group	544551		5,000,000.00	22-Sep-23	24-Apr-24	0.00	31	22,379.45	5.27%
Suncorp Bank	544586		2,500,000.00	20-Oct-23	30-Apr-24	0.00	31	10,998.63	5.18%
National Australia Bank	544097		4,000,000.00	12-May-23	13-May-24	0.00	31	16,035.07	4.72%
Suncorp Bank	544605		2,500,000.00	31-Oct-23	28-May-24	0.00	31	11,508.22	5.42%
Commonwealth Bank of Australia	544169		1,500,000.00	7-Jun-23	4-Jun-24	0.00	31	6,752.06	5.30%
Bank of Queensland	544205		2,000,000.00	15-Jun-23	12-Jun-24	0.00	31	9,308.50	5.48%
AMP Bank	544289		5,000,000.00	4-Jul-23	3-Jul-24	0.00	31	24,205.48	5.70%
Westpac Group	544553		5,000,000.00	22-Sep-23	17-Jul-24	0.00	31	22,634.25	5.33%
Westpac Group	544554		5,000,000.00	22-Sep-23	30-Jul-24	0.00	31	22,634.25	5.33%
Commonwealth Bank of Australia	544411		3,000,000.00	23-Aug-23	20-Aug-24	0.00	31	13,937.26	5.47%
Westpac Group	544867		5,000,000.00	22-Feb-24	22-Aug-24	0.00	31	21,615.07	5.09%
Westpac Group	544866		2,601,707.54	27-Feb-24	26-Aug-24	0.00	31	11,247.22	5.09%
Suncorp Bank	544641		3,000,000.00	14-Nov-23	10-Sep-24	0.00	31	13,886.30	5.45%
Suncorp Bank	544713		3,000,000.00	12-Dec-23	11-Sep-24	0.00	31	13,555.07	5.32%
Westpac Group	544555		5,000,000.00	22-Sep-23	22-Sep-24	0.00	31	22,761.64	5.36%
National Australia Bank	544530		5,000,000.00	22-Sep-23	1-Oct-24	0.00	31	22,719.18	5.35%
National Australia Bank	544794		2,500,000.00	16-Jan-24	1-Oct-24	0.00	31	10,913.69	5.14%
Suncorp Bank	544844		1,500,000.00	14-Feb-24	15-Oct-24	0.00	31	6,624.66	5.20%
AMP Bank	544628		5,000,000.00	8-Nov-23	7-Nov-24	0.00	31	22,719.17	5.35%

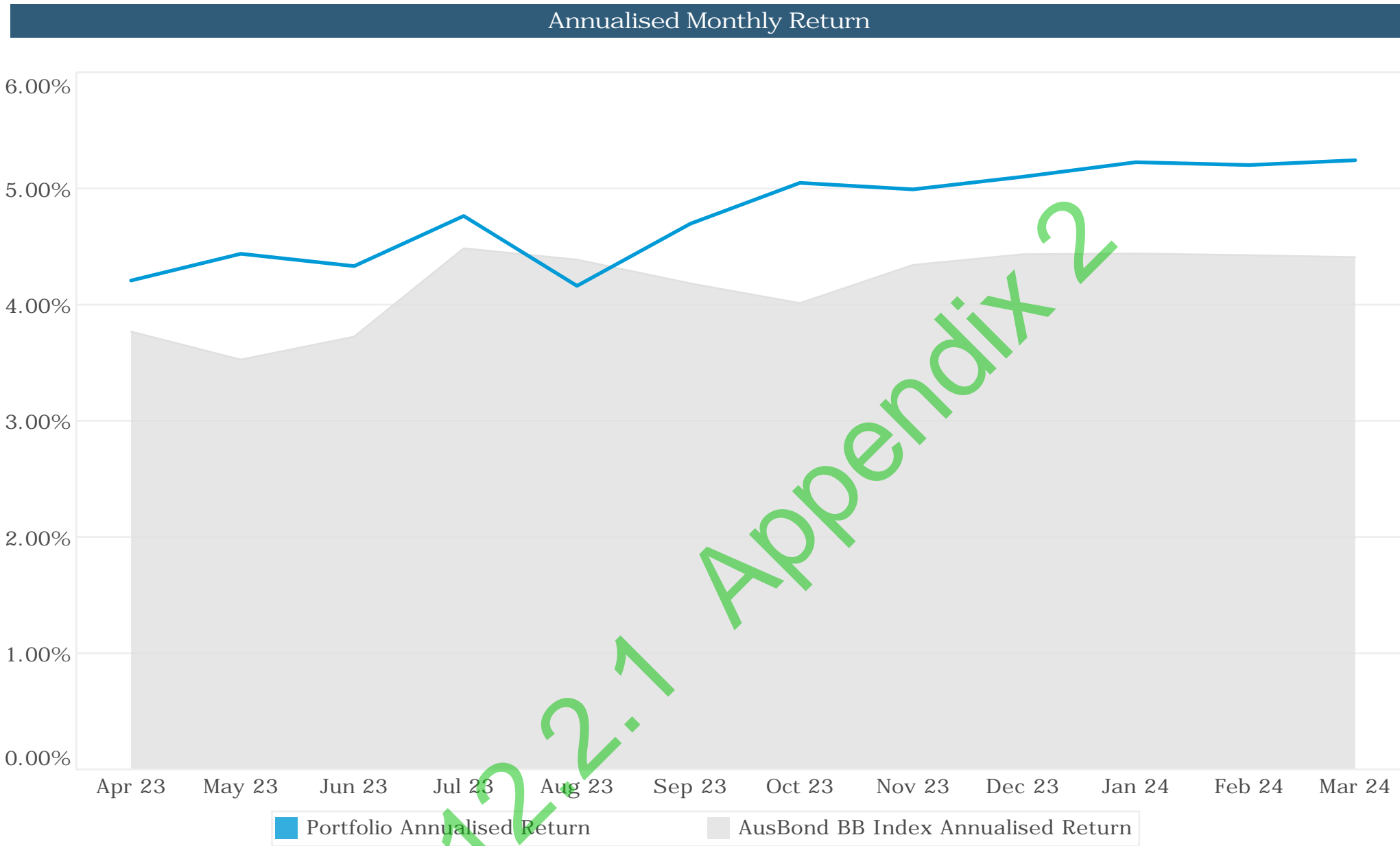


Shire of East Pilbara  
Accrued Interest Report - March 2024



Investment	Deal No.	Comments	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Yield (% pa)
Westpac Group	544627		2,500,000.00	8-Nov-23	7-Nov-24	0.00	31	11,465.76	5.40%
Bank of Queensland	544929		5,000,000.00	12-Mar-24	12-Nov-24	0.00	20	14,109.59	5.15%
						495,369.86		391,494.07	5.28%
<u>Grand Totals</u>						<u>495,389.74</u>		<u>391,513.95</u>	<u>5.24%</u>

Item 12.2.1 Appendix 2



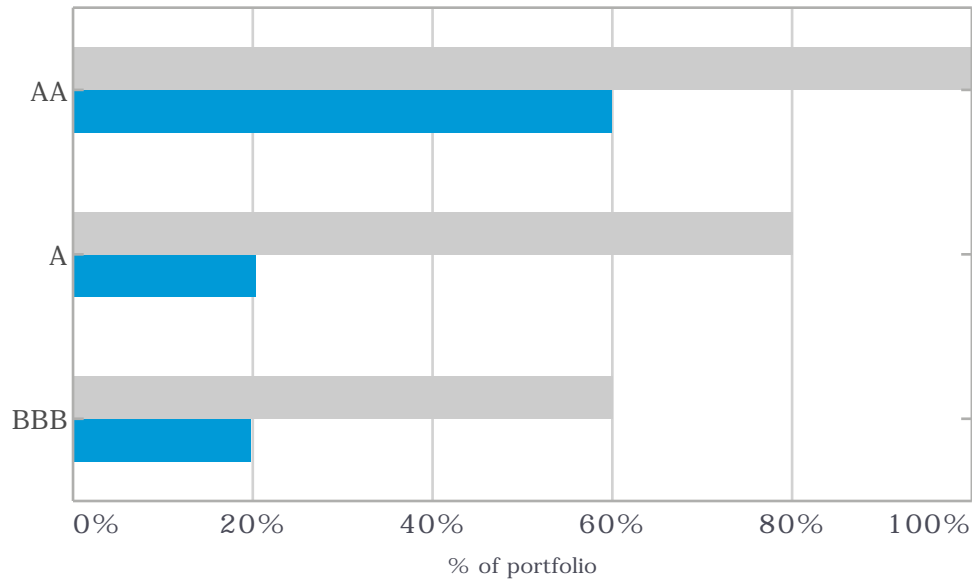
Historical Performance Summary (% pa)			
	Portfolio	Annualised BB Index	Outperformance
Mar 2024	5.24%	4.41%	0.83%
Last 3 months	5.22%	4.42%	0.80%
Last 6 months	5.14%	4.34%	0.80%
Financial Year to Date	4.94%	4.35%	0.59%
Last 12 months	4.80%	4.19%	0.61%

# Shire of East Pilbara

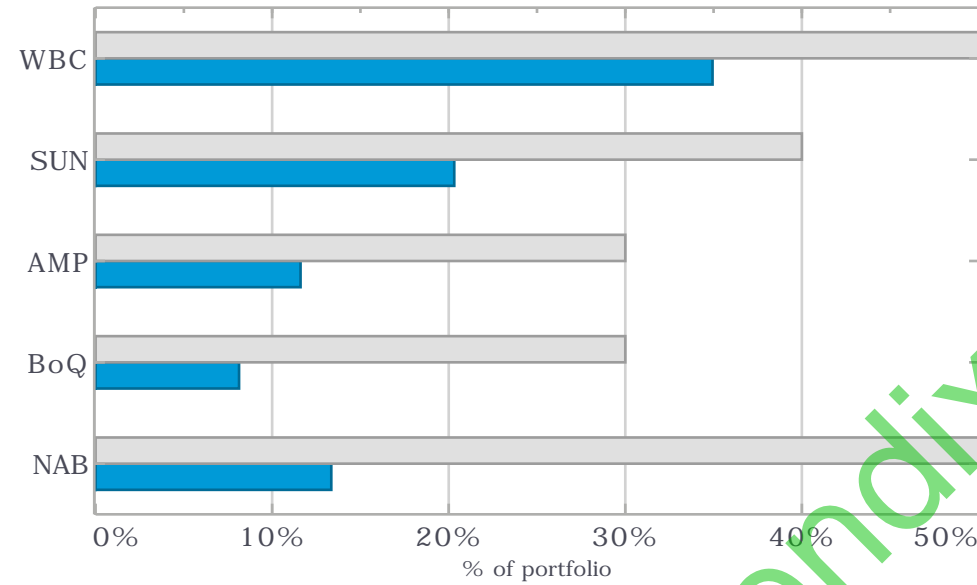
## Investment Policy Compliance Report - March 2024



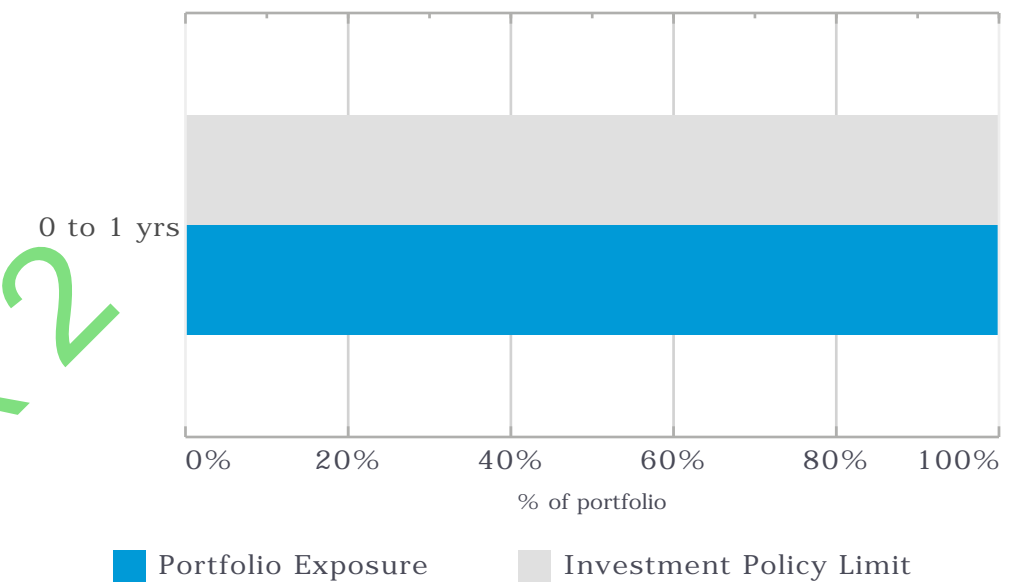
Total Credit Exposure



Individual Institutional Exposures



Term to Maturities



Credit Rating Group	Face Value (\$)	Policy Max
AA	51,641,942	60%
A	17,508,685	20%
BBB	17,000,000	20%
	<b>86,150,626</b>	

Institution	% of portfolio	Investment Policy Limit
Westpac Group (AA-)	35%	50%
Suncorp Bank (A+)	20%	40%
AMP Bank (BBB)	12%	30%
Bank of Queensland (BBB+)	8%	30%
National Australia Bank (AA-)	13%	50%
Commonwealth Bank of Australia (AA-)	12%	50%

Term	Face Value (\$)	Policy Max
Between 0 and 1 years	86,150,626	100%
	<b>86,150,626</b>	

a = compliant  
r = non-compliant

# Shire of East Pilbara

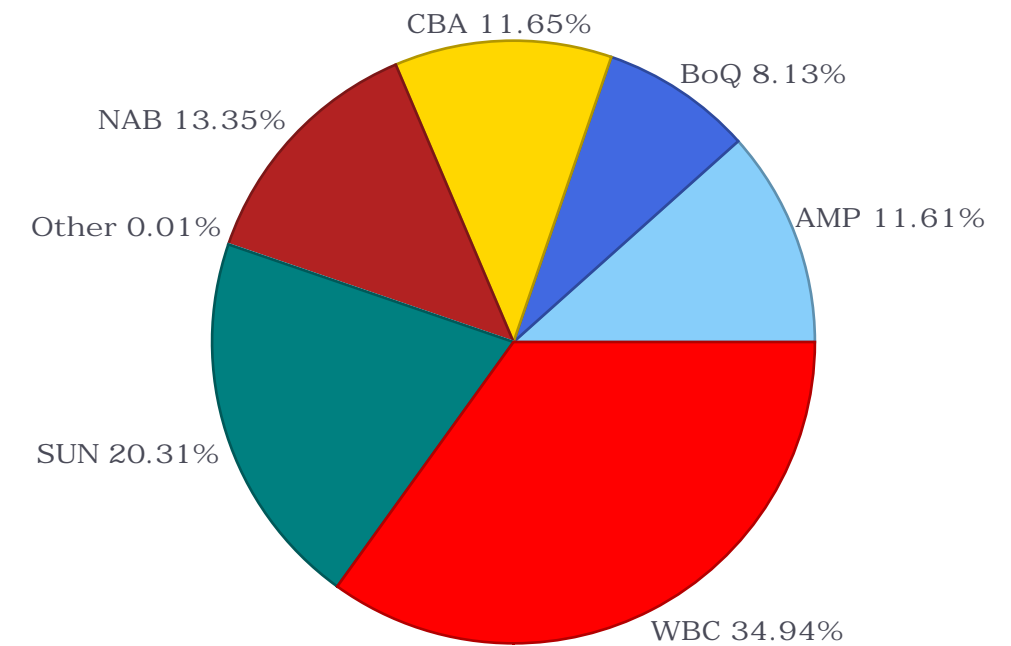
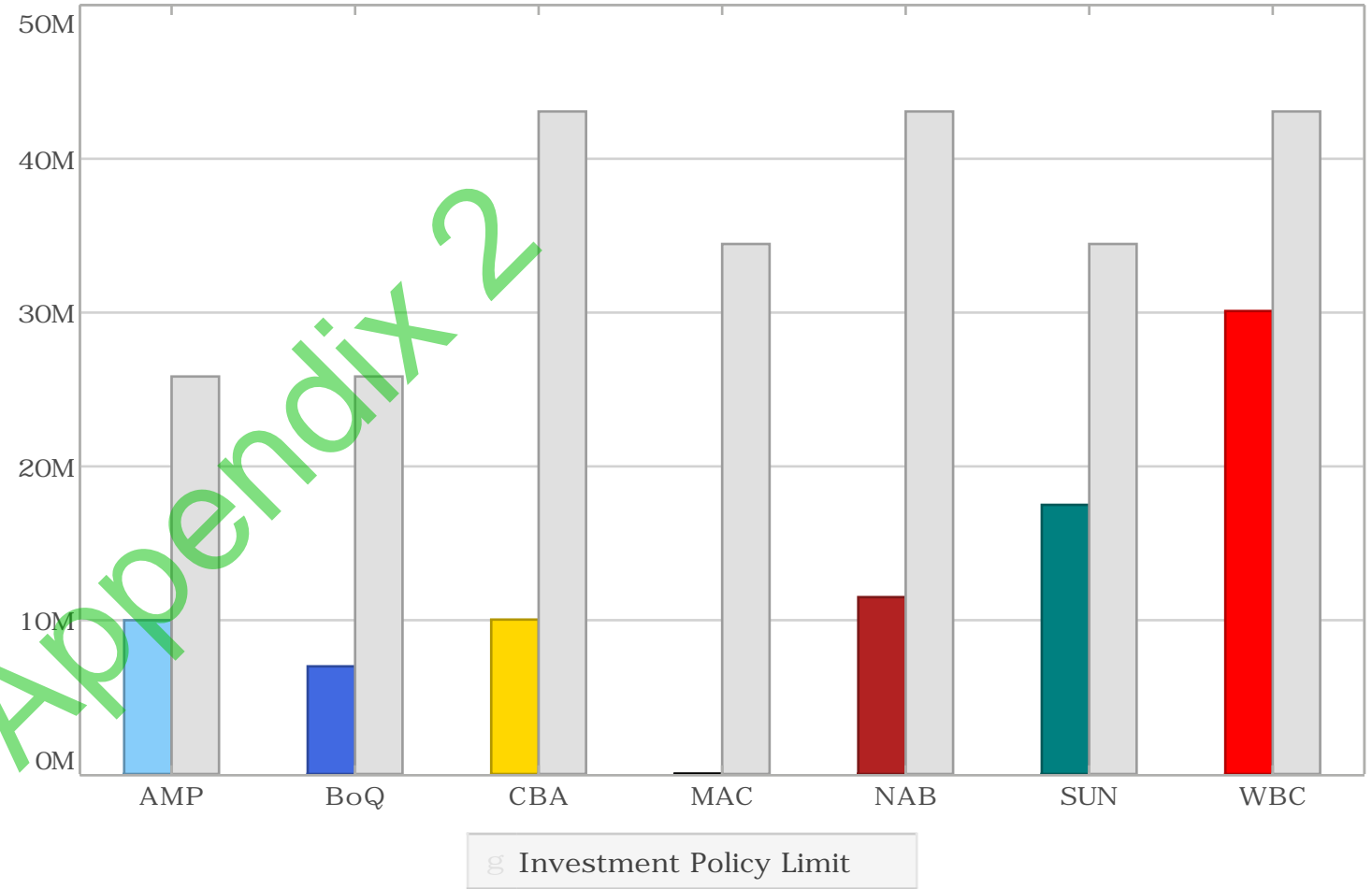
## Individual Institutional Exposures Report - March 2024



### Individual Institutional Exposures

### Individual Institutional Exposure Charts

	Current Exposures		Policy Limit		Capacity
AMP Bank (BBB)	10,000,000	12%	25,845,188	30%	15,845,188
Bank of Queensland (BBB+)	7,000,000	8%	25,845,188	30%	18,845,188
Commonwealth Bank of Australia (AA-)	10,040,234	12%	43,075,313	50%	33,035,079
Macquarie Bank (A+)	8,685	0%	34,460,250	40%	34,451,565
National Australia Bank (AA-)	11,500,000	13%	43,075,313	50%	31,575,313
Suncorp Bank (A+)	17,500,000	20%	34,460,250	40%	16,960,250
Westpac Group (AA-)	30,101,708	35%	43,075,313	50%	12,973,605
	86,150,626				



Item 12.2.1

Appendix 2

# Shire of East Pilbara

## Cashflows Report - March 2024



### Actual Cashflows for March 2024

Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
12-Mar-24	543919	Bank of Queensland	Term Deposit	Maturity: Face Value	10,000,000.00
		Bank of Queensland	Term Deposit	Maturity: Interest Received/Paid	495,369.88
<u>Deal Total</u>					<u>10,495,369.88</u>
12-Mar-24	544929	Bank of Queensland	Term Deposit	Settlement: Face Value	-5,000,000.00
<u>Deal Total</u>					<u>-5,000,000.00</u>
<u>Day Total</u>					<u>5,495,369.88</u>
<u>Total for Month</u>					<u>5,495,369.88</u>

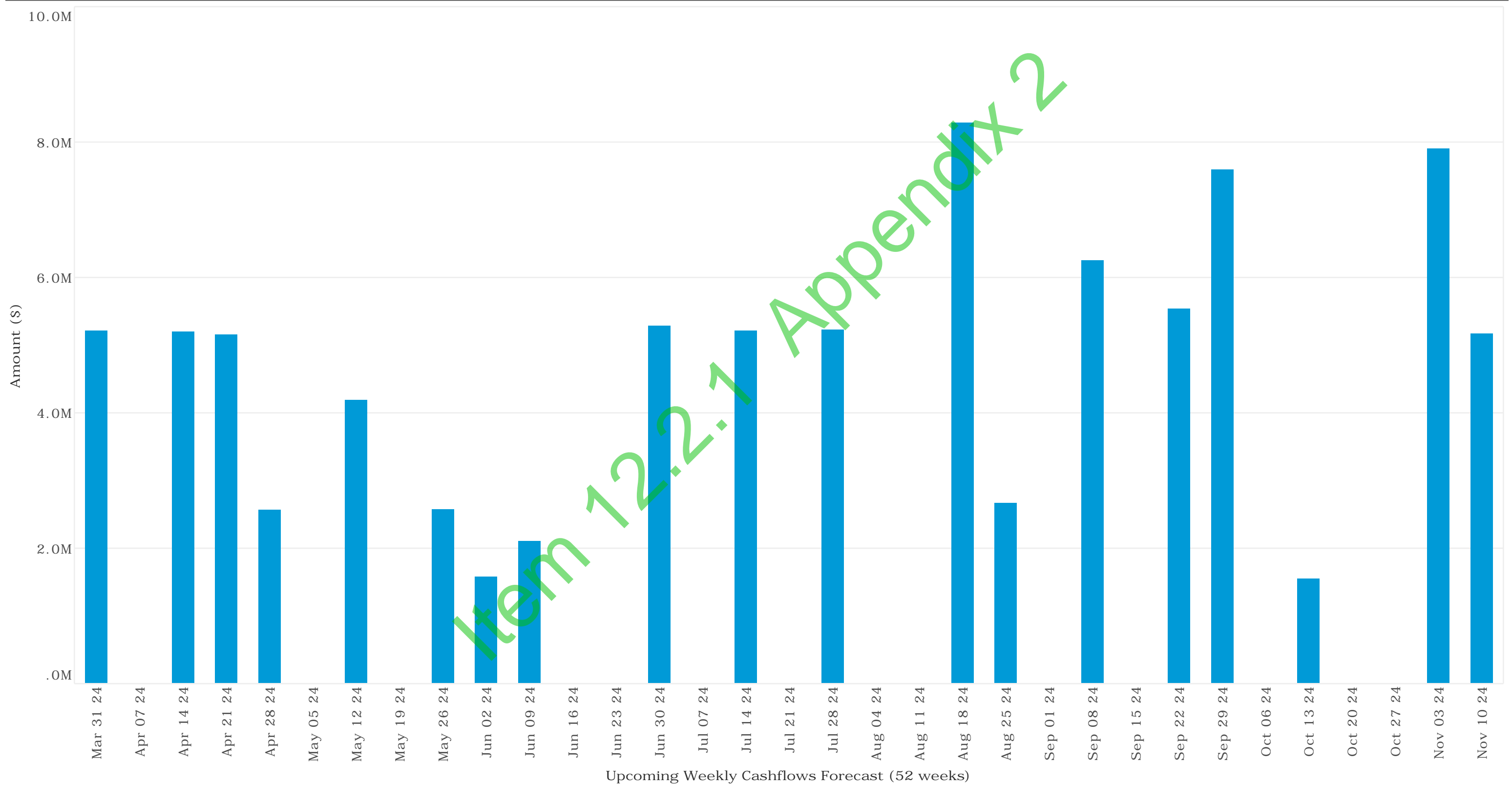
### Forecast Cashflows for April 2024

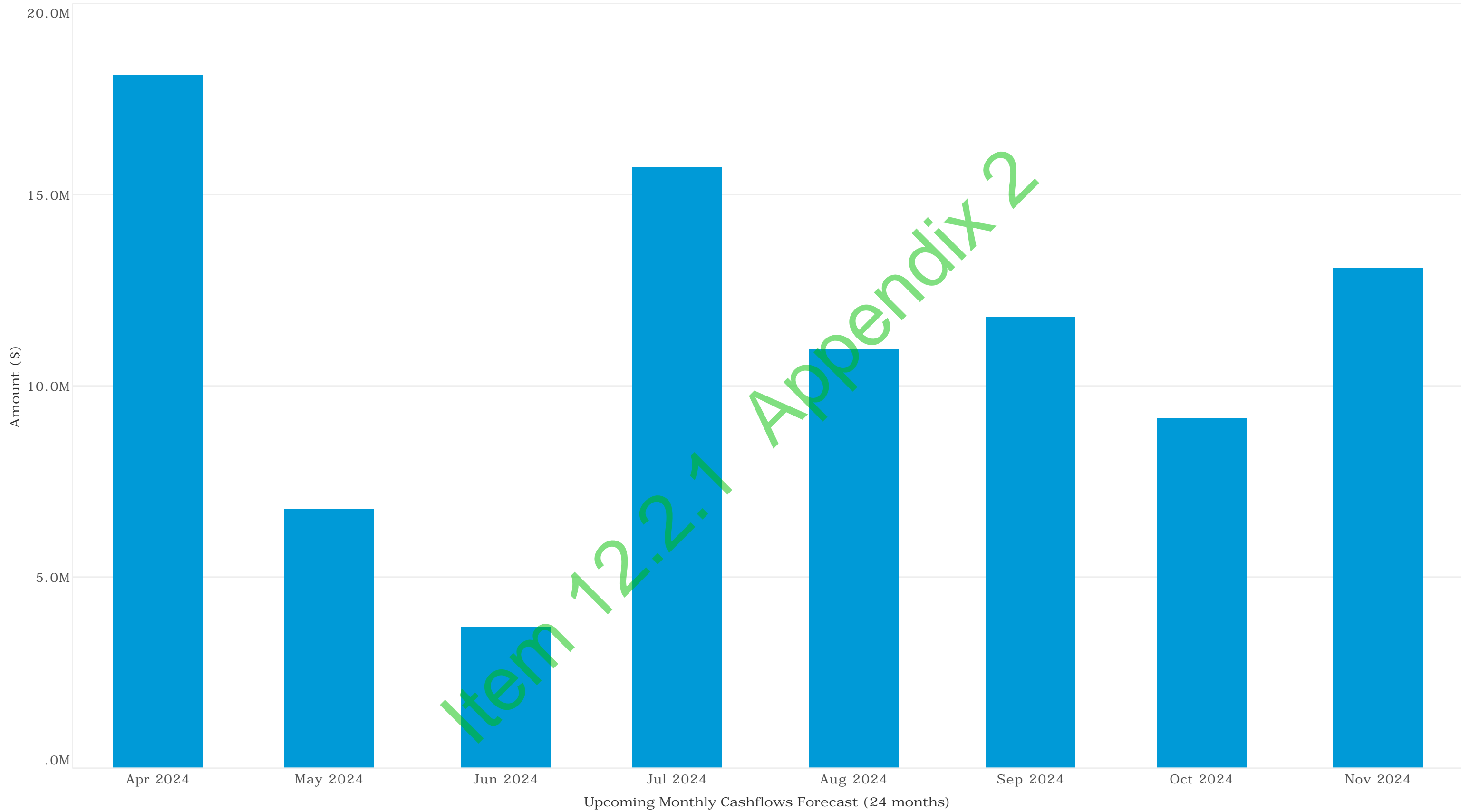
Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
3-Apr-24	544144	Commonwealth Bank of Australia	Term Deposit	Maturity: Face Value	5,000,000.00
		Commonwealth Bank of Australia	Term Deposit	Maturity: Interest Received/Paid	212,797.27
<u>Deal Total</u>					<u>5,212,797.27</u>
<u>Day Total</u>					<u>5,212,797.27</u>
16-Apr-24	544326	Suncorp Bank	Term Deposit	Maturity: Face Value	5,000,000.00
		Suncorp Bank	Term Deposit	Maturity: Interest Received/Paid	203,813.70
<u>Deal Total</u>					<u>5,203,813.70</u>
<u>Day Total</u>					<u>5,203,813.70</u>
24-Apr-24	544551	Westpac Group	Term Deposit	Maturity: Face Value	5,000,000.00
		Westpac Group	Term Deposit	Maturity: Interest Received/Paid	155,212.33
<u>Deal Total</u>					<u>5,155,212.33</u>
<u>Day Total</u>					<u>5,155,212.33</u>
30-Apr-24	544586	Suncorp Bank	Term Deposit	Maturity: Face Value	2,500,000.00
		Suncorp Bank	Term Deposit	Maturity: Interest Received/Paid	68,475.34
<u>Deal Total</u>					<u>2,568,475.34</u>
<u>Day Total</u>					<u>2,568,475.34</u>

# Shire of East Pilbara Cashflows Report - March 2024



Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
				<u>Total for Month</u>	<u>18,140,298.64</u>





12.2.2 LIST OF PAYMENTS TO 31 MARCH 2024

**Attachments:** [Appendix 1 – List of Payments to 31 March 2024](#)  
**Responsible Officer:** Scott Greensill  
Acting Director Corporate Services  
**Author:** Jack Kettle  
Senior Finance Officer  
**Proposed Meeting Date:** 26 April 2024  
**Location/Address:** N/A  
**Name of Applicant:** N/A  
**Author Disclosure of Interest:** Nil

**COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION**

(Resolution No: 2024 / 54)

**Moved:** Cr Baer

**Seconded:** Cr Anderson

**That Council endorses the below payments for the period of 1<sup>st</sup> March 2024 to 31 March 2024:**

<b>EFT Payments</b>	<b>\$7,223,582.67</b>
<b>MasterCard</b>	<b>\$63,753.36</b>
<b>Cheque Payments</b>	<b>\$400.00</b>
<b>Direct Payments</b>	<b>\$48,540.50</b>

**CARRIED UNANIMOUSLY  
RECORD OF VOTE 7/0**

**For:** Shire President, Deputy Shire President, Crs Baer, Anderson, Kular, Landy, Chapman

**Against:** Nil

Question Taken on Notice

During the discussion, Shire President Anthony Middleton requested advice as to what the dates published in the list relate to specifically? Do they, for example, refer to the date the invoice was received, the Purchase Order was raised or some other matter?

Acting Director Corporate Services, Scott Greensill took the question on notice.



## REPORT PURPOSE

To seek Council endorsement of payment made for the month ending 31 March 2024

## BACKGROUND

A list of payments is prepared for Council endorse each month to ensure legislative compliance

## COMMENTS/OPTIONS/DISCUSSIONS

The breakdown of these payments are included in the Officer's Recommendation.

## CANCELLED AND UNUSED CHEQUES:

### UNUSED CHEQUES

Nil

### CANCELLED CHEQUES & EFTS

1

## STATUTORY IMPLICATIONS/REQUIREMENTS

Local Government (Financial Management) Regulations 1996)

Part 2 – General Financial Management

Reg. 11

- (1) *A local government is to develop procedures for the authorisation of, and the payment of, accounts to ensure that there is effective security for, and properly authorised use of:*
- (a) *cheques, credit cards, computer encryption devices and passwords, purchasing cards and any other devices or methods by which goods, services, money or other benefits may be obtained; and*
  - (b) *petty cash systems.*

Local Government (Financial Management) Regulations 1996

Part 2 – General Financial Management

Reg. 12

- (1) *A payment may only be made from the Municipal Fund or the Trust Fund:*
- (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds – by the CEO; or*
  - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*
- (2) *The Council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the Council.*

**POLICY IMPLICATIONS**

3.12 CORPORATE CREDIT CARD

3.14 PROCUREMENT AND TENDER PROCEDURES POLICY

**STRATEGIC COMMUNITY PLAN**

**5: Governance**

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

**RISK MANAGEMENT CONSIDERATIONS**

Compliance – Medium – Breach of *Local Government Act 1995*.

**FINANCIAL IMPLICATIONS**

Total expenses of \$7,287,336.03

**VOTING REQUIREMENTS**

Simple Majority.

## EFT Payments

Chq/EFT	Date	Name	Description	Amount
INV-2452	23/02/2024	Acknowledge This Pretty Dardy Pty Ltd	Facilitation of three online Lunch & Learn events	3,300.00
		<b>Acknowledge This Pretty Dardy Pty Ltd Total</b>		<b>3,300.00</b>
50660	06/03/2024	ACROMAT PTY LTD	Newman Recreation Centre, Adjustable basketball backboard - Whaleback Arena, Price including installation and delivery.	7,822.10
		<b>ACROMAT PTY LTD Total</b>		<b>7,822.10</b>
C76_202401143	29/02/2024	ADVAM PTY LTD	Provide Credit Card Payment processing services for Car Park stations at Newman Airport for FY 23/24	459.89
		<b>ADVAM PTY LTD Total</b>		<b>459.89</b>
PRF140324	14/03/2024	Agnieszka Flakus-Makowski	Reimbursement	880.00
		<b>Agnieszka Flakus-Makowski Total</b>		<b>880.00</b>
213616	12/01/2024	AHRENS GROUP PTY LTD	Newman Aquatic Centre Plant Room Building and Solar	41,530.57
		<b>AHRENS GROUP PTY LTD Total</b>		<b>41,530.57</b>
PRF230224	23/02/2024	Aiden Akerman	Reimbursement	1,258.74
		<b>Aiden Akerman Total</b>		<b>1,258.74</b>
INV-3023	24/02/2024	AIRPORT ALLIANCE	Airfield Lighting Upgrade - Mob/Demob, Lighting Upgrade Supply and Install, Testing, and Structural Certification of Footing Design from Structural Engineer.	916,714.70
		<b>AIRPORT ALLIANCE Total</b>		<b>916,714.70</b>
SUPER	17/03/2024	AMP Signature Super	Superannuation Contribution	170.05
SUPER	03/03/2024	AMP Signature Super	Superannuation Contribution	200.23
		<b>AMP Signature Super Total</b>		<b>370.28</b>
SUPER	03/03/2024	AMP Super Fund	Superannuation Contribution	764.97
SUPER	17/03/2024	AMP Super Fund	Superannuation Contribution	764.97
		<b>AMP Super Fund Total</b>		<b>1,529.94</b>
104587	29/02/2024	AMPAC Debt Recovery (WA) Pty Ltd	Debt recovery until June approximate amount	121.00
		<b>AMPAC Debt Recovery (WA) Pty Ltd Total</b>		<b>121.00</b>
PRF210224	21/02/2024	AMY MUKHERJEE	Reimbursement	142.36
		<b>AMY MUKHERJEE Total</b>		<b>142.36</b>
SITTINGFEESMAR24	26/03/2024	Annabell Landy	Councillor Fees & Allowances Mar24	2,305.84
		<b>Annabell Landy Total</b>		<b>2,305.84</b>
PRF120324	12/03/2024	Anne Lykke Mortensen	Reimbursement	457.29
		<b>Anne Lykke Mortensen Total</b>		<b>457.29</b>
17209	12/03/2024	ANTHONY BURTON	artists payment	80.39
		<b>ANTHONY BURTON Total</b>		<b>80.39</b>
PRF070324	07/03/2024	Anthony Middleton	Reimbursement	91.02
SITTINGFEESMAR24	26/03/2024	Anthony Middleton	President's Fees & Allowance Mar24	8,485.42
		<b>Anthony Middton Total</b>		<b>8,576.44</b>
SUPER	17/03/2024	ANZ Australia Staff Superannuation Scheme	Superannuation Contribution	311.76
		<b>ANZ Australia Staff Superannuation Scheme Total</b>		<b>311.76</b>
SUPER	17/03/2024	ANZ SMART CHOICE SUPER	Superannuation Contribution	412.95
SUPER	03/03/2024	ANZ SMART CHOICE SUPER	Superannuation Contribution	462.23
		<b>ANZ SMART CHOICE SUPER Total</b>		<b>875.18</b>
CINS3159731	19/01/2024	ARM Security - CTI Security Services Pty Ltd	9x Solosafe Devices and Monitoring July 23 to June 24	445.41
		<b>ARM Security - CTI Security Services Pty Ltd Total</b>		<b>445.41</b>
32710	27/02/2024	ASB MARKETING	Fight the Bite Branded Shirts x7	476.69
		<b>ASB MARKETING Total</b>		<b>476.69</b>
A007	28/02/2024	Ashley Halliday Architects Pty Ltd	Variation to Contract to complete Stage 2B of the Architectural Services for the Newman Airport Terminal Expansion.	52,195.00
A006	23/01/2024	Ashley Halliday Architects Pty Ltd	Architectural Services - Newman Airport Terminal Expansion Project.	77,110.00
		<b>Ashley Halliday Architects Pty Ltd Total</b>		<b>129,305.00</b>
SUPER	03/03/2024	AUSTRALIAN ETHICAL SUPER	Superannuation Contribution	1,010.12
SUPER	17/03/2024	AUSTRALIAN ETHICAL SUPER	Superannuation Contribution	1,164.06
		<b>AUSTRALIAN ETHICAL SUPER Total</b>		<b>2,174.18</b>
SUPER	17/03/2024	Australian Retirement Trust	Superannuation Contribution	1,042.90
SUPER	03/03/2024	Australian Retirement Trust	Superannuation Contribution	1,121.10
		<b>Australian Retirement Trust Total</b>		<b>2,164.00</b>
SUPER	07/03/2024	AUSTRALIAN SUPER	Superannuation Contribution	33.92
DEDUCTION	03/03/2024	AUSTRALIAN SUPER	Payroll Deduction	83.41
DEDUCTION	17/03/2024	AUSTRALIAN SUPER	Payroll Deduction	83.41
DEDUCTION	03/03/2024	AUSTRALIAN SUPER	Payroll Deduction	279.48
DEDUCTION	17/03/2024	AUSTRALIAN SUPER	Payroll Deduction	279.48
DEDUCTION	03/03/2024	AUSTRALIAN SUPER	Payroll Deduction	478.88
DEDUCTION	17/03/2024	AUSTRALIAN SUPER	Payroll Deduction	581.64
DEDUCTION	03/03/2024	AUSTRALIAN SUPER	Payroll Deduction	1,012.37
DEDUCTION	17/03/2024	AUSTRALIAN SUPER	Payroll Deduction	1,012.37
SUPER	03/03/2024	AUSTRALIAN SUPER	Superannuation Contribution	11,928.23
SUPER	17/03/2024	AUSTRALIAN SUPER	Superannuation Contribution	13,490.90
SUPER	17/03/2024	AUSTRALIAN SUPER	Superannuation Contribution	617.09
SUPER	03/03/2024	AUSTRALIAN SUPER	Superannuation Contribution	746.21
		<b>AUSTRALIAN SUPER Total</b>		<b>30,627.39</b>
PRF140324	14/03/2024	AUSTRALIAN TAXATION OFFICE (BAS)	Novemer 2023 BAS payment	87,331.00
PRF210324	21/03/2024	Australian Taxation Office (PAYG)	PAYG for the month of March 2024	322,520.00
		<b>Australian Taxation Office Total</b>		<b>409,851.00</b>
00000752	26/01/2024	AVS Northwest	Marble Bar Airport - Desktop Valuation	1,980.00
		<b>AVS Northwest Total</b>		<b>1,980.00</b>
DEDUCTION	03/03/2024	Aware Super	Payroll Deduction	450.00
DEDUCTION	17/03/2024	Aware Super	Payroll Deduction	450.00
DEDUCTION	03/03/2024	Aware Super	Payroll Deduction	540.97
DEDUCTION	17/03/2024	Aware Super	Payroll Deduction	540.97
DEDUCTION	17/03/2024	Aware Super	Payroll Deduction	608.92
DEDUCTION	03/03/2024	Aware Super	Payroll Deduction	618.27
DEDUCTION	03/03/2024	Aware Super	Payroll Deduction	842.07
DEDUCTION	17/03/2024	Aware Super	Payroll Deduction	842.07
DEDUCTION	03/03/2024	Aware Super	Payroll Deduction	3,285.12
DEDUCTION	17/03/2024	Aware Super	Payroll Deduction	3,301.52
SUPER	03/03/2024	Aware Super	Superannuation Contribution	33,140.45
SUPER	17/03/2024	Aware Super	Superannuation Contribution	37,198.04
		<b>Aware Super Total</b>		<b>81,818.40</b>
17217	18/03/2024	Azaniah Burton	Artist Payment Ref 17217	281.75
17196	11/03/2024	Azaniah Burton	artists payment	700.00
		<b>Azaniah Burton Total</b>		<b>981.75</b>
AMY 210723-220823	22/08/2023	BANKWEST CARD SERVICES	Credit card repayments	12,234.76
AMY 220623-200723	20/07/2023	BANKWEST CARD SERVICES	Credit card repayments	9,184.61
AMY CREDIT 220623-200723	20/07/2023	BANKWEST CARD SERVICES	credit on account	6,532.00
BEVAN 210723-220823	22/08/2023	BANKWEST CARD SERVICES	Credit card repayments	1,124.49
BEVAN 220623-200723	20/07/2023	BANKWEST CARD SERVICES	Credit card repayments	646.26

BILLING 210723-220823	22/08/2023	BANKWEST CARD SERVICES	foreign transcation fee	5.91
BILLING 22/06/23-20/07/23	20/07/2023	BANKWEST CARD SERVICES	foreign transcation fee	30.60
EMMA 210723-220823	22/08/2023	BANKWEST CARD SERVICES	Credit card repayments	313.20
EMMA 220623-200723	20/07/2023	BANKWEST CARD SERVICES	Credit card repayments	5,711.32
STEVE H 210723-220823	22/08/2023	BANKWEST CARD SERVICES	Credit card repayments	15,445.55
STEVE H 220623-200723	20/07/2023	BANKWEST CARD SERVICES	Credit card repayments	2,768.96
STEVE L 210723-220823	22/08/2023	BANKWEST CARD SERVICES	Credit card repayments	6,036.49
STEVE L 220623-200723	20/07/2023	BANKWEST CARD SERVICES	Credit card repayments	14,693.24
VIC 210723-220823	22/08/2023	BANKWEST CARD SERVICES	Credit card repayments	1,718.47
VIC 22/06/23 - 20/07/23	20/07/2023	BANKWEST CARD SERVICES	Credit card repayments	371.50
		<b>BANKWEST CARD SERVICES Total</b>		<b>63,753.36</b>
PRF230224	23/02/2024	Bhagya Jayasanka	Reimbursement	257.91
		<b>Bhagya Jayasanka Total</b>		<b>257.91</b>
224062.230224	23/02/2024	BHP BILLITON IRON ORE PTY LTD	Electricity Charges 171023 to 170224	1,892.47
		<b>BHP BILLITON IRON ORE PTY LTD Total</b>		<b>1,892.47</b>
A703545	13/03/2024	BHP IRON ORE PTY LTD	Rates refund for assessment A703545 LOT E52/3448 EXPLORATION LICENCE NEWMAN WA 6753	546.99
		<b>BHP IRON ORE PTY LTD Total</b>		<b>546.99</b>
CR02755665	07/03/2024	Blackwoods	Bin Tagging Program 2024 - PPE and Equipment	185.27
CR02745477	08/03/2024	Blackwoods	Waste Services supplies	144.72
SI06958544	15/01/2024	Blackwoods	Parks and Gardens supplies	40.21
SI07099189	29/01/2024	Blackwoods	NWMF Supplies	67.52
SI07339467	21/02/2024	Blackwoods	WWTP Supplies	75.30
SI07172401	05/02/2024	Blackwoods	WWTP Supplies	76.56
SI07502139	07/03/2024	Blackwoods	Connoisseur - Serving Tongs - Stainless Steel -23cm	96.83
SI07499718	07/03/2024	Blackwoods	Waste Services supplies	108.54
SI07504367	07/03/2024	Blackwoods	Airport supplies	121.89
SI06286409	01/11/2023	Blackwoods	Parks and Gardens supplies	161.91
SI07298056	16/02/2024	Blackwoods	Uniforms and PPE for Waste Services.	245.76
SI07114839	30/01/2024	Blackwoods	WWTP Supplies	293.93
SI07534833	12/03/2024	Blackwoods	Respirator Mask x 2, Respirator Filters x 2, Safety Gloves x 4, Facesheids x 4	311.58
SI07194563	07/02/2024	Blackwoods	WWTP Supplies	365.19
SI07142693	01/02/2024	Blackwoods	WWTP Supplies	424.92
SI07048134	23/01/2024	Blackwoods	PPE for Forklift training - Aquatic Centre,	1,337.03
		<b>Blackwoods Total</b>		<b>3,397.18</b>
3773	06/03/2024	Bob Waddell & Associates Pty Ltd	Rates support to complete 3 mining schedules (@5 hours per schedule)	495.00
3788	11/03/2024	Bob Waddell & Associates Pty Ltd	Rates support to complete 3 mining schedules (@5 hours per schedule)	1,237.50
		<b>Bob Waddell &amp; Associates Pty Ltd Total</b>		<b>1,732.50</b>
5006244678	30/11/2023	BOC GASES	R020D Oxygen Indust, R052G Air Indust, R040D Dissolved Acetylene, R040G Dissolved Acetylene, R065D2 Argoshield Universe, R110S Handigas LPG S 45KG, R400C Oxygen Medical, R124G Balloon Gas, R082D C02 Food Fresh	224.70
5006291761	31/01/2024	BOC GASES	R020D Oxygen Indust, R052G Air Indust, R040D Dissolved Acetylene, R040G Dissolved Acetylene G Size, R065D2 Argoshield Universal, R110S Handigas LPG S 45KG, R400C Oxygen Medical, R124G Balloon, R082D C02 Food Fresh	225.41
5006266788	31/12/2023	BOC GASES	R020D Oxygen Indust, R052G Air Indust, R040D Dissolved Acetylene, R040G Dissolved Acetylene, R065D2 Argoshield Universal, R110S Handigas LPG S 45KG, R400C Oxygen Medical, R124G Balloon Gas, R082D C02 Food Fresh	241.78
5006266788	31/12/2023	BOC GASES	Helium gas for Newman Recreation Centre (Acc number 1273391)	493.76
		<b>BOC GASES Total</b>		<b>1,185.65</b>
00024210	06/03/2024	Book Easy Australia Pty Ltd	Booeasy Pty Ltd - March 2024	548.90
		<b>Book Easy Australia Pty Ltd Total</b>		<b>548.90</b>
PRF210324	21/03/2024	Brent Downes	Reimbursement	405.86
		<b>Brent Downes Total</b>		<b>405.86</b>
Q1-110124	23/01/2024	Brianna Margaret Elton	Q1 2024 Marketing work, 1/1/24-31/3/24, Hours: 130 hours (10 hours per week) of marketing work @ \$60 per hour + GST	2,640.00
Q1 100324	10/03/2024	Brianna Margaret Elton	Q1 2024 Marketing work, 1/1/24-31/3/24, Hours: 130 hours (10 hours per week) of marketing work @ \$60 per hour + GST	2,640.00
		<b>Brianna Margaret Elton Total</b>		<b>5,280.00</b>
188208928	29/02/2024	Bridgestone Tyre Centre Port Hedland	3x new tyres	1,563.54
		<b>Bridgestone Tyre Centre Port Hedland Total</b>		<b>1,563.54</b>
1119	02/03/2024	BRIDGETOWN DESIGN AND PRINT	Creation of flyers for Welcome to Newman event 2024	137.50
1121	02/03/2024	BRIDGETOWN DESIGN AND PRINT	Newman Recreation Center, 1x Jr Program Term 1 poster-Yoga for youth	206.25
1122	02/03/2024	BRIDGETOWN DESIGN AND PRINT	Newman Triathlon 19th May 2024, Develop Comp Packs, Develop Poster	275.00
1120	02/03/2024	BRIDGETOWN DESIGN AND PRINT	Newman Recreation Centre, 4x Membership Pads (Printed Pads)	627.00
		<b>BRIDGETOWN DESIGN AND PRINT Total</b>		<b>1,245.75</b>
SUPER	03/03/2024	Brighter Super	Superannuation Contribution	316.78
SUPER	17/03/2024	Brighter Super	Superannuation Contribution	316.78
		<b>Brighter Super Total</b>		<b>633.56</b>
260415	29/02/2024	BROOKS HIRE SERVICES PTY LTD	Dry hire of WA320 - 8 front end loader., Month to Month hire.	217.80
258235	29/02/2024	BROOKS HIRE SERVICES PTY LTD	Hire of Fuel Trailer for refueling 2 x Graders and 2 x fuel trailers for Jigalong flood road work and Mt Divide road	297.00
258959	27/02/2024	BROOKS HIRE SERVICES PTY LTD	Dry hire of WA320 - 8 front end loader., Month to Month hire.	745.87
253443	31/12/2023	BROOKS HIRE SERVICES PTY LTD	Emergency Hire of Genmac Generator GEO31 - December 2023	1,589.74
258649	23/02/2024	BROOKS HIRE SERVICES PTY LTD	Dry hire of WA320 - 8 front end loader., Month to Month hire.	2,479.75
259829	29/02/2024	BROOKS HIRE SERVICES PTY LTD	Hire of Komatsu Loader Serial Number 71346 for March 2024 - Hire due to loader being damaged by Cyclone Ilsa in April 2023	12,598.74
		<b>BROOKS HIRE SERVICES PTY LTD Total</b>		<b>17,928.90</b>
INV-0162	22/02/2024	Buckman Enterprises t/a Code Hire	Backfill work at Nullagine pool site	5,288.00
		<b>Buckman Enterprises t/a Code Hire Total</b>		<b>5,288.00</b>
17187	05/03/2024	BUGAI WHYOULTER	artist payment	2,000.00
17210	12/03/2024	BUGAI WHYOULTER	artists payment	2,000.00
17231	19/03/2024	BUGAI WHYOULTER	Artist Payment Ref 17231	2,000.00
17263	27/03/2024	BUGAI WHYOULTER	Artist Payment 17263	2,000.00
		<b>BUGAI WHYOULTER Total</b>		<b>8,000.00</b>
2440/99893780	11/01/2024	BUNNINGS GROUP LTD	products (Kitchen) for the Refurbishment of Marble Bar Donga	5,692.58
		<b>BUNNINGS GROUP LTD Total</b>		<b>5,692.58</b>
3058499 24	29/02/2024	Business Fuel Cards Pty Ltd	Card Fees	2,258.28
		<b>Business Fuel Cards Pty Ltd Total</b>		<b>2,258.28</b>

5782	28/02/2024	CADD Building Construction and Maintenance Pty Ltd	Shire Admin Office- CEOs PA office installation of 600x900 white board.	178.20
5806	29/02/2024	CADD Building Construction and Maintenance Pty Ltd	Staff housing repairs	222.75
5807	29/02/2024	CADD Building Construction and Maintenance Pty Ltd	Staff housing repairs	222.75
5847	15/03/2024	CADD Building Construction and Maintenance Pty Ltd	Staff housing repairs	222.75
5844	15/03/2024	CADD Building Construction and Maintenance Pty Ltd	Staff housing repairs	330.00
5809	29/02/2024	CADD Building Construction and Maintenance Pty Ltd	Staff housing repairs	357.50
5837	13/03/2024	CADD Building Construction and Maintenance Pty Ltd	Repair the BBQ at the animal park.	445.50
5802	29/02/2024	CADD Building Construction and Maintenance Pty Ltd	Staff housing repairs	484.00
5788	28/02/2024	CADD Building Construction and Maintenance Pty Ltd	Staff housing repairs	539.00
5779	28/02/2024	CADD Building Construction and Maintenance Pty Ltd	Shire Admin Office maintenance	589.05
5811	29/02/2024	CADD Building Construction and Maintenance Pty Ltd	Yurlu Caravan park repairs	655.60
5780	28/02/2024	CADD Building Construction and Maintenance Pty Ltd	Newman Recreation Centre repairs	733.70
5786	28/02/2024	CADD Building Construction and Maintenance Pty Ltd	Staff housing repairs	741.40
5787	28/02/2024	CADD Building Construction and Maintenance Pty Ltd	Newman Aquatic Centre improvements	742.50
5785	28/02/2024	CADD Building Construction and Maintenance Pty Ltd	Staff housing repairs - Nullagine	808.50
5803	29/02/2024	CADD Building Construction and Maintenance Pty Ltd	Staff housing repairs	874.50
5784	28/02/2024	CADD Building Construction and Maintenance Pty Ltd	Staff housing repairs	1,067.00
5781	28/02/2024	CADD Building Construction and Maintenance Pty Ltd	Staff housing repairs	1,611.50
5783	28/02/2024	CADD Building Construction and Maintenance Pty Ltd	Relocate Office Furniture from Shire Administration to Newman House, Transfer Desk in Newman House and Assemble in Office at Shire Admin.	1,903.00
5808	29/02/2024	CADD Building Construction and Maintenance Pty Ltd	Staff housing repairs	1,993.75
5804	29/02/2024	CADD Building Construction and Maintenance Pty Ltd	Staff housing repairs	2,070.75
5813	29/02/2024	CADD Building Construction and Maintenance Pty Ltd	Staff housing repairs	2,547.60
5770	28/02/2024	CADD Building Construction and Maintenance Pty Ltd	Staff housing repairs	3,018.40
5821	08/03/2024	CADD Building Construction and Maintenance Pty Ltd	Staff housing repairs	3,300.00
5820	08/03/2024	CADD Building Construction and Maintenance Pty Ltd	Staff housing repairs	3,522.75
5810	29/02/2024	CADD Building Construction and Maintenance Pty Ltd	Staff housing repairs - Nullagine	4,147.11
5805	29/02/2024	CADD Building Construction and Maintenance Pty Ltd	Shire Administration Building Maintenance	4,307.60
5777	28/02/2024	CADD Building Construction and Maintenance Pty Ltd	Shire housing repairs	4,898.52
CPR080324	08/03/2024	CADD Building Construction and Maintenance Pty Ltd	Return on 50& Retained Monies - Project: RFQ03-22/23, Contract TC2023863	6,204.68
5773	28/02/2024	CADD Building Construction and Maintenance Pty Ltd	Staff housing repairs	6,301.90
5771	28/02/2024	CADD Building Construction and Maintenance Pty Ltd	Staff housing repairs	6,496.60
5772	28/02/2024	CADD Building Construction and Maintenance Pty Ltd	Staff housing repairs	10,699.70
5775	28/02/2024	CADD Building Construction and Maintenance Pty Ltd	Insurance Claim PC0543- Shire Depot- Crib Room	12,527.90
5774	28/02/2024	CADD Building Construction and Maintenance Pty Ltd	Staff housing repairs	13,555.85
5776	28/02/2024	CADD Building Construction and Maintenance Pty Ltd	Youth Centre Kitchen Repairs - PC0543 Storm Damage.	16,949.68
5790	29/02/2024	CADD Building Construction and Maintenance Pty Ltd	Staff Housing Upgrades	33,112.39
5673	19/12/2023	CADD Building Construction and Maintenance Pty Ltd	Supply, Deliver and Installation of Change Room Facility at Newman Netball Courts.	62,383.66
		<b>CADD Building Construction and Maintenance Pty Ltd Total</b>		<b>210,768.04</b>
A703741	05/03/2024	Carawine Resources Limited	Rates refund for assessment A703741 LOT E46/01116 EXPLORATION LICENCE UNKNOWN	1,972.99
		<b>Carawine Resources Limited Total</b>		<b>1,972.99</b>
17255	25/03/2024	CAROL WILLIAMS	Artist Payment 17255	1,518.80
		<b>CAROL WILLIAMS Total</b>		<b>1,518.80</b>
SI0598868	21/01/2024	Centurion Transport Co Pty Ltd	Freight - Enviropacific - Novatron	161.84
SI0605200	11/02/2024	Centurion Transport Co Pty Ltd	Freight - Sigma Chemicals	166.89
SI0615133	17/03/2024	Centurion Transport Co Pty Ltd	Freight Services for Pool Chemicals	316.60
SI0606760	18/02/2024	Centurion Transport Co Pty Ltd	Freight - Sigma Chemicals	467.31
SI0606761	18/02/2024	Centurion Transport Co Pty Ltd	Freight - Sigma Chemicals	606.01
SI0612010	03/03/2024	Centurion Transport Co Pty Ltd	Freight Services - Sigmas Chemicals, Freight Services - Corsign	1,723.90
		<b>Centurion Transport Co Pty Ltd Total</b>		<b>3,442.55</b>
A0106481	06/03/2024	Chadson Engineering	Pool test squat tubes PT555 as per quotation 6615	192.50
		<b>Chadson Engineering Total</b>		<b>192.50</b>
230686	06/02/2024	CHAPMAN & BAILEY	Art Supplies MM, supply of art materials Martumili Artists FY 2023/2024, ADDITIOANL PO for Budget Review	3,119.63
		<b>CHAPMAN &amp; BAILEY Total</b>		<b>3,119.63</b>
PRF280224	28/02/2024	Cheryl Wainwright	Reimbursement	125.00
PRF060324	06/03/2024	Cheryl Wainwright	Reimbursement	131.38
		<b>Cheryl Wainwright Total</b>		<b>256.38</b>
98594	19/03/2024	Chipper Springs Pty Ltd t/a Steelos Outdoors	Purchase Firearms for Marble Bar Ranger as per Quote #30 (attached) and Postage and Handling	4,544.95
		<b>Chipper Springs Pty Ltd t/a Steelos Outdoors Total</b>		<b>4,544.95</b>
PRF080223	08/02/2024	Chris Fittler	Reimbursement	103.41
PRF260324	26/03/2024	Chris Fittler	Reimbursement	375.00
		<b>Chris Fittler Total</b>		<b>478.41</b>
PRF120324	12/03/2024	Christine George	Reimbursement	100.00
PRF180324	18/03/2024	Christine George	Reimbursement	125.55
PRF230224	23/02/2024	Christine George	Reimbursement	308.64
		<b>Christine George Total</b>		<b>534.19</b>
PRF250324	25/03/2024	Christopher Scanlan	Reimbursement	432.00
PRF120324	12/03/2024	Christopher Scanlan	Reimbursement	641.95
		<b>Christopher Scanlan Total</b>		<b>1,073.95</b>
PRF250324	25/03/2024	CHRISTOPHER SUMNERS	Reimbursement	114.81
		<b>CHRISTOPHER SUMNERS Total</b>		<b>114.81</b>
17245	25/03/2024	Ciarn Dean-Bullen	Artist Payment 17245	534.00
		<b>Ciarn Dean-Bullen Total</b>		<b>534.00</b>
21780539	29/02/2024	CLEANAWAY PTY LTD (acct 53651165)	Facility Bin Collection: Junior Sports Pavilion, SES Emergency	5,988.18
21780188	29/02/2024	CLEANAWAY PTY LTD (acct 53651265)	Newman Recycling - Month of February 2024	12,046.31
21780051	29/02/2024	CLEANAWAY PTY LTD (acct 53651265)	Newman Refuse/Recycling Collection, Month of February 2024	29,296.09
21780186	29/02/2024	CLEANAWAY PTY LTD (acct 53651265)	Newman Street Litter Control - Contract, Month of February	31,261.71
		<b>CLEANAWAY PTY LTD Total</b>		<b>78,592.29</b>
23077886	29/02/2024	COATES HIRE	hire of Plate compactor for 7 days from 8/2-15/2 Swimming Pool Nullagine	380.02
23092544	29/02/2024	COATES HIRE	Hire of 2 Portable Toilets from 1/11/23 to 31/5/24 Per Month \$880.72 approx.	839.76
23092545	29/02/2024	COATES HIRE	Hire of Compactor 19/2/2024 - Nullagine Swimming Pool, Hire of Theodolite 19/2/2024 - Asphalt works Newman	948.17
		<b>COATES HIRE Total</b>		<b>2,167.95</b>
0233293567	08/02/2024	Coca-Cola Amatil (acct 6745685)	Drinks for kiosk re-sale - Newman Aquatic Centre, Drinks for kiosk re-sale - Newman Aquatic Centre	3,092.84
		<b>Coca-Cola Amatil Total</b>		<b>3,092.84</b>
DEDUCTION	17/03/2024	COLONIAL FIRST STATE	Payroll Deduction	429.53
DEDUCTION	03/03/2024	COLONIAL FIRST STATE	Payroll Deduction	453.32
SUPER	03/03/2024	COLONIAL FIRST STATE	Superannuation Contribution	2,143.19
SUPER	17/03/2024	COLONIAL FIRST STATE	Superannuation Contribution	2,192.53
		<b>COLONIAL FIRST STATE Total</b>		<b>5,218.57</b>
12840463	14/11/2023	Complete Office Supplies	Stationery Order - November 2023 - List 4 - Delivery	32.30

12841215	20/02/2024	Complete Office Supplies	Airport Office - Minor Equipment - February 2024	2,620.30
		<b>Complete Office Supplies Total</b>		<b>2,652.60</b>
DEDUCTION	03/03/2024	Construction and Building Unions Superannuation Fund (CBUS)	Payroll Deduction	256.61
DEDUCTION	17/03/2024	Construction and Building Unions Superannuation Fund (CBUS)	Payroll Deduction	256.61
SUPER	03/03/2024	Construction and Building Unions Superannuation Fund (CBUS)	Superannuation Contribution	1,350.01
SUPER	17/03/2024	Construction and Building Unions Superannuation Fund (CBUS)	Superannuation Contribution	1,350.01
		<b>Construction and Building Unions Superannuation Fund (CBUS) Total</b>		<b>3,213.24</b>
17254	25/03/2024	CORBAN CLAUSE WILLIAMS	Artist Payment 17254	803.64
17191	11/03/2024	CORBAN CLAUSE WILLIAMS	artists payment	816.56
17221	18/03/2024	CORBAN CLAUSE WILLIAMS	Artist Payment Ref 17221	1,000.00
		<b>CORBAN CLAUSE WILLIAMS Total</b>		<b>2,620.20</b>
I.0018388824	01/02/2024	Corporate Travel Management Group Pty Ltd	Monthly CTM PO Dec 2023	9,688.42
I.0018251231	01/01/2024	Corporate Travel Management Group Pty Ltd	Monthly CTM PO Dec 2023	12,103.39
I.0018130485	01/12/2023	Corporate Travel Management Group Pty Ltd	Monthly PO CTM November 2023	30,342.93
I.0018643428	01/03/2024	Corporate Travel Management Group Pty Ltd	CTM Monthly PO Feb 2024	40,256.36
		<b>Corporate Travel Management Group Pty Ltd Total</b>		<b>92,391.10</b>
102942	29/02/2024	Corps Pavement Services Pty Ltd	Profile and replace asphalt works as per agrred priced schedule quote 4497 V2 and Council Resolution No 2024/02	2,142,249.23
		<b>Corps Pavement Services Pty Ltd Total</b>		<b>2,142,249.23</b>
00083135	27/02/2024	Corsign WA Pty Ltd	As per Quote 83135 Supply 20 T Junctions Hazard Boards	3,520.00
		<b>Corsign WA Pty Ltd Total</b>		<b>3,520.00</b>
SOEP17	23/02/2024	Crisdale Group of Companies Pty Ltd ATF The Crisdale Unit Trust	Permanent Placement: Travis Peters - Aquatics Officer ,	20,512.80
		<b>Crisdale Group of Companies Pty Ltd ATF The Crisdale Unit Trust Total</b>		<b>20,512.80</b>
527116	29/02/2024	Crusader National Pty Limited	Staff offboarding	6,750.00
		<b>Crusader National Pty Limited Total</b>		<b>6,750.00</b>
17251	25/03/2024	Curtis Taylor	Artist Payment 17251	223.65
		<b>Curtis Taylor Total</b>		<b>223.65</b>
104029	01/03/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Newman airport repairs	74.25
104039	04/03/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Newman Aquatic Centre repairs	148.50
103900	23/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff housing repairs	221.55
104110	08/03/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff housing repairs	222.75
104099	07/03/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Newman airport repairs	222.75
104113	08/03/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Newman airport repairs	258.50
104172	14/03/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Repair the electric BBQ at Wilara St park that is not working.	258.50
103939	26/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	EPAC - CARETAKER - Martumili, sink in upstairs bathroom of EPAC staff accommodation not training/blocked	295.35
103273	22/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff housing repairs	296.60
104109	08/03/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Liquid waste facility repairs	297.00
103988	28/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff housing repairs	327.25
104095	07/03/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Newman airport repairs	387.75
104108	08/03/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Newman airport repairs	387.75
103485	31/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Waste water treatment plant repairs	445.50
104171	14/03/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Repair the electric BBQ at Nardoo Loop park that is not working	562.69
104107	08/03/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff housing repairs	594.00
104100	07/03/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff housing repairs	594.00
103929	26/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff housing repairs	597.80
103851	22/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Shire Adminiatration Building repairs	641.29
103714	16/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Electrical Work - Aerator	668.25
103940	26/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Reinstate scheme water supply to the reticulation inside the Shire Administration compound.	692.45
104037	01/03/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Newman airport repairs	775.50
103754	20/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Newman airport repairs	901.01
103829	21/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Newman airport repairs	965.25
103997	29/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Youth Centre- Marble Bar repairs	1,127.61
103997	29/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff housing repairs	1,127.61
103998	29/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff housing repairs	1,372.62
104128	11/03/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff housing repairs	1,645.60
104132	11/03/2024	CUSTOMER FIRST CONTRACTING PTY LTD	WWTP irrigation pond pump repairs	2,389.75
103563	06/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Newman Waste Water Treatment plant repairs	2,830.08
104102	07/03/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Newman airport repairs	3,971.00
104106	08/03/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Newman airport repairs	4,013.41
103934	26/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Newman airport repairs	4,207.34
103564	06/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Supply only 3 x 600mm 271-281 Stainless Steel Rapid Clamps	5,082.00
104019	29/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Newman airport repairs	5,653.56
104020	29/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Upgrade switchboard and motor control centre on west side of Capricor Oval	7,868.52
103893	23/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff housing repairs	19,684.50
		<b>CUSTOMER FIRST CONTRACTING PTY LTD Total</b>		<b>71,809.84</b>
17202	11/03/2024	Danita Wise	artists payment	201.00
		<b>Danita Wise Total</b>		<b>201.00</b>
SITTINGFEESMAR24	26/03/2024	David Evrett	Councillor Fees & Allowances Mar24	2,305.84
		<b>David Evrett Total</b>		<b>2,305.84</b>
SITTINGFEESMAR24	26/03/2024	David Kular	Councillor Fees & Allowances	2,305.84
		<b>David Kular Total</b>		<b>2,305.84</b>
PRF120324	12/03/2024	David Olney	Reimbursement	80.00
PRF120324	12/03/2024	David Olney	Reimbursement	174.00
PRF180324	18/03/2024	David Olney	Reimbursement	379.98
		<b>David Olney Total</b>		<b>633.98</b>
797969	20/10/2023	DE & BM Store Pty Ltd as Trustee of the DE & BM No.2 Trust Harvey Norman AV/IT Port Hedland	As per Quotation 01-126-797969 - Purchase of TV for Marble Bar caravan 2, As per Quotation 01-126-797969 - Purchase of TV for Marble Bar caravan 1	490.00
		<b>DE &amp; BM Store Pty Ltd as Trustee of the DE &amp; BM No.2 Trust Harvey Norman AV/IT Port Hedland Total</b>		<b>490.00</b>
156954	21/02/2024	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	2023/24 ESL Quarter3	152,894.72
		<b>DEPARTMENT OF FIRE AND EMERGENCY SERVICES Total</b>		<b>152,894.72</b>
PRF110324	11/03/2024	Department of Mines, Industry Regulation and Safety (Building and Energy)	building commission, building commission	10,693.02
		<b>Department of Mines, Industry Regulation and Safety (Building and Energy) Total</b>		<b>10,693.02</b>
17252	25/03/2024	Derrick Butt	Artist Payment 17252	123.64
		<b>Derrick Butt Total</b>		<b>123.64</b>
00020400	14/03/2024	Desert to Coast Training & Assessing	HR Licence Training and Dept of Transport Fee	1,595.00
		<b>Desert to Coast Training &amp; Assessing Total</b>		<b>1,595.00</b>
36319	04/03/2024	DESIGNA AUSTRALIA PTY LTD	Provision of comprehensive carpark maintenance services at Newman Airport for FY 23/24	6,457.10
		<b>DESIGNA AUSTRALIA PTY LTD Total</b>		<b>6,457.10</b>
7055	01/03/2024	Dick Tracey Contracting Pty Ltd	Screening of Softfall sandpit for sharps and debris	148.00
7057	01/03/2024	Dick Tracey Contracting Pty Ltd	Screening of Softfall sandpit for sharps and debris	148.00

7054	28/02/2024	Dick Tracey Contracting Pty Ltd	Screening of Softfall sandpit for sharps and debris	296.00
7056	28/02/2024	Dick Tracey Contracting Pty Ltd	Screening of Softfall sandpit for sharps and debris	296.00
7059	01/03/2024	Dick Tracey Contracting Pty Ltd	Watering Caravan Park	296.01
7068	11/03/2024	Dick Tracey Contracting Pty Ltd	Maintenance to Administration building	307.39
7046	23/02/2024	Dick Tracey Contracting Pty Ltd	Screening of Softfall sandpit for sharps and debris	444.00
7045	23/02/2024	Dick Tracey Contracting Pty Ltd	Screening of Softfall sandpit for sharps and debris	444.00
7065	08/03/2024	Dick Tracey Contracting Pty Ltd	Screening of Softfall sandpit for sharps and debris	444.00
7064	08/03/2024	Dick Tracey Contracting Pty Ltd	Screening of Softfall sandpit for sharps and debris	444.00
7074	15/03/2024	Dick Tracey Contracting Pty Ltd	Screening of Softfall sandpit for sharps and debris	444.00
7075	15/03/2024	Dick Tracey Contracting Pty Ltd	Screening of Softfall sandpit for sharps and debris	444.00
7069	11/03/2024	Dick Tracey Contracting Pty Ltd	Emu oval playground - One off clean up	523.71
7058	29/02/2024	Dick Tracey Contracting Pty Ltd	Watering caravan park	1,184.04
7044	23/02/2024	Dick Tracey Contracting Pty Ltd	Watering caravan park	1,480.05
7076	15/03/2024	Dick Tracey Contracting Pty Ltd	Watering Caravan Park	1,480.05
7043	23/02/2024	Dick Tracey Contracting Pty Ltd	Works at Newman Airport Terminal and residential Works	1,844.37
7049	27/02/2024	Dick Tracey Contracting Pty Ltd	Parks and gardens work at Newman Council Office	1,844.37
7052	01/03/2024	Dick Tracey Contracting Pty Ltd	Works at Newman Airport Terminal and residential Works	1,844.37
7060	05/03/2024	Dick Tracey Contracting Pty Ltd	Extra Adhoc parks and gardens work at Newman Council Office	1,844.37
7063	08/03/2024	Dick Tracey Contracting Pty Ltd	Works Newman Airport Terminal and Residential	1,844.37
7067	11/03/2024	Dick Tracey Contracting Pty Ltd	Parks and gardens work at Newman Council Office	1,844.37
7072	15/03/2024	Dick Tracey Contracting Pty Ltd	Works Newman Airport Terminal and Residential	1,844.37
7048	26/02/2024	Dick Tracey Contracting Pty Ltd	Once off clean up Shire Admin Office	1,847.67
7047	24/02/2024	Dick Tracey Contracting Pty Ltd	Newman Aquatic Centre mowing	2,003.76
7053	02/03/2024	Dick Tracey Contracting Pty Ltd	Newman Aquatic Centre mowing	2,003.76
7066	09/03/2024	Dick Tracey Contracting Pty Ltd	Newman Aquatic Centre mowing	2,003.76
7073	16/03/2024	Dick Tracey Contracting Pty Ltd	Newman Aquatic Centre mowing	2,003.76
7050	27/02/2024	Dick Tracey Contracting Pty Ltd	Yurlu Caravan Park - Additional Works 1/3/2024	2,459.16
7062	08/03/2024	Dick Tracey Contracting Pty Ltd	Weekly Works Caravan Park	2,459.16
7070	12/03/2024	Dick Tracey Contracting Pty Ltd	Weekly Works Caravan Park	2,459.16
7051	01/03/2024	Dick Tracey Contracting Pty Ltd	Carry out vegetation contract in Newman as per RFT-02 22/23 and in accordance with it's contract conditions and specifications	15,778.40
7061	08/03/2024	Dick Tracey Contracting Pty Ltd	Carry out vegetation contract in Newman as per RFT-02 22/23 and in accordance with it's contract conditions and specifications	15,778.40
		<b>Dick Tracey Contracting Pty Ltd Total</b>		<b>70,530.83</b>
17204	11/03/2024	DOREEN CHAPMAN	artists payment	609.00
		<b>DOREEN CHAPMAN Total</b>		<b>609.00</b>
01002385	09/01/2024	Dunnings	PO for January 2024 Fuel Supply for Waste Dept	378.80
00998396	08/01/2024	Dunnings	PO for January 2024 Fuel Supply for Waste Dept	1,359.02
		<b>Dunnings Total</b>		<b>1,737.82</b>
INV-2460	29/02/2024	East Pilbara Maintenance Pty Ltd	Staff housing repairs	330.00
		<b>East Pilbara Maintenance Pty Ltd Total</b>		<b>330.00</b>
0360737243	04/03/2024	ELGAS	elgas service charge	58.30
0360737244	04/03/2024	ELGAS	elgas service charge	58.30
0360737238	04/03/2024	ELGAS	elgas service charge	64.90
0360737239	04/03/2024	ELGAS	elgas service charge	64.90
		<b>ELGAS Total</b>		<b>246.40</b>
0117	26/02/2024	Elizabeth Chadwick	Annual graphic design support	650.00
		<b>Elizabeth Chadwick Total</b>		<b>650.00</b>
17180	05/03/2024	ELIZABETH TOBY	artist payment	510.40
17220	18/03/2024	ELIZABETH TOBY	Artist Payment Ref 17220	576.00
		<b>ELIZABETH TOBY Total</b>		<b>1,086.40</b>
INV-3676	14/02/2024	EM ELECTRICAL MOVEMENT	Newman Recreation Centre repairs	237.00
INV-3675	14/02/2024	EM ELECTRICAL MOVEMENT	Newman Recreation Centre repairs	260.24
INV-3638	30/01/2024	EM ELECTRICAL MOVEMENT	Shire Depot repairs	796.68
		<b>EM ELECTRICAL MOVEMENT Total</b>		<b>1,293.92</b>
34107658875.010324	01/03/2024	Emerson Raine	Staff Housing - Strata Fees	535.85
34107658875.010324	01/03/2024	Emerson Raine	Staff Housing - Strata Fees	589.40
34107658875.010324	01/03/2024	Emerson Raine	Staff Housing - Strata Fees	909.15
		<b>Emerson Raine Total</b>		<b>2,034.40</b>
INV-5701	18/03/2024	EMPLOYMENT TRAINING SOLUTIONS	Forklift Training	800.00
INV-5700	18/03/2024	EMPLOYMENT TRAINING SOLUTIONS	Forklift Training	4,000.00
		<b>EMPLOYMENT TRAINING SOLUTIONS Total</b>		<b>4,800.00</b>
A703725	15/03/2024	ENCOUNTER RESOURCES LIMITED	Rates refund for assessment A703725 LOT P45/03032 PROSPECTING LEASE UNKNOWN	487.70
A702708	15/03/2024	ENCOUNTER RESOURCES LIMITED	Rates refund for assessment A702708 UNIT P45/2751 LOT P45/2751 PROSPECTING LEASE	527.94
A702771	15/03/2024	ENCOUNTER RESOURCES LIMITED	Rates refund for assessment A702771 LOT P45/2750 PROSPECTING LEASE UNKNOWN	590.67
A702709	15/03/2024	ENCOUNTER RESOURCES LIMITED	Rates refund for assessment A702709 UNIT P45/2752 LOT P45/2752 PROSPECTING LEASE	593.57
A703298	15/03/2024	ENCOUNTER RESOURCES LIMITED	Rates refund for assessment A703298 LOT E45/3446 EXPLORATION LICENCE UNKNOWN WA	745.90
		<b>ENCOUNTER RESOURCES LIMITED Total</b>		<b>2,945.78</b>
INV31404	29/02/2024	ENVIRONMENTAL INDUSTRIES	Staff housing maintenance	418.00
INV31404	29/02/2024	ENVIRONMENTAL INDUSTRIES	Staff housing maintenance	418.00
		<b>ENVIRONMENTAL INDUSTRIES Total</b>		<b>836.00</b>
029994	29/02/2024	Enviropacific Services Limited	Newman Airport. 1769-Aentre Compact Logix Enet Dlr Adapter	2,562.43
		<b>Enviropacific Services Limited Total</b>		<b>2,562.43</b>
SI-00299220	22/02/2024	Essential Coffee Pty Ltd	Carton of essential chocolate for coffee machine + delivery	156.40
		<b>Essential Coffee Pty Ltd Total</b>		<b>156.40</b>
PRF290224	29/02/2024	Etienne Vorster	Reimbursement	680.10
		<b>Etienne Vorster Total</b>		<b>680.10</b>
AU14-833585	19/02/2024	EUROFINS ARL PTY LTD	Wastewater Sampling WWTP and LWF	587.40
827406	18/01/2024	EUROFINS ARL PTY LTD	Wastewater Sampling WWTP and LWF	1,126.95
AU14-833803	20/02/2024	EUROFINS ARL PTY LTD	Wastewater Sampling WWTP and LWF	1,401.40
AU14-832226	13/02/2024	EUROFINS ARL PTY LTD	Wastewater Sampling WWTP and LWF	1,450.35
		<b>EUROFINS ARL PTY LTD Total</b>		<b>4,566.10</b>
00000452	01/03/2024	EVERARD LEGAL	Annual Reproduction Licensing support	352.00
00000449	01/03/2024	EVERARD LEGAL	Draft Logo Copyright license for Martuku Watkamutiku, Martu United, and JYAC logo	2,323.20
		<b>EVERARD LEGAL Total</b>		<b>2,675.20</b>
IN 112862	13/03/2024	Excel Consulting Solutions Pty Ltd ta Nexacu	Micorsoft Word Intermediate Course	370.00
		<b>Excel Consulting Solutions Pty Ltd ta Nexacu Total</b>		<b>370.00</b>
PRF110324	11/03/2024	Fiona Robinson	Reimbursement	42.40
PRF230224	23/02/2024	Fiona Robinson	Reimbursement	610.54
		<b>Fiona Robinson Total</b>		<b>652.94</b>
184427	03/05/2023	FLEX FITNESS	1x trap Bar and 4x Skipping Ropes	579.05
		<b>FLEX FITNESS Total</b>		<b>579.05</b>
2170	28/02/2024	Flowtek Plumbing and Gas Pty Ltd	Yurlu Caravan Park repairs	168.50

PRF110324	11/03/2024	Flowtek Plumbing and Gas Pty Ltd	refund for overpayment of account	187.00
2155	22/02/2024	Flowtek Plumbing and Gas Pty Ltd	Staff housing repairs	222.48
2156	22/02/2024	Flowtek Plumbing and Gas Pty Ltd	Staff housing repairs	222.75
2164	23/02/2024	Flowtek Plumbing and Gas Pty Ltd	Staff housing repairs - Marble Bar	328.82
2153	21/02/2024	Flowtek Plumbing and Gas Pty Ltd	Works Depot Kitchen-Marble Bar repairs	495.00
2162	23/02/2024	Flowtek Plumbing and Gas Pty Ltd	Staff housing repairs	655.60
2189	10/03/2024	Flowtek Plumbing and Gas Pty Ltd	Tennis Court Disabled Toilet- fix and replace tap cistern	797.84
2176	29/02/2024	Flowtek Plumbing and Gas Pty Ltd	Staff housing repairs - Nullagine	1,692.75
2177	29/02/2024	Flowtek Plumbing and Gas Pty Ltd	Staff housing repairs - Marble Bar	1,767.00
2179	26/02/2024	Flowtek Plumbing and Gas Pty Ltd	Shire Admin- Main Staff Kitchen, Flowtek: Installation -Test-new Rheem 3lt HWS.	2,350.00
		<b>Flowtek Plumbing and Gas Pty Ltd Total</b>		<b>8,887.74</b>
A704813	15/03/2024	Flynn Gold Limited	Rates refund for assessment A704813 LOT E45/05732 EXPLORATION LICENCE	1,231.88
		<b>Flynn Gold Limited Total</b>		<b>1,231.88</b>
PRF250324	25/03/2024	Frank Ashworth	Reimbursement	2,891.90
		<b>Frank Ashworth Total</b>		<b>2,891.90</b>
SUPER	03/03/2024	Future Super Fund	Superannuation Contribution	277.98
SUPER	17/03/2024	Future Super Fund	Superannuation Contribution	277.98
		<b>Future Super Fund Total</b>		<b>555.96</b>
82307	15/12/2023	G FORCE PRINTING	Print Dog Registration Forms x 1,250 at 100gsm as per Quote 163030	667.26
INV094697	28/02/2024	G FORCE PRINTING	Parking Infrngement Books x 10 - Q207069	715.59
		<b>G FORCE PRINTING Total</b>		<b>1,382.85</b>
00056655	11/03/2024	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	Supply Battery for Kabota Sparyer unit Model SU1-60 19314423 for Waste Water	145.00
00055865	08/02/2024	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	Supply Battery for 1HRE936 - Community Services Suzuki Swift	165.00
00056534	05/03/2024	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	Supply Battery for Toyota Prado 1HOA 889 - Corporate Services	220.00
00055578	14/12/2023	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	Battery Recharge and Service for WWTP Dewatering Pump	225.00
00056208	22/02/2024	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	Battery MBTX20U - Pump at WWTP	225.00
00051043	14/02/2024	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	Supply battery for 1GTL 758 - Youth Services Hiace Bus	295.00
00056594	07/03/2024	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	Supply battery for Holden Colorado Reg 131 EPS	310.00
00056855	18/03/2024	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	Call out to Shire Depot Side and fix Right front tyre to 156 EPS skid loader as tyre has popped out from the rim and unable to use 12-16-5	385.00
00056180	21/02/2024	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	Please supply two batteries for Isuzu Tipper Truck 1CGZ998 - Nullagine	440.00
00056387	28/02/2024	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	Repair tyre to Constuction Crew vehicle 1GKY573	440.00
00055968	12/02/2024	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	Supply Battery to 1HG560 - Toyota Aurion Environmental Health - Supply Battery to 177EPS Airport Safety Vehicle	485.00
00055986	05/03/2024	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	Supply of 25 Ltr Galaxy Spray and 5 Ltr Sprayer as per Quotation # 00055986	656.04
00055919	09/02/2024	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	Supply Haulmax Tyre for 140EPS Hino Tipper Newman	751.00
00056125	17/02/2024	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	Call out supply and fit one Westlake tyre158EPS Backhoe	787.01
00051897	16/02/2024	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	2 x Ascenso 13.6-24 TDB120 R1	2,415.00
		<b>GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE Total</b>		<b>7,944.05</b>
1154942	13/03/2024	GALVINS PLUMBING SUPPLIES	Purchase of parts for parks and gardens	31.02
1153158	12/03/2024	GALVINS PLUMBING SUPPLIES	Purchase of parts for parks and gardens	53.57
1138849	28/02/2024	GALVINS PLUMBING SUPPLIES	Purchase of parts for parks and gardens	69.74
1146014	06/03/2024	GALVINS PLUMBING SUPPLIES	Purchase of parts for parks and gardens	138.77
1140870	29/02/2024	GALVINS PLUMBING SUPPLIES	Purchase of parts for parks and gardens	208.89
1145463	05/03/2024	GALVINS PLUMBING SUPPLIES	Spare parts for broken filter pipe gfor Amiad Filter	221.94
1160751	18/03/2024	GALVINS PLUMBING SUPPLIES	Purchase of parts for parks and gardens	817.08
1138363	28/02/2024	GALVINS PLUMBING SUPPLIES	Supply Davey submergable pump and fittings - Nullagine	1,388.48
		<b>GALVINS PLUMBING SUPPLIES Total</b>		<b>2,929.49</b>
PRF070324	07/03/2024	Gerard Dhu	Reimbursement	1,347.10
		<b>Gerard Dhu Total</b>		<b>1,347.10</b>
17185	05/03/2024	GLADYS BIDU	artist payment	1,554.48
		<b>GLADYS BIDU Total</b>		<b>1,554.48</b>
17197	11/03/2024	Glenys Stewart	artists payment	417.75
		<b>Glenys Stewart Total</b>		<b>417.75</b>
19419	17/01/2024	GLIDEPATH AUSTRALIA	Essential Spares for Newman Airport Outbound Baggage Carousel - Conveyor, Carousel and Electrical Spares - includes delivery for all parts	24,313.38
		<b>GLIDEPATH AUSTRALIA Total</b>		<b>24,313.38</b>
6413378938	07/03/2024	GOODYEAR DUNLOP TYRES (AUST) PTY LTD	2 x new tyres for Toyota Hilux - Rego 118EPS, - LT265-65R17 AT, , Booked in for Thu 7/03/24 at 11am, 7 Phosphorous Street, Wedgefield	399.02
		<b>GOODYEAR DUNLOP TYRES (AUST) PTY LTD Total</b>		<b>399.02</b>
180783	14/03/2024	Granicus Australia Pty Ltd	Annual Subscription Fee for Engagement HQ, , EHQ Standard Implementation, , EHQ Online Training Sessions,	5,499.99
		<b>Granicus Australia Pty Ltd Total</b>		<b>5,499.99</b>
PRF070324	07/03/2024	GTEA Resi Rental Trust	PPE 030324 - #3401 Reference 100284	580.00
PRF210324	21/03/2024	GTEA Resi Rental Trust	PPE 170324 - #3401 Reference 100284	580.00
		<b>GTEA Resi Rental Trust Total</b>		<b>1,160.00</b>
PRF260324	26/03/2024	HAN-MARI ROETS	Reimbursement	234.25
		<b>HAN_MARI ROETS Total</b>		<b>234.25</b>
#AU50960-1	13/03/2024	Hanna Instrument Pty LTd	HI98194 pH,EC,DO multiparameter portable meter supplied with HI7698194 probe with 4 meter cable	32.34
#AU50887-1	05/03/2024	Hanna Instrument Pty LTd	HI98194 pH,EC,DO multiparameter portable meter supplied with HI7698194 probe with 4 meter cable	3,124.04
		<b>Hanna Instrument Pty LTd Total</b>		<b>3,156.38</b>
1-864493	18/03/2024	Hedland Home Hardware	Marble Bar Aquatic Centre - Whipper Snipper, Blower, Lawn Mower	1,797.00
		<b>Hedland Home Hardware Total</b>		<b>1,797.00</b>
SUPER	17/03/2024	HESTA SUPER FUND	Superannuation Contribution	89.07
SUPER	03/03/2024	HESTA SUPER FUND	Superannuation Contribution	146.96
		<b>HESTA SUPER FUND Total</b>		<b>236.03</b>
PRF230224	23/02/2024	Honey Inia	Reimbursement	68.09
		<b>Honey Inia Total</b>		<b>68.09</b>
259607.150923	15/09/2023	HORIZON POWER	Electricity Charges - Buyback	405.26
259607.150922	15/09/2022	HORIZON POWER	Electricity Charges - Buyback	340.40
259607.151122	15/11/2022	HORIZON POWER	Electricity Charges - Buyback	331.65
259607.151121	15/11/2021	HORIZON POWER	Electricity Charges - Buyback	213.24
259607.170723	17/07/2023	HORIZON POWER	Electricity Charges - Buyback	174.71
259607.150722	15/07/2022	HORIZON POWER	Electricity Charges - Buyback	144.04
259607.150721	15/07/2021	HORIZON POWER	Electricity Charges - Buyback	81.17
229754.111023	11/10/2023	HORIZON POWER	Electricity Charges - Buyback	30.44
206570.120224	12/02/2024	HORIZON POWER	Electricity Charges - Buyback	28.36
259607.160323	16/03/2023	HORIZON POWER	Electricity Charge	44.19



325456.240124	24/01/2024	HORIZON POWER	Electricity Charges	122.27
325456.230124	23/01/2024	HORIZON POWER	Electricity Charges	126.39
194408.160224	16/02/2024	HORIZON POWER	Electricity Charges	128.36
355854.160124	16/01/2024	HORIZON POWER	Electricity Charges	147.08
188010.120224	12/02/2024	HORIZON POWER	Electricity Charges	266.19
188010.121223	12/12/2023	HORIZON POWER	Electricity Charges	267.38
259607.180122	18/01/2022	HORIZON POWER	Electricity Charges - Buyback	347.48
229754.120224	12/02/2024	HORIZON POWER	Electricity Charges - Buyback	356.94
259607.151123	15/11/2023	HORIZON POWER	Electricity Charges - Buyback	568.24
306487.160124	16/01/2024	HORIZON POWER	Electricity Charges - Buyback	586.55
259607.160124	16/01/2024	HORIZON POWER	Electricity Charges - Buyback	689.78
259607.160123	16/01/2023	HORIZON POWER	Electricity Charges	815.84
270232.180324	18/03/2024	HORIZON POWER	Electricity Charges	862.80
391467.180324	18/03/2024	HORIZON POWER	Electricity Charges	1,949.50
121568.010324	01/03/2024	HORIZON POWER	Electricity Charges	2,433.82
106951.120224	12/02/2024	HORIZON POWER	Electricity Charges - Buyback	2,811.02
		<b>HORIZON POWER Total</b>		<b>10,831.28</b>
135835	27/02/2024	HOSPITALITY INN PORT HEDLAND	RPT Bus Drive - Accom & Meals	264.00
		<b>HOSPITALITY INN PORT HEDLAND Total</b>		<b>264.00</b>
DEDUCTION	03/03/2024	Hostplus	Payroll Deduction	254.07
DEDUCTION	17/03/2024	Hostplus	Payroll Deduction	254.07
DEDUCTION	17/09/2023	Hostplus	Payroll Deduction	265.26
SUPER	03/03/2024	Hostplus	Superannuation Contribution	1,182.93
SUPER	17/03/2024	Hostplus	Superannuation Contribution	1,260.23
SUPER	17/09/2023	Hostplus	Superannuation Contribution	2,994.56
SUPER	03/03/2024	Hostplus Superannuation Fund	Superannuation Contribution	1,642.43
SUPER	17/03/2024	Hostplus Superannuation Fund	Superannuation Contribution	1,915.35
		<b>Hostplus Total</b>		<b>9,768.90</b>
7460	27/02/2024	Hydrilla Pty Ltd	Design, Construction of a 25m x 7.2m swimming pool, a 6m x 6m toddler pool together with hydraulics, plant, and equipment, for the Nullagine Aquatic Centre	502,425.00
		<b>Hydrilla Pty Ltd Total</b>		<b>502,425.00</b>
00015497	29/02/2024	ID Consulting Pty Ltd	Annual Subscription to Profile.id including: - 4 small areas, - up to 6 benchmarks, - data from 2001 to 2021, - annual demographic briefing and staff training, - First Nations profile, - Communities of interest profile 10-24 year olds	8,470.00
		<b>ID Consulting Pty Ltd Total</b>		<b>8,470.00</b>
17189	05/03/2024	IGNATIUS PAUL TAYLOR	artist payment	56.00
		<b>IGNATIUS PAUL TAYLOR Total</b>		<b>56.00</b>
SUPER	03/03/2024	IOOF Investments Services Ltd	Superannuation Contribution	192.96
SUPER	17/03/2024	IOOF Investments Services Ltd	Superannuation Contribution	209.66
SUPER	03/03/2024	IOOF PORTFOLIO SERVICE SUPER FUND	Superannuation Contribution	141.26
SUPER	17/03/2024	IOOF PORTFOLIO SERVICE SUPER FUND	Superannuation Contribution	151.35
		<b>IOOF PORTFOLIO SERVICE Total</b>		<b>695.23</b>
39468	27/02/2024	IT VISION	Changes to Facility Usage Report in CI Booking Reports - IVH-51901	554.40
		<b>IT VISION Total</b>		<b>554.40</b>
17228	18/03/2024	IVY BIDU	Artist Payment Ref 17228	126.00
		<b>IVY BIDU Total</b>		<b>126.00</b>
6771252	31/01/2024	Ixom Operations Pty Ltd	Annual Servicing Fees for Chlorine Gas for WWTP FY 23/24.	354.12
6770259	30/01/2024	Ixom Operations Pty Ltd	1 x Chlorine Gas 920 kg net (789 litre water water capacity drum), CLASS 2.3, 5.1, 8, , UN 1017 PG , Proper Shipping name: CHLORINE	3,264.80
		<b>Ixom Operations Pty Ltd Total</b>		<b>3,618.92</b>
PRF120324	12/03/2024	Jamie Gibson	Reimbursement	590.56
PRF200324	20/03/2024	Jamie Gibson	Return of Housing Bond	600.00
		<b>Jamie Gibson Total</b>		<b>1,190.56</b>
17229	19/03/2024	JANITA ANGIE	Artist Payment Ref 17229	97.20
		<b>JANITA ANGIE Total</b>		<b>97.20</b>
7200902A-INV-0002	24/11/2023	JJ Ryan Consulting Pty Ltd	Newman Airport Lighting Design - RFT 01-2019/20	22,259.88
		<b>JJ Ryan Consulting Pty Ltd Total</b>		<b>22,259.88</b>
A416870	29/02/2024	Johnson Jessop Holdings PL	Rates refund for assessment A416870 26 WOODSTOCK STREET NEWMAN 6753	7,701.08
		<b>Johnson Jessop Holdings PL Total</b>		<b>7,701.08</b>
17261	26/03/2024	JUDITH ANYA SAMSON	Artist Payment 17261	150.00
17183	05/03/2024	JUDITH ANYA SAMSON	artist payment	196.88
17230	19/03/2024	JUDITH ANYA SAMSON	Artist Payment Ref 17230	440.00
17206	12/03/2024	JUDITH ANYA SAMSON	artists payment	550.00
		<b>JUDITH ANYA SAMSON Total</b>		<b>1,336.88</b>
0324153	18/03/2024	Kalgan Cleaning Services	Senior Sports Pavilion clean-up of function room, kitchen and toilets and replenishment of products	451.00
		<b>Kalgan Cleaning Services Total</b>		<b>451.00</b>
17199	11/03/2024	Kara Patch	artists payment	138.00
		<b>Kara Patch Total</b>		<b>138.00</b>
SITTINGFEESMAR24	26/03/2024	KAREN LOCKYER	Councillor Fees and Allowances Mar24	2,305.84
		<b>KAREN LOCKYER Total</b>		<b>2,305.84</b>
INV-0078	07/03/2024	Karrakurra Mechanical Services	Travel from Marble Bar to Nullagine Service Kabota Tactor 1EQ1 450 and Fuso Tipper Truck 1EJO 853	374.00
INV-0077	06/03/2024	Karrakurra Mechanical Services	Fault find and Diagnose Kenworth Truck 1CY214 Marble Bar and source parts for servicing	528.00
INV-0093	08/03/2024	Karrakurra Mechanical Services	Engine tune Cat C15 and full valve check - Rego 1CY214 in Port Hedland	1,210.00
INV-0092	08/03/2024	Karrakurra Mechanical Services	Engine tune up engine check clearances in Cummins GEN 2 Rego 1BST661 in Port Hedland	1,430.00
		<b>Karrakurra Mechanical Services Total</b>		<b>3,542.00</b>
17208	12/03/2024	KATHLEEN MAREE SORENSEN	artists payment	286.75
		<b>KATHLEEN MAREE SORENSEN Total</b>		<b>286.75</b>
INV-844A	15/02/2024	Kelly Structural Design (Inyanga Investments)	Consultant to assess playground equipment - Marble Bar Rec Shed	5,060.00
		<b>Kelly Structural Design (Inyanga Investments) Total</b>		<b>5,060.00</b>
SUPER	03/03/2024	Keogh Family Super Fund	Superannuation Contribution	16.77
		<b>Keogh Family Super Fund</b>		<b>16.77</b>
A704154	14/02/2024	Kesli Chemicals Pty Ltd	Refund of rates credit	0.08
A704155	14/02/2024	Kesli Chemicals Pty Ltd	Refund of rates credit	0.15
A704139	14/02/2024	Kesli Chemicals Pty Ltd	Rates refund for assessment A704139	0.37
		<b>Kesli Chemicals Pty Ltd</b>		<b>0.60</b>
003536265	16/01/2024	KOMATSU AUSTRALIA PTY LTD	supply hose,cylinder assembly and freight for Marble Bar Grader	220.99
003534301	14/01/2024	KOMATSU AUSTRALIA PTY LTD	Supply Cutting Edge Blades for Komatsu Bulldozer Marble Bar	707.81
003532674	12/01/2024	KOMATSU AUSTRALIA PTY LTD	Supply Cutting Edge Blades for Komatsu Bulldozer Marble Bar	836.09

003541859	19/01/2024	KOMATSU AUSTRALIA PTY LTD	Supply Air Filters for Grader 1GCU761 and Grader 1GRV119 - Marble Bar	1,375.88
003532151	12/01/2024	KOMATSU AUSTRALIA PTY LTD	Supply Cutting Edge Blades for Komatsu Bulldozer Marble Bar	1,495.63
		<b>KOMATSU AUSTRALIA PTY LTD Total</b>		<b>4,636.40</b>
17233	19/03/2024	KUMPAYA GIRGIRBA	Artist Payment ref 17233	500.00
17262	27/03/2024	KUMPAYA GIRGIRBA	Artist Payment 17262	500.00
17186	05/03/2024	KUMPAYA GIRGIRBA	artist payment	800.00
17193	11/03/2024	KUMPAYA GIRGIRBA	artists payment	1,000.00
		<b>KUMPAYA GIRGIRBA Total</b>		<b>2,800.00</b>
PRF060224	06/02/2024	Kyiesha Booth	Reimbursement	40.87
		<b>Kyiesha Booth Total</b>		<b>40.87</b>
389095	28/11/2023	LANDGATE (DOLA)	Valuation Services, Mining Tenements	52.80
1362078	01/03/2024	LANDGATE (DOLA)	Valuation Services	76.06
388952	22/11/2023	LANDGATE (DOLA)	Valuation Services	78.59
388234	25/10/2023	LANDGATE (DOLA)	Valuation Services	193.60
391739	28/02/2024	LANDGATE (DOLA)	Valuation Services, Schedule M2024/02	255.20
		<b>LANDGATE (DOLA) Total</b>		<b>656.25</b>
126121	29/01/2024	Larrikin House Pty Ltd	Requested stock order by patrons for Newman Library collection	435.00
		<b>Larrikin House Pty Ltd Total</b>		<b>435.00</b>
17214	13/03/2024	Lawrence Whyoulter	artist paymnet to be made to lawrence whyoulter behalf of bugai whyoulter	2,500.00
		<b>Lawrence Whyoulter Total</b>		<b>2,500.00</b>
SITTINGFEESMAR24	26/03/2024	Lee Anderson	Councillor Fees & Allowances Mar24	2,305.84
		<b>Lee Anderson Total</b>		<b>2,305.84</b>
A704361	06/03/2024	Lighthouse Resource Holdings Pty Ltd	Rates refund for assessment A704361 LOT E46/01341 EXPLORATION LICENCE	2,316.68
A704362	06/03/2024	Lighthouse Resource Holdings Pty Ltd	Rates refund for assessment A704362 LOT E46/01342 EXPLORATION LICENCE	5,874.33
		<b>Lighthouse Resource Holdings Pty Ltd Total</b>		<b>8,191.01</b>
17198	11/03/2024	LILY JATARR LONG	artists payment	267.75
		<b>LILY JATARR LONG Total</b>		<b>267.75</b>
PRF220324	22/03/2024	LISA DEVEREUX	Reimbursement	113.98
		<b>LISA DEVEREUX Total</b>		<b>113.98</b>
17181	05/03/2024	LORNA LINMURRA	artist payment	153.00
17259	26/03/2024	LORNA LINMURRA	Artist Payment 17259	630.80
17218	18/03/2024	LORNA LINMURRA	Artist Payment Ref 17218	1,000.00
		<b>LORNA LINMURRA Total</b>		<b>1,783.80</b>
PRF140324	14/03/2024	Lynn Sumners	Reimbursement	61.64
		<b>Lynn Sumners Total</b>		<b>61.64</b>
SUPER	03/03/2024	Macquarie Super Accumulator Account	Superannuation Contribution	926.92
SUPER	17/03/2024	Macquarie Super Accumulator Account	Superannuation Contribution	926.92
DEDUCTION	03/03/2024	Macquarie Super Accumulator Account	Payroll Deduction	1,789.66
DEDUCTION	17/03/2024	Macquarie Super Accumulator Account	Payroll Deduction	1,789.66
		<b>Macquarie Super Accumulator Account Total</b>		<b>5,433.16</b>
INV-5534	22/02/2024	MAD DOG PROMOTIONS	Engraving work	4,631.00
		<b>MAD DOG PROMOTIONS Total</b>		<b>4,631.00</b>
INV-0162	29/02/2024	Mandy Wynne	Setup of EOM Monthly Template for Finance	4,290.00
INV-0161	29/02/2024	Mandy Wynne	Asset revaluation processing 37.75 hours @ \$130 per hour GST exclusive	5,398.25
		<b>Mandy Wynne Total</b>		<b>9,688.25</b>
GS-41255	29/02/2024	Marble Bar General Store	Purchase of groceries	296.16
GS-41256	29/02/2024	Marble Bar General Store	Purchase of groceries	641.92
GS-41257	29/02/2024	Marble Bar General Store	Purchase of groceries	724.54
		<b>Marble Bar General Store Total</b>		<b>1,662.62</b>
ZJ8680750	27/10/2023	MARBLE BAR HOLIDAY PARK (Caravan Park)	MB Airport - Accom for ARO	1,120.00
		<b>MARBLE BAR HOLIDAY PARK (Caravan Park) Total</b>		<b>1,120.00</b>
INV-RH-2106	29/02/2024	Marble Bar Roadhouse and Travellers Rest	Diesel - 118.EPS	76.50
INV-RH-2105	29/02/2024	Marble Bar Roadhouse and Travellers Rest	Accommodation Booking 14th February 2024	210.00
		<b>Marble Bar Roadhouse and Travellers Rest Total</b>		<b>286.50</b>
17253	25/03/2024	MARIANNE BURTON	Artist Payment 17253	472.20
17215	18/03/2024	MARIANNE BURTON	Artist Payment Ref 17215	600.00
		<b>MARIANNE BURTON Total</b>		<b>1,072.20</b>
PRF290224	29/02/2024	Marisa Leanne Wolfenden	Reimbursement	52.00
PRF280224	28/02/2024	Marisa Leanne Wolfenden	Reimbursement	74.50
		<b>Marisa Leanne Wolfenden Total</b>		<b>126.50</b>
PRF120324	12/03/2024	Mark Erwin Miranda	Reimbursement	250.00
		<b>Mark Erwin Miranda Total</b>		<b>250.00</b>
CPR080324	08/03/2024	Mark Keogh	Luke Keogh - Participation Grant	700.00
		<b>Mark Keogh Total</b>		<b>700.00</b>
INV-0761	07/03/2024	Mark Keogh Pty Ltd tas Mark Keogh Training	Bumbag (Lifeguard Portable First Aid Kit) contents; Whistles, Thermal Blankets, Gloves and Alcohol Swabs	133.20
INV-0758	07/03/2024	Mark Keogh Pty Ltd tas Mark Keogh Training	Operate 4WD course	595.00
INV-0756	07/03/2024	Mark Keogh Pty Ltd tas Mark Keogh Training	registration for Operate 4WD*	595.00
INV-0762	07/03/2024	Mark Keogh Pty Ltd tas Mark Keogh Training	First Aid Bed Replacement	622.77
INV-0763	08/03/2024	Mark Keogh Pty Ltd tas Mark Keogh Training	Working Safely at Heights and Elevated Work Platform course	1,895.00
		<b>Mark Keogh Pty Ltd tas Mark Keogh Training Total</b>		<b>3,840.97</b>
17247	25/03/2024	Marlene Anderson	Artist Payment 17247	888.00
17194	11/03/2024	Marlene Anderson	artists payment	927.25
		<b>Marlene Anderson Total</b>		<b>1,815.25</b>
17182	05/03/2024	MARY ROWLANDS	artist payment	136.00
		<b>MARY ROWLANDS Total</b>		<b>136.00</b>
PRF060324	06/03/2024	Max Trowbridge	Reimbursement	525.38
		<b>Max Trowbridge Total</b>		<b>525.38</b>
PRF110324	11/03/2024	Maxcine Pereira	Reimbursement	75.00
		<b>Maxcine Pereira Total</b>		<b>75.00</b>
197690	16/02/2024	Maxiparts Operations PL	Please supply parts as per listed	7,929.01
		<b>Maxiparts Operations PL Total</b>		<b>7,929.01</b>
17216	18/03/2024	May Burton	Artist Payment Ref 17216	522.00
		<b>May Burton Total</b>		<b>522.00</b>
17203	11/03/2024	MAY CHAPMAN	artists payment	287.55
		<b>MAY CHAPMAN Total</b>		<b>287.55</b>
24865	05/02/2024	MCHAFFIE TRANSPORT AUSTRALIA PTY LTD	Transportation (Delivery and Pickup) 1 x 920 kg Chlorine Drum, Class 2.3 From and To IXOM Operations Welshpool	4,400.00
		<b>MCHAFFIE TRANSPORT AUSTRALIA PTY LTD Total</b>		<b>4,400.00</b>
133895	30/01/2024	MCLEODS BARRISTERS & SOLICITORS	The provision of legal services as instructed	107.25
134274	29/02/2024	MCLEODS BARRISTERS & SOLICITORS	The provision of legal services as instructed	143.00
134269	29/02/2024	MCLEODS BARRISTERS & SOLICITORS	The provision of legal services as instructed	215.60
133951	31/01/2024	MCLEODS BARRISTERS & SOLICITORS	The provision of legal services as instructed	239.80
134266	29/02/2024	MCLEODS BARRISTERS & SOLICITORS	The provision of legal services as instructed	250.25
133957	31/01/2024	MCLEODS BARRISTERS & SOLICITORS	The provision of legal services as instructed	381.70

134309	29/02/2024	MCLEODS BARRISTERS & SOLICITORS	The provision of legal services as instructed	419.65
134267	29/02/2024	MCLEODS BARRISTERS & SOLICITORS	The provision of legal services as instructed	464.75
134300	29/02/2024	MCLEODS BARRISTERS & SOLICITORS	The provision of legal services as instructed	479.60
133947	31/01/2024	MCLEODS BARRISTERS & SOLICITORS	The provision of legal services as instructed	539.55
133956	31/01/2024	MCLEODS BARRISTERS & SOLICITORS	The provision of legal services as instructed	646.80
134284	29/02/2024	MCLEODS BARRISTERS & SOLICITORS	The provision of legal services as instructed	883.30
133958	31/01/2024	MCLEODS BARRISTERS & SOLICITORS	The provision of legal services as instructed	1,558.70
		<b>MCLEODS BARRISTERS &amp; SOLICITORS Total</b>		<b>6,329.95</b>
DEDUCTION	03/03/2024	Mercer Super Trust	Payroll Deduction	425.00
DEDUCTION	17/03/2024	Mercer Super Trust	Payroll Deduction	425.00
SUPER	03/03/2024	Mercer Super Trust	Superannuation Contribution	1,829.26
SUPER	17/03/2024	Mercer Super Trust	Superannuation Contribution	1,931.98
		<b>Mercer Super Trust Total</b>		<b>4,611.24</b>
815313513	28/02/2024	METTLER-TOLEDO LTD	Supply and Deliver Screen P/N 90100071 and ATRAX OP-960 Indicator for Qantas scale (spares) at Newman Airport.	2,673.00
		<b>METTLER-TOLEDO LTD Total</b>		<b>2,673.00</b>
A701430	14/03/2024	MICHAEL KENDRICK	Rates refund for assessment A701430 UNIT 25 4 NEWMAN DRIVE	591.10
		<b>MICHAEL KENDRICK Total</b>		<b>591.10</b>
A703948	19/03/2024	Millenium Minerals Pty Ltd	Rates refund for assessment A703948 LOT P46/01935 PROSPECTING LEASE	292.62
A703983	19/03/2024	Millenium Minerals Pty Ltd	Rates refund for assessment A703983 LOT P46/01936 PROSPECTING LEASE	292.62
A703984	19/03/2024	Millenium Minerals Pty Ltd	Rates refund for assessment A703984 LOT P46/01937 PROSPECTING LEASE	292.62
A704292	19/03/2024	Millenium Minerals Pty Ltd	Rates refund for assessment A704292 LOT P46/01941 PROSPECTING LEASE	332.10
A703409	19/03/2024	Millenium Minerals Pty Ltd	Rates refund for assessment A703409 LOT P46/1855 PROSPECTING LEASE NEWMAN WA 6753	354.40
A703724	19/03/2024	Millenium Minerals Pty Ltd	Rates refund for assessment A703724 LOT P46/01874 PROSPECTING LEASE UNKNOWN	357.98
A704300	19/03/2024	Millenium Minerals Pty Ltd	Rates refund for assessment A704300 LOT P46/01958 PROSPECTING LEASE	357.98
A703723	19/03/2024	Millenium Minerals Pty Ltd	Rates refund for assessment A703723 LOT P46/01875 PROSPECTING LEASE UNKNOWN	357.98
A703615	19/03/2024	Millenium Minerals Pty Ltd	Rates refund for assessment A703615 LOT P46/01878 PROSPECTING LEASE UNKNOWN	401.78
A703616	19/03/2024	Millenium Minerals Pty Ltd	Rates refund for assessment A703616 LOT P46/01879 PROSPECTING LEASE UNKNOWN	401.78
A703617	19/03/2024	Millenium Minerals Pty Ltd	Rates refund for assessment A703617 LOT P46/01880 PROSPECTING LEASE UNKNOWN	401.78
A703618	19/03/2024	Millenium Minerals Pty Ltd	Rates refund for assessment A703618 LOT P46/01881 PROSPECTING LEASE UNKNOWN	401.78
A350033	19/03/2024	Millenium Minerals Pty Ltd	Rates refund for assessment A350033 UNIT M46/ 64 MINING LEASE	447.54
A703619	19/03/2024	Millenium Minerals Pty Ltd	Rates refund for assessment A703619 LOT P46/01882 PROSPECTING LEASE UNKNOWN	459.49
A701914	19/03/2024	Millenium Minerals Pty Ltd	Rates refund for assessment A701914 LOT M46/430 MINING LEASE	2,691.86
A701917	19/03/2024	Millenium Minerals Pty Ltd	Rates refund for assessment A701917 LOT M46/447 MINING LEASE	2,705.32
A701351	19/03/2024	Millenium Minerals Pty Ltd	Rates refund for assessment A701351 LOT M46/00431 MINING LEASE	3,055.04
A701349	19/03/2024	Millenium Minerals Pty Ltd	Rates refund for assessment A701349 LOT M46/00282 MINING LEASE	4,872.79
A701353	19/03/2024	Millenium Minerals Pty Ltd	Rates refund for assessment A701353 LOT M46/00446 MINING LEASE	5,972.61
A700994	19/03/2024	Millenium Minerals Pty Ltd	Rates refund for assessment A700994 LOT M46/00448 MINING LEASE	6,065.43
A701901	19/03/2024	Millenium Minerals Pty Ltd	Rates refund for assessment A701901 LOT M46/263 MINING LEASE	6,652.73
A701350	19/03/2024	Millenium Minerals Pty Ltd	Rates refund for assessment A701350 LOT M46/00302 MINING LEASE	9,715.04
A701348	19/03/2024	Millenium Minerals Pty Ltd	Rates refund for assessment A701348 LOT M46/00274 MINING LEASE	14,587.83
		<b>Millenium Minerals Pty Ltd Total</b>		<b>61,471.10</b>
SITTINGFEESMAR24	26/03/2024	Milton Chapman	Councillor Fees & Allowances Mar24	1,264.49
		<b>Milton Chapman</b>		<b>1,264.49</b>
59511	29/02/2024	Minuteman Press Perth	Foot Print Decals - 85mm W x2, Foot Print Decal - 85mm Wide - Floor Decal x 40, Shipping, Following in footsteps story - 5mm PVC	701.80
59738	14/03/2024	Minuteman Press Perth	1 x Business Case Design and Setup - 56 page document, 20 x Business Case Booklet print and PUR bind	3,148.20
		<b>Minuteman Press Perth Total</b>		<b>3,850.00</b>
45731869	06/12/2023	Modern Teaching Aids Pty Ltd	Newman Recreation Centre - Cleaning items for creche and Large bucket of Mobilo for children as per quote / order number N4259329	45.32
45856928	11/03/2024	Modern Teaching Aids Pty Ltd	Better Beginnings Grant - Equipment for Music & Movement	58.25
		<b>Modern Teaching Aids Pty Ltd Total</b>		<b>103.57</b>
4156	11/03/2024	Moore Australia (WA)	WALGA Tax GST Workshop" hosted by Moore Australia (WA) on 22 March 2024 (online)"	1,870.00
		<b>Moore Australia (WA) Total</b>		<b>1,870.00</b>
726073	15/11/2023	Moray and Agnew Perth Moray and Agnew Lawyers	End of year audit	880.00
		<b>Moray and Agnew Perth Moray and Agnew Lawyers Total</b>		<b>880.00</b>
70514799	08/03/2024	MSS SECURITY PTY LTD	Provide Security Screeners and security officers at Newman Airport for the period of 1 JUL 2023 to 30 JUN 2024 - 010224 to 290224	159,898.10
70512253	08/02/2024	MSS SECURITY PTY LTD	Provide Security Screeners and security officers at Newman Airport for the period of 1 JUL 2023 to 30 JUN 2024	173,229.03
		<b>MSS SECURITY PTY LTD Total</b>		<b>333,127.13</b>
PRF060324	06/03/2024	Muhammad Altaf	Reimbursement	367.87
		<b>Muhammad Altaf Total</b>		<b>367.87</b>
17201	11/03/2024	NANCY CHAPMAN	artists payment	130.00
17227	18/03/2024	NANCY CHAPMAN	Artist Payment Ref 17227	2,412.00
		<b>NANCY CHAPMAN Total</b>		<b>2,542.00</b>
17224	18/03/2024	NATASHA WILLIAMS	Artist Payment Ref 17224	387.25
		<b>NATASHA WILLIAMS Total</b>		<b>387.25</b>
0-999755	28/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Parks and Gardens supplies	8.30
0-1000580	05/03/2024	NEWMAN HOME HARDWARE & ICE PLUS	Silver Anchor Zinc 6.5mm x 35	2.74
0-998945	22/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	WWTP Supplies	2.80
0-999126	23/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Parks and Gardens supplies	9.40
0-999439	26/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Depot supplies	13.00
0-1000863	07/03/2024	NEWMAN HOME HARDWARE & ICE PLUS	Caution Tape Yellow/Black	14.25
0-998492	19/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	WWTP Supplies	15.25

0-1000143	01/03/2024	NEWMAN HOME HARDWARE & ICE PLUS	SynthPlus Bar & Cuttler Lube Oil,	15.62
0-1002695	20/03/2024	NEWMAN HOME HARDWARE & ICE PLUS	Replacement keys for staff housing	16.00
0-999965	29/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Parks and Gardens supplies	17.75
0-995141	25/01/2024	NEWMAN HOME HARDWARE & ICE PLUS	Parks and Gardens supplies	21.20
0-1000668	06/03/2024	NEWMAN HOME HARDWARE & ICE PLUS	Replacement keys for staff housing	24.00
0-999757	28/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Parks and Gardens supplies	25.80
0-996845	07/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	WWTP Supplies	31.00
0-998593	20/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Newman Netball/Tennis courts- New Changerooms Keys	32.00
0-997523	12/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Replacement keys for staff housing	32.00
0-997487	12/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Replacement keys for staff housing	32.00
0-1000080	01/03/2024	NEWMAN HOME HARDWARE & ICE PLUS	Depot supplies	35.25
0-1000999	08/03/2024	NEWMAN HOME HARDWARE & ICE PLUS	WWTP Supplies	36.04
0-999709	27/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Purchasing hardware items for the renovation of the Newman public toilet near the netball courts.	37.75
0-997565	12/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	WWTP Supplies	44.75
0-1000675	06/03/2024	NEWMAN HOME HARDWARE & ICE PLUS	4 litre Mototmix Stihl Fuel	46.02
0-999743	28/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Parks and Gardens supplies	46.53
0-999231	24/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	WWTP Supplies	47.60
0-1000084	01/03/2024	NEWMAN HOME HARDWARE & ICE PLUS	Depot supplies	55.00
0-999657	27/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Airport supplies	72.85
0-997519	12/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Replacement keys for staff housing	76.55
0-996969	08/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	WWTP Supplies	78.00
0-997951	15/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	WWTP Supplies	82.45
0-1000923	08/03/2024	NEWMAN HOME HARDWARE & ICE PLUS	Keys and general tools & fittings	106.25
0-995078	25/01/2024	NEWMAN HOME HARDWARE & ICE PLUS	WWTP Supplies	113.00
0-999967	29/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Parks and Gardens supplies	114.00
0-1001003	08/03/2024	NEWMAN HOME HARDWARE & ICE PLUS	Play Sand White 20kg x 10	126.90
0-1002938	21/03/2024	NEWMAN HOME HARDWARE & ICE PLUS	Replacement keys for SoEP buildings	128.78
0-1000980	08/03/2024	NEWMAN HOME HARDWARE & ICE PLUS	Play Sand White x 15	190.35
0-1000997	08/03/2024	NEWMAN HOME HARDWARE & ICE PLUS	Play Sand White 20 kg , x 18	228.42
0-993222	11/01/2024	NEWMAN HOME HARDWARE & ICE PLUS	Parks and Gardens supplies	258.50
0-998598	20/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Airport supplies	286.75
0-993363	12/01/2024	NEWMAN HOME HARDWARE & ICE PLUS	Ranger supplies	340.00
0-998919	22/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Purchase of Pesticieds , paint and coupling Nullagine	458.58
0-997553	12/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	WWTP Supplies	1,011.95
		<b>NEWMAN HOME HARDWARE &amp; ICE PLUS Total</b>		<b>4,318.78</b>
NH-21022	17/02/2024	Newman Hotel Motel	Shire of East Pilbara Social Club Booking	666.00
		<b>Newman Hotel Motel Total</b>		<b>666.00</b>
4430	07/12/2023	NEWMAN PRIMARY SCHOOL	Prize money for SOEP waste vehicle naming and design competition - Newman Primary School	2,000.00
		<b>NEWMAN PRIMARY SCHOOL Total</b>		<b>2,000.00</b>
134253	29/02/2024	NEWMAN VETERINARY HOSPITAL	Standing Order for Vet Costs for treatment and euthanising of animals.	94.20
133184	22/02/2024	NEWMAN VETERINARY HOSPITAL	Standing Order for Vet Costs for treatment and euthanising of animals.	373.60
		<b>NEWMAN VETERINARY HOSPITAL Total</b>		<b>467.80</b>
PRF070324	07/03/2024	Nicholas Fuller	Reimbursement	969.24
		<b>Nicholas Fuller Total</b>		<b>969.24</b>
17257	25/03/2024	NIGEL NEECH	Artist Payment 17257	237.00
		<b>NIGEL NEECH Total</b>		<b>237.00</b>
A0003801	18/03/2024	North Regional Tafe	Enrolment fees for Cert III Community Services course at North Regional TAFE for 2024.	170.10
I0022510	18/03/2024	North Regional Tafe	Enrolment fees for Cert III Community Services course at North Regional TAFE for 2024.	50.40
I0022466	09/02/2024	North Regional Tafe	Enrolment fees for Cert III Community Services course at North Regional TAFE for 2024.	194.70
I0022619	29/02/2024	North Regional Tafe	Enrolment fees for Cert III Community Services course at North Regional TAFE for 2024.	835.34
		<b>North Regional Tafe Total</b>		<b>910.34</b>
6198	11/03/2024	NORTH WEST DISTRIBUTORS	Lollie order Marble Bar kiosk	208.00
1949	13/11/2023	NORTH WEST DISTRIBUTORS	MB Pool Kiosk - assorted lollies & chips	269.51
2020	08/12/2023	NORTH WEST DISTRIBUTORS	Marble Bar Pool Kiosk - assorted lollies & chips, December 23	298.62
2123	02/02/2024	NORTH WEST DISTRIBUTORS	Kiosk Expenses - Stock and Consumables	493.09
6199	11/03/2024	NORTH WEST DISTRIBUTORS	lollie order NAC kiosk	1,009.48
		<b>NORTH WEST DISTRIBUTORS Total</b>		<b>2,278.70</b>
INV-1710	23/02/2024	Northern Districts Transport Services	Pick up on Tilt tray 1HUF153 D-max from Angelo Street to Ultimech	302.50
INV-1701	23/02/2024	Northern Districts Transport Services	Transport Sea container from Nullagine Depot to Swimming Pool	2,090.00
INV-1702	23/02/2024	Northern Districts Transport Services	Transport Skid Steer from Nullagine to Ultmech for servicing	2,090.00
		<b>Northern Districts Transport Services Total</b>		<b>4,482.50</b>
00012838	27/02/2024	NORTHSTAR ASSET	Twilight Movie Series-Copyrights for Shrek 1, 2 & 3	1,485.00
		<b>NORTHSTAR ASSET Total</b>		<b>1,485.00</b>
52208	01/02/2024	Nor-West Freight Services Pty Ltd	Annual Freight Charges - July 23 to June 24	62.87
52222	05/02/2024	Nor-West Freight Services Pty Ltd	Annual Freight Charges - July 23 to June 24	736.89
		<b>Nor-West Freight Services Pty Ltd Total</b>		<b>799.76</b>
A703746	29/02/2024	Norwest Minerals Limited	Rates refund for assessment A703746 LOT E80/04986 EXPLORATION LICENCE UNKNOWN	1,886.30
A703747	29/02/2024	Norwest Minerals Limited	Rates refund for assessment A703747 LOT E80/04987 EXPLORATION LICENCE UNKNOWN	1,886.30
		<b>Norwest Minerals Limited Total</b>		<b>3,772.60</b>
A703841	15/03/2024	Nullagine Gold Pty Ltd	Rates refund for assessment A703841 LOT E45/04922 EXPLORATION LICENCE	1,174.74
A703827	15/03/2024	Nullagine Gold Pty Ltd	Rates refund for assessment A703827 LOT E45/04921 EXPLORATION LICENCE	2,002.17
		<b>Nullagine Gold Pty Ltd Total</b>		<b>3,176.91</b>
612719029	08/02/2024	OFFICEWORKS BUSINESS DIRECT	Interim Stationery Order - Waste - Weighbridge	857.95
612962218	22/02/2024	OFFICEWORKS BUSINESS DIRECT	Stationery Order - February 2024 - Youth Services	949.95
612960993	21/02/2024	OFFICEWORKS BUSINESS DIRECT	Stationery Order - February 2024 - Youth Services	1,220.53
		<b>OFFICEWORKS BUSINESS DIRECT Total</b>		<b>3,028.43</b>
17200	11/03/2024	Olivia Kate Marie Wilson	artists payment	106.25
		<b>Olivia Kate Marie Wilson Total</b>		<b>106.25</b>
1714511	29/02/2024	Omnicom Media Group Australia	Advertising West Australian - RFT 10-2023/24 - Prequalified Supplier Panel - Trade Services	685.36
		<b>Omnicom Media Group Australia Total</b>		<b>685.36</b>
I4170	21/12/2023	Osborne Autos Pty Ltd	Supply and deliver a isuzu D-MAX	64,135.19
I4436	01/12/2023	Osborne Autos Pty Ltd	Supply a new Isuzu MUX	68,983.11
		<b>Osborne Autos Pty Ltd Total</b>		<b>133,118.30</b>
639519	21/12/2023	PathWest Laboratory Medicine WA	Chemical water sampling for Newman Airport RO Plant - short list - November 2023	315.59
640766	18/01/2024	PathWest Laboratory Medicine WA	Chemical water sampling for Newman Airport RO Plant - short list - December 2023	376.09

632843	08/09/2023	PathWest Laboratory Medicine WA	Chemical water sampling for Newman Airport RO Plant - full suite - August 2023	847.33
		<b>PathWest Laboratory Medicine WA Total</b>		<b>1,539.01</b>
PRF080224	08/02/2024	Paul Miller	Reimbursement	100.00
		<b>Paul Miller Total</b>		<b>100.00</b>
003257	27/02/2024	PERMEATE PARTNERS PTY LTD (CONEXA)	Supply and deliver to RO plant - Newman Airport, 20 x 20" 5-micron Bag Filter, 20 x 20" 1 - Micron Cartridge Filter, 20 x 20" 5-Micron Cartridge Filter	2,502.28
003279	28/02/2024	PERMEATE PARTNERS PTY LTD (CONEXA)	Operational support of the Water Treatment Plant (RO) at Newman Airport for FY 2023/2024	3,191.38
003278	27/02/2024	PERMEATE PARTNERS PTY LTD (CONEXA)	On-site review and assessment of RO at Cape Keraudren including administration and travel and expense.	10,494.00
		<b>PERMEATE PARTNERS PTY LTD (CONEXA) Total</b>		<b>16,187.66</b>
SITTINGFEESMAR24	26/03/2024	Peta Baer	Councillor Fees & Allowances Mar24	2,305.84
		<b>Peta Baer Total</b>		<b>2,305.84</b>
60074278	19/03/2024	PILBARA ELECTRICAL	Staff Housing - Airport Unit 14a, Ironing board and iron	198.96
60074125	13/03/2024	PILBARA ELECTRICAL	Music speaker for Better Beginnings Grant. To be used for the 'Music and Movement' program.	349.95
60074004	07/03/2024	PILBARA ELECTRICAL	Required equipment for Nullagine Library, including fridge, microwave, kettle and sandwich maker.	642.00
60073939	05/03/2024	PILBARA ELECTRICAL	Purchase Top Load Washing Machine including delivery for Animal Management Facility	1,148.00
		<b>PILBARA ELECTRICAL Total</b>		<b>2,338.91</b>
P689	01/02/2024	PILBARA META MAYA	Electricity Charges 291223 to 310124 - Remote House	24.11
		<b>PILBARA META MAYA Total</b>		<b>24.11</b>
P122122173	31/01/2024	PILBARA MOTOR GROUP	Supply HTX2 Clear Filter	125.40
J132135153	05/03/2024	PILBARA MOTOR GROUP	Supply and install Globe and wipper blades for Reg 167EPS	139.41
J132135422	05/03/2024	PILBARA MOTOR GROUP	Carry out 1000km inspection new vehicle - 1IAT-144	183.70
P122122038	16/01/2024	PILBARA MOTOR GROUP	Supply GME Stubby Antenna	219.45
J132135464	05/03/2024	PILBARA MOTOR GROUP	Replace airconditioner filter and globes rego 1GXY990 Waste Services	326.87
J132135353	20/02/2024	PILBARA MOTOR GROUP	Battery replacement - 12/12/23	354.62
J132136631	14/03/2024	PILBARA MOTOR GROUP	30,000Km Service on 1HGL 560 Toyota Aurion - PH Enviromental,	478.58
J132135316	20/02/2024	PILBARA MOTOR GROUP	Supply Fit Track Lander Rack	511.50
J132135890	12/02/2024	PILBARA MOTOR GROUP	Supply and install Mine bar with two beacons for D-max	1,882.44
J132134914	20/02/2024	PILBARA MOTOR GROUP	Carry out repairs as identified when vehicle was serviced	2,681.29
P122122077	18/01/2024	PILBARA MOTOR GROUP	roof rack and accessories to new vehicle 1IAT 127 parts only	3,468.27
P122122585	08/03/2024	PILBARA MOTOR GROUP	Supply 2 Tool Box chest and colinear ariel w/spring including freight	4,103.43
		<b>PILBARA MOTOR GROUP Total</b>		<b>14,474.96</b>
40073	22/02/2024	Pilbara Solutions Pty Ltd T/A Hedland Mobile Windscreens	As per quote 21806 22/2/24 - Replace windscreen Toyota Hilux	550.00
40028	22/02/2024	Pilbara Solutions Pty Ltd T/A Hedland Mobile Windscreens	As per quote 21805 22/2 Repair windscreen Toyota Hilux	1,320.00
		<b>Pilbara Solutions Pty Ltd T/A Hedland Mobile Windscreens Total</b>		<b>1,870.00</b>
NM-T00054293	20/02/2024	PIRTEK NEWMAN	supply various elbows for driver truck seat hydraulics	53.76
NM-T00054562	15/03/2024	PIRTEK NEWMAN	Repair oil leak on Mistal Sweeper 1HAO 964	254.98
NM-T00054335	05/03/2024	PIRTEK NEWMAN	Repair hose assembly on Fail Mower - Peruzzo Newman Depot	288.04
NM-T00054292	06/02/2024	PIRTEK NEWMAN	Emergency Call out to Waste Water	956.86
NM-T00054402	08/03/2024	PIRTEK NEWMAN	service on Ropad Sweeper Rego HAO964	2,209.43
		<b>PIRTEK NEWMAN Total</b>		<b>3,763.07</b>
PAM0381	12/03/2024	Professional Arts Management - (Jack C Pam)	March exhibition install and PD 'Following in the Footsteps' - staff and travel costs	5,659.50
		<b>Professional Arts Management - (Jack C Pam) Total</b>		<b>5,659.50</b>
030324	03/03/2024	Property Gallery - Strata	Staff Housing - Strata fees	698.29
030324	03/03/2024	Property Gallery - Strata	Staff Housing - Strata fees	698.29
		<b>Property Gallery - Strata Total</b>		<b>1,396.58</b>
03491	29/02/2024	Prudential Investment Services Corp Pty Ltd	Investment Advisory Services,	1,870.00
		<b>Prudential Investment Services Corp Pty Ltd Total</b>		<b>1,870.00</b>
INV-31774	04/02/2024	QHSE INTEGRATED SOLUTIONS PTY LTD TA SKYTRUST INTELLIGENCE SYSTEM	Skytrust Subscription	1,401.40
		<b>QHSE INTEGRATED SOLUTIONS PTY LTD TA SKYTRUST INTELLIGENCE SYSTEM Total</b>		<b>1,401.40</b>
17226	18/03/2024	Rachael Handley	Artist Payment Ref 17226	498.33
		<b>Rachael Handley Total</b>		<b>498.33</b>
RGE-0321-3-24	18/03/2024	Rachel Green	Executive Coaching	2,686.00
		<b>Rachel Green Total</b>		<b>2,686.00</b>
PRF260224	26/02/2024	Rebecca & Daniel Levesque	Refund due to technical issue and overcharging	120.00
		<b>Rebecca &amp; Daniel Levesque Total</b>		<b>120.00</b>
31528	23/02/2024	Regional Airport Management Services PL TA RAMS	Pavement Inspection - Runway, Taxiway and Apron at Newman Airport	1,760.00
31309	14/02/2024	Regional Airport Management Services PL TA RAMS	Marble Bar Airport., 22 x Steady Burner E-Flare clear, 3 x Steady Burner E -Flare blue, 1 x Steady Burner E-Flare yellow	3,755.48
30423	08/01/2024	Regional Airport Management Services PL TA RAMS	Provide Airside Operational Services, Airside Maintenance Services and other Services - Marble Bar Airport and Nullagine Airport until 30JUN24	13,635.77
30527	11/01/2024	Regional Airport Management Services PL TA RAMS	Review existing CASA Manuals and Suite Documents - Update Accordingly	15,028.20
30424	08/01/2024	Regional Airport Management Services PL TA RAMS	Provide Airside Operational Services, Airside Maintenance Services and other Services - Marble Bar Airport and Nullagine Airport until 30JUN24	27,650.30
31045	05/02/2024	Regional Airport Management Services PL TA RAMS	Provide Airside Operational Services, Airside Maintenance Services and other Services - Marble Bar Airport and Nullagine Airport until 30JUN24	27,650.30
31868	06/03/2024	Regional Airport Management Services PL TA RAMS	Provide Airside Operational Services, Airside Maintenance Services and other Services - Marble Bar Airport and Nullagine Airport until 30JUN24	27,650.30
30429	08/01/2024	Regional Airport Management Services PL TA RAMS	Provide Airside Operational Services, Airside Maintenance Services, Landside Maintenance Services and Other Services	104,738.29
31043	05/02/2024	Regional Airport Management Services PL TA RAMS	Provide Airside Operational Services, Airside Maintenance Services, Landside Maintenance Services and Other Services	104,738.29
31867	06/03/2024	Regional Airport Management Services PL TA RAMS	Provide Airside Operational Services, Airside Maintenance Services, Landside Maintenance Services and Other Services	104,738.29
		<b>Regional Airport Management Services PL TA RAMS Total</b>		<b>431,345.22</b>
97757268	14/08/2023	RENTOKIL INITIAL GROUP	Annual Sanitary Services - Sanitary bins, Sharps containers, Hand sanitizers. Includes all Shire buildings excluding public toilets.	3,670.76

97783266	14/09/2023	RENTOKIL INITIAL GROUP	Annual Sanitary Services - Sanitary bins, Sharps containers, Hand sanitizers. Includes all Shire buildings excluding public toilets.	3,670.76
97859980	14/12/2023	RENTOKIL INITIAL GROUP	Annual Sanitary Services - Sanitary bins, Sharps containers, Hand sanitizers. Includes all Shire buildings excluding public toilets.	4,909.91
97883895	15/01/2024	RENTOKIL INITIAL GROUP	Annual Sanitary Services - Sanitary bins, Sharps containers, Hand sanitizers. Includes all Shire buildings excluding public toilets.	4,909.91
97907687	14/02/2024	RENTOKIL INITIAL GROUP	Annual Sanitary Services - Sanitary bins, Sharps containers, Hand sanitizers. Includes all Shire buildings excluding public toilets.	4,909.91
		<b>RENTOKIL INITIAL GROUP Total</b>		<b>22,071.25</b>
DEDUCTION	17/03/2024	REST SUPERANNUATION	Payroll Deduction	366.04
DEDUCTION	03/03/2024	REST SUPERANNUATION	Payroll Deduction	382.10
DEDUCTION	03/03/2024	REST SUPERANNUATION	Payroll Deduction	561.38
DEDUCTION	17/03/2024	REST SUPERANNUATION	Payroll Deduction	561.38
SUPER	03/03/2024	REST SUPERANNUATION	Superannuation Contribution	4,563.94
SUPER	17/03/2024	REST SUPERANNUATION	Superannuation Contribution	4,944.61
		<b>REST SUPERANNUATION Total</b>		<b>11,379.45</b>
A704705	15/03/2024	Riversgold Limited	Rates refund for assessment A704705 LOT E45/05983 EXPLORATION LICENCE	406.80
		<b>Riversgold Limited Total</b>		<b>406.80</b>
INV-0605	20/02/2024	RKT Maintenance Service	Staff housing maintenance	88.00
INV-0457	05/01/2024	RKT Maintenance Service	Staff housing maintenance	110.00
INV-0635	28/02/2024	RKT Maintenance Service	Staff housing maintenance	143.00
INV-0615	25/02/2024	RKT Maintenance Service	Staff housing maintenance	154.00
INV-0634	28/02/2024	RKT Maintenance Service	Staff housing maintenance	154.00
INV-0661	08/03/2024	RKT Maintenance Service	Staff housing maintenance	154.00
INV-0662	08/03/2024	RKT Maintenance Service	Staff housing maintenance	176.00
INV-0637	29/02/2024	RKT Maintenance Service	Staff housing maintenance	198.00
INV-0670	09/03/2024	RKT Maintenance Service	Staff housing maintenance	210.54
INV-0617	25/02/2024	RKT Maintenance Service	Staff housing maintenance	233.75
INV-0695	16/03/2024	RKT Maintenance Service	Staff housing maintenance	233.75
INV-0703	19/03/2024	RKT Maintenance Service	Staff housing maintenance	233.75
INV-0618	25/02/2024	RKT Maintenance Service	Staff housing maintenance	280.50
INV-0650	06/03/2024	RKT Maintenance Service	Staff housing maintenance	330.00
INV-0601	19/02/2024	RKT Maintenance Service	Staff housing maintenance	841.50
INV-0669	08/03/2024	RKT Maintenance Service	Staff housing maintenance	3,113.00
		<b>RKT Maintenance Service Total</b>		<b>6,653.79</b>
PRF230224	23/02/2024	Rosina Davidson-Tuck	Reimbursement	1,286.64
		<b>Rosina Davidson-Tuck Total</b>		<b>1,286.64</b>
INV-0229	14/03/2024	Samava Tilt Tray & Services	removal of abandoned vehicles in and around Newman	1,200.00
		<b>Samava Tilt Tray &amp; Services Total</b>		<b>1,200.00</b>
17222	18/03/2024	Sarafina Dickie	Artist Payment Ref 17222	138.00
		<b>Sarafina Dickie Total</b>		<b>138.00</b>
INV-0124	26/02/2024	SARAH STAMPFLI/SERENE BEDLAM	Videography & editing services for IWD	4,504.50
		<b>SARAH STAMPFLI/SERENE BEDLAM Total</b>		<b>4,504.50</b>
A703762	15/03/2024	Sayona Mining Limited	Rates refund for assessment A703762 LOT E45/04716 EXPLORATION LICENCE UNKNOWN	1,813.72
		<b>Sayona Mining Limited Total</b>		<b>1,813.72</b>
700432739	07/03/2024	SEEK LIMITED	Ongoing advertising expenses - up to 30/06/24	368.50
700409018	27/02/2024	SEEK LIMITED	Ongoing advertising expenses - up to 30/06/24	401.50
700428591	05/03/2024	SEEK LIMITED	Ongoing advertising expenses - up to 30/06/24	401.50
700444274	14/03/2024	SEEK LIMITED	Ongoing advertising expenses up to 30/6/2024	401.50
700420017	29/02/2024	SEEK LIMITED	Ongoing advertising expenses - up to 30/06/24	1,386.00
		<b>SEEK LIMITED Total</b>		<b>2,959.00</b>
9355389789	09/02/2024	Seton Australia	Safety glasses for Adults Arts and Crafts activities.	73.89
9355228904	23/01/2024	Seton Australia	Safety glasses for Adults Arts and Crafts activities.	137.22
		<b>Seton Australia Total</b>		<b>211.11</b>
PRF250324	25/03/2024	Shannon Geikie	Reimbursement	1,228.50
		<b>Shannon Geikie Total</b>		<b>1,228.50</b>
17192	11/03/2024	Sharon Porter	artists payment	138.00
17256	25/03/2024	Sharon Porter	Artist Payment 17256	187.62
17219	18/03/2024	Sharon Porter	Artist Payment Ref 17219	465.00
		<b>Sharon Porter Total</b>		<b>790.62</b>
INV-4786	21/02/2024	SHERIDANS	Supply of 9 Name Badges	269.01
INV-4846	13/03/2024	SHERIDANS	Design and Production of Signage	1,182.89
		<b>SHERIDANS Total</b>		<b>1,451.90</b>
INV-0384	29/02/2024	Shift Diesel and Earth	Repair fault on Aircoditioner Compactor Waste	643.50
INV-0383	29/02/2024	Shift Diesel and Earth	remove spotlights Reg 1HYV-775	720.50
INV-0376	29/02/2024	Shift Diesel and Earth	Remove Two Way radio and aerial - Rego 1HDH-957	720.50
INV-0378	29/02/2024	Shift Diesel and Earth	Remove 1 UHF Radio, 2 Digital radios and aerial Reg 1HZU-450	720.50
INV-0379	29/02/2024	Shift Diesel and Earth	Remove two way radio and ariel Reg:1HOZ-614	720.50
INV-0381	29/02/2024	Shift Diesel and Earth	Remove two way, aerial and spot lights Reg 1HUF-154	720.50
INV-0382	29/02/2024	Shift Diesel and Earth	Remove two way radio, aerial and spotlights EP-6312	940.50
INV-0377	29/02/2024	Shift Diesel and Earth	Repair Beacon and Electrical Conection in roof on Cat Backhoe Reg 158-EPS Newman	940.50
INV-0380	29/02/2024	Shift Diesel and Earth	Remove two way radio and Sataliet phone Reg:1HYV-775	940.50
INV-0386	29/02/2024	Shift Diesel and Earth	Repair Airconditioner - New compressor, belt, cab filters, wheel stud P1and Cab Lights	5,066.82
INV-0385	29/02/2024	Shift Diesel and Earth	Replace alternator, belt and HMU Reg 1DEB-605 Kubota at race coure	9,345.77
		<b>Shift Diesel and Earth Total</b>		<b>21,480.09</b>
179900/01	29/01/2024	Sigma Chemicals	1000LT Chlorine and IBC - as per quote 179900	867.90
179380/01	10/01/2024	Sigma Chemicals	SODIUM HYPOCHLORITE INC DRUM 20LT 1791, INCLUSIVE OF PALLETISED PACKAGING as per QUOTATION # 179380	974.60
180577/01	21/02/2024	Sigma Chemicals	Liquid Chlorine 1000LT x2, Liquid Chlorine 100LT including IBC x1	2,325.40
180118/01	07/02/2024	Sigma Chemicals	PURCHASE 12 x TRICHLOR25KG & 32 x SODHYPOINC20LT for WWTP and RECYCLED WATER NETWORK INCLUSIVE OF PALLETISED PACKAGING	3,625.60
180126/01	06/02/2024	Sigma Chemicals	PURCHASE 20 x ALGAECIDE CONTROL PURE 20L & 5 x ALUMINIUM SULPHATE (POWDER FLOC) 25KG INCLUSIVE OF PALLETISED PACKAGING	3,925.90
		<b>Sigma Chemicals Total</b>		<b>11,719.40</b>
DEDUCTION	17/03/2024	Signature Super	Payroll Deduction	146.24
DEDUCTION	03/03/2024	Signature Super	Payroll Deduction	250.92
SUPER	17/03/2024	Signature Super	Superannuation Contribution	467.97
SUPER	03/03/2024	Signature Super	Superannuation Contribution	802.94
		<b>Signature Super Total</b>		<b>1,668.07</b>

96129751	28/02/2024	SMITHS DETECTION (AUSTRALIA) PTY LTD	Supply and Deliver to Newman Airport, 8 x Swabs,sampling (200/set), 8 x Verification Standard (Pen) dual, 1 x Velcro double shaper (10 pieces), 4 x Dust Filter	1,994.30
96129436	24/01/2024	SMITHS DETECTION (AUSTRALIA) PTY LTD	Replacement of X-ray Generator for CBS - Newman Airport as per Service Quote Q-00013027	35,249.50
		<b>SMITHS DETECTION (AUSTRALIA) PTY LTD Total</b>		<b>37,243.80</b>
3178654	27/02/2024	SONIC HEALTHPLUS PTY LTD	Pre-employment medicals - up to 30/06/2024	315.70
3199898	19/03/2024	SONIC HEALTHPLUS PTY LTD	Pre-employment medicals - up to 30/06/2024	315.70
3195048	13/03/2024	SONIC HEALTHPLUS PTY LTD	Pre-employment medicals - up to 30/06/2024	431.20
		<b>SONIC HEALTHPLUS PTY LTD Total</b>		<b>1,062.60</b>
20530	26/02/2024	Southern Cross Electrical Engineering Limited	Provision of a temporary 200kVA generator and electrical connections to operate large heat pumps without risk of damage to the pumps at NAC for approx. 12 weeks.	5,266.34
20531	26/02/2024	Southern Cross Electrical Engineering Limited	Extension of initial 12-week hire period for temporary generator at the NAC. Cost of generator from 08/07/2023 to 4/11/2023 (17 weeks) = \$2,192.93/wk excl GST	16,455.55
20509	14/02/2024	Southern Cross Electrical Engineering Limited	Newman Aquatic Centre Site Main Switch Board Replacement	119,551.40
		<b>Southern Cross Electrical Engineering Limited Total</b>		<b>141,273.29</b>
SUPER	03/03/2024	Spaceship Super	Superannuation Contribution	31.01
SUPER	17/03/2024	Spaceship Super	Superannuation Contribution	46.41
		<b>Spaceship Super Total</b>		<b>77.42</b>
INV-59014	26/02/2024	Spartan First Pty Ltd ta Spartan Medical Practice Newman	Ongoing Recruitment Expenses _ 01/11/2023 - 30/06/2024	156.75
INV-61001	20/03/2024	Spartan First Pty Ltd ta Spartan Medical Practice Newman	Ongoing Recruitment Expenses _ 01/11/2023 - 30/06/2024	209.00
INV-59984	05/03/2024	Spartan First Pty Ltd ta Spartan Medical Practice Newman	Ongoing Recruitment Expenses _ 01/11/2023 - 30/06/2024	418.00
INV-60101	07/03/2024	Spartan First Pty Ltd ta Spartan Medical Practice Newman	Ongoing Recruitment Expenses _ 01/11/2023 - 30/06/2024	418.00
INV-60203	07/03/2024	Spartan First Pty Ltd ta Spartan Medical Practice Newman	Ongoing Recruitment Expenses _ 01/11/2023 - 30/06/2024	418.00
INV-60523	11/03/2024	Spartan First Pty Ltd ta Spartan Medical Practice Newman	Ongoing Recruitment Expenses _ 01/11/2023 - 30/06/2024	418.00
INV-61210	19/03/2024	Spartan First Pty Ltd ta Spartan Medical Practice Newman	Ongoing Recruitment Expenses _ 01/11/2023 - 30/06/2024	418.00
INV-59986	07/03/2024	Spartan First Pty Ltd ta Spartan Medical Practice Newman	Ongoing Recruitment Expenses _ 01/11/2023 - 30/06/2024	572.00
INV-60743	15/03/2024	Spartan First Pty Ltd ta Spartan Medical Practice Newman	Ongoing Recruitment Expenses _ 01/11/2023 - 30/06/2024	572.00
INV-60111	08/03/2024	Spartan First Pty Ltd ta Spartan Medical Practice Newman	Ongoing Recruitment Expenses _ 01/11/2023 - 30/06/2024	726.00
		<b>Spartan First Pty Ltd ta Spartan Medical Practice Newman Total</b>		<b>4,325.75</b>
00001011	31/01/2024	Spick and Span Commercial Property Maintenance Pty Ltd	Staff housing maintenance	150.26
00001161	31/01/2024	Spick and Span Commercial Property Maintenance Pty Ltd	Staff housing maintenance	150.26
00001167	31/01/2024	Spick and Span Commercial Property Maintenance Pty Ltd	Staff housing maintenance	150.26
00001268	29/02/2024	Spick and Span Commercial Property Maintenance Pty Ltd	Staff housing maintenance	150.26
00001164	31/01/2024	Spick and Span Commercial Property Maintenance Pty Ltd	Staff housing maintenance	225.39
00001163	31/01/2024	Spick and Span Commercial Property Maintenance Pty Ltd	Staff housing maintenance	300.52
00001234	29/02/2024	Spick and Span Commercial Property Maintenance Pty Ltd	Staff housing maintenance	300.52
00001266	29/02/2024	Spick and Span Commercial Property Maintenance Pty Ltd	Staff housing maintenance	450.78
00001170	31/01/2024	Spick and Span Commercial Property Maintenance Pty Ltd	Staff housing maintenance	826.43
00001162	31/01/2024	Spick and Span Commercial Property Maintenance Pty Ltd	Staff housing maintenance	984.17
00001233	29/02/2024	Spick and Span Commercial Property Maintenance Pty Ltd	GROUP 1- BBQ's Cleaning Services & Community Toilets	7,306.06
00001231	29/02/2024	Spick and Span Commercial Property Maintenance Pty Ltd	GROUP 3 - Administration Facilities and Rangers Office Cleaning Services	13,674.55
00001232	29/02/2024	Spick and Span Commercial Property Maintenance Pty Ltd	GROUP 4 - Airport Facilities Cleaning Services	19,548.85
00001230	29/02/2024	Spick and Span Commercial Property Maintenance Pty Ltd	GROUP 2 - Community Facilities Cleaning Services	45,435.34
		<b>Spick and Span Commercial Property Maintenance Pty Ltd Total</b>		<b>89,653.65</b>
SUPER	17/03/2024	Spirit Super	Super. for MARIA PERPETUA PEREIRA 1075282574 17/03/2024	23.53
SUPER	03/03/2024	Spirit Super	Super. for MARIA PERPETUA PEREIRA 1075282574 03/03/2024	25.34
		<b>Spirit Super Total</b>		<b>48.87</b>
24-00002153	06/03/2024	Sportspower Newman	2x Volleyball- Volleyball Competition Term 1 2024	52.00
		<b>Sportspower Newman Total</b>		<b>52.00</b>
78082	12/01/2024	SPX Aids to Navigation Pty Ltd	12 x Batteries for solar lighting at Marble Bar Airport as per quote# 00036908.	1,752.30
		<b>SPX Aids to Navigation Pty Ltd Total</b>		<b>1,752.30</b>
PRF250324	25/03/2024	Stacey Butterly	Reimbursement	20.00
		<b>Stacey Butterly Total</b>		<b>20.00</b>
PRF230224	23/02/2024	Stephen Goodlet	Reimbursement	502.21
		<b>Stephen Goodlet Total</b>		<b>502.21</b>
PRF220324	22/03/2024	Steven Michael Gould	Reimbursement	928.79
PRF210324	21/03/2024	Steven Michael Gould	Reimbursement	1,098.37
		<b>Steven Michael Gould Total</b>		<b>2,027.16</b>
PRF130324	13/03/2024	Steven Wilson	Reimbursement	3,809.55
		<b>Steven Wilson Total</b>		<b>3,809.55</b>
2912	29/02/2024	STOCKMAN ENGINEERING	Fabrication of pin for heavy duty to tow - for trailer 1ToL308	401.50
2917	29/02/2024	STOCKMAN ENGINEERING	Repair and fabrication of A Frame for Toyota Landcruiser - Marble Bar (Welds failed)	539.00
2875	29/01/2024	STOCKMAN ENGINEERING	Kenworth Truck Diagnose and repair air-conditioning fault	794.16
2877	29/01/2024	STOCKMAN ENGINEERING	Side Tipper Replace Filters and tes for leaks, replace hoses from Body A Frame Rego 1TKQ783	971.26
2876	29/01/2024	STOCKMAN ENGINEERING	Diagnose and repair engine fault Kenworthy Truck 1BSY661	1,278.16
2881	29/01/2024	STOCKMAN ENGINEERING	Service Truck fuel pump modification - Rego: 1CER158	1,493.18
2773	28/02/2024	STOCKMAN ENGINEERING	RTV 400 Service WWTP	1,839.20
2829	29/01/2024	STOCKMAN ENGINEERING	Repair the breakdown on Large Clarifier, Clarifier Drive and gear box Talk Bar including Labour and Materials	1,936.00
2879	29/01/2024	STOCKMAN ENGINEERING	Komatsu grader Fault find and replaced piston and cylinder Rego 1GCU-761	2,730.16
2880	29/01/2024	STOCKMAN ENGINEERING	Kenworthy Truck Repair Brakes and mounts to S Cam Housing in Axel Housing Reg: 1CYY214	4,007.26
2883	29/01/2024	STOCKMAN ENGINEERING	Repair split fuel tank on Mack Truck Fuel Leak remove and refit fuel tank Reg: 1BZX027	4,944.46
2878	29/01/2024	STOCKMAN ENGINEERING	Side Tipper repair valves and replace HYD hoses on A Frame Rego 1TKQ782	5,752.19
2882	29/01/2024	STOCKMAN ENGINEERING	Service truck bumper and roo bar straightening and welding Rego: 1BZX027	5,879.46
2821	28/12/2023	STOCKMAN ENGINEERING	Replace and upgrade Camp Platform marble Bar - zone 2 - Deck platform and control mechanism	9,493.00
2938	29/02/2024	STOCKMAN ENGINEERING	Emergency works at Newman WWTP- Clarifier sheer pin broke, bridge wheels rubber disintegrated, water bypassed to emergency overflow pond.	19,232.40
2884	29/01/2024	STOCKMAN ENGINEERING	Replace valves, hoses and HP filters - 1TKQ-780, 1TKQ-781, 1TKQ-782, 1TKQ-783	19,922.88
		<b>STOCKMAN ENGINEERING Total</b>		<b>81,214.27</b>
DEDUCTION	17/03/2024	Student Super Professional Super	Payroll Deduction	22.90
DEDUCTION	03/03/2024	Student Super Professional Super	Payroll Deduction	35.88
SUPER	17/03/2024	Student Super Professional Super	Superannuation Contribution	73.28
SUPER	03/03/2024	Student Super Professional Super	Superannuation Contribution	114.82
		<b>Student Super Professional Super</b>		<b>246.88</b>
INV-0032	02/03/2024	Sugar Media	Sugar Media, Monthly CRM - Acceleration, 02/02/2024 - 30/06/2024	326.70

		<b>Sugar Media Total</b>		<b>326.70</b>
SUPER	03/03/2024	Sun Super	Superannuation Contribution	220.23
SUPER	17/03/2024	Sun Super	Superannuation Contribution	220.23
		<b>Sun Super Total</b>		<b>440.46</b>
0395-01/24	25/01/2024	Sungem Investments T/as Marina Bricklayers	supply machinery, material and labour to reinstate steel bollard at Newman Tip. dig out existing concrete, stand bollard in place and pour concrete around bollard	1,144.00
		<b>Sungem Investments T/as Marina Bricklayers Total</b>		<b>1,144.00</b>
INV-77748	29/02/2024	Supervision Group	MYOB reconciliation 2022/2023- hours worked in February 2024, For July 2023 Books	891.00
		<b>Supervision Group Total</b>		<b>891.00</b>
17205	12/03/2024	Sylvia Wilson	artists payment	60.00
17260	26/03/2024	Sylvia Wilson	Artist Payment 17260	216.25
		<b>Sylvia Wilson Total</b>		<b>276.25</b>
17249	25/03/2024	Talisha Francis	Artist Payment 17249	72.09
		<b>Talisha Francis Total</b>		<b>72.09</b>
17258	25/03/2024	TAMISHA WILLIAMS	Artist Payment 17258	123.64
		<b>TAMISHA WILLIAMS Total</b>		<b>123.64</b>
0984-NG5040	11/02/2024	Team Global Express (previously TOLL/IPEC)	Annual Freight Charges - July 23 to June 24, Vorgee x 3 connotes	278.17
		<b>Team Global Express (previously TOLL/IPEC) Total</b>		<b>278.17</b>
INV-1043	14/03/2024	The Funky Factory t/a Kens Cartoons (K Allen)	School Holiday Workshop Newman Youth Centre WED 3 APR	2,500.00
		<b>The Funky Factory t/a Kens Cartoons (K Allen) Total</b>		<b>2,500.00</b>
01/9578	16/02/2024	The Good Grocer Newman IGA	Morning Tea for ella graddy	74.66
01/3425	23/02/2024	The Good Grocer Newman IGA	Youth Centre Weekly food shop 19-24/2/24, Youth Centre Weekly food shop 19-24/2/24	121.35
03/5465	19/02/2024	The Good Grocer Newman IGA	Youth Centre Weekly food shop, Youth Centre Weekly food shop	150.05
01/4155	02/12/2023	The Good Grocer Newman IGA	Consumables for Christmas events 2023, Consumables for Christmas events 2023	258.75
03/4620	26/01/2024	The Good Grocer Newman IGA	BBQ for Australia Day Pool Party	279.68
01/4220	02/12/2023	The Good Grocer Newman IGA	Consumables for Christmas events 2023, Consumables for Christmas events 2023	759.27
		<b>The Good Grocer Newman IGA Total</b>		<b>1,643.76</b>
DEDUCTION	23/02/2024	The Local Government Racing and Cemeteries Employees Union (WA)	Payroll Deduction	11.00
DEDUCTION	04/02/2024	The Local Government Racing and Cemeteries Employees Union (WA)	Payroll Deduction	22.00
DEDUCTION	18/02/2024	The Local Government Racing and Cemeteries Employees Union (WA)	Payroll Deduction	22.00
		<b>The Local Government Racing and Cemeteries Employees Union (WA) Total</b>		<b>55.00</b>
PYSCHS2038	06/03/2024	THE ORS GROUP	EAP ORS Group Standing Order 1/10/23 - 30/06/24, EAP Consultancy 260224	96.25
		<b>THE ORS GROUP Total</b>		<b>96.25</b>
INV-0368	09/02/2024	The Red Sands Accommodation (MF Hospitality)	Accommodation for Robert Houlston for 8/2 check out 9/2 carting fuel to Grader and Trader at Jigalong road and Mt Divide.	260.00
		<b>The Red Sands Accommodation (MF Hospitality) Total</b>		<b>260.00</b>
DEDUCTION	03/03/2024	The Trustee for Australian Retirement Trust / QSuper	Payroll Deduction	165.32
DEDUCTION	17/03/2024	The Trustee for Australian Retirement Trust / QSuper	Payroll Deduction	165.32
DEDUCTION	17/03/2024	The Trustee for Australian Retirement Trust / QSuper	Payroll Deduction	184.47
DEDUCTION	03/03/2024	The Trustee for Australian Retirement Trust / QSuper	Payroll Deduction	206.01
DEDUCTION	03/03/2024	The Trustee for Australian Retirement Trust / QSuper	Payroll Deduction	352.37
DEDUCTION	17/03/2024	The Trustee for Australian Retirement Trust / QSuper	Payroll Deduction	352.37
SUPER	17/03/2024	The Trustee for Australian Retirement Trust / QSuper	Superannuation Contribution	2,219.17
SUPER	03/03/2024	The Trustee for Australian Retirement Trust / QSuper	Superannuation Contribution	2,288.09
		<b>The Trustee for Australian Retirement Trust / Qsuper Total</b>		<b>5,933.12</b>
DEDUCTION	03/03/2024	The Trustee for Hesta	Payroll Deduction	167.46
DEDUCTION	17/03/2024	The Trustee for Hesta	Payroll Deduction	239.23
SUPER	03/03/2024	The Trustee for Hesta	Superannuation Contribution	1,122.50
SUPER	17/03/2024	The Trustee for Hesta	Superannuation Contribution	1,259.49
		<b>The Trustee for Hesta Total</b>		<b>2,788.68</b>
SUPER	03/03/2024	The trustee for HUB24 SUPER FUND	Superannuation Contribution	82.42
SUPER	17/03/2024	The trustee for HUB24 SUPER FUND	Superannuation Contribution	73.65
		<b>The trustee for HUB24 SUPER FUND Total</b>		<b>156.07</b>
SUPER	03/03/2024	The Trustee for Madarastor Super Fund	Superannuation Contribution	423.08
SUPER	17/03/2024	The Trustee for Madarastor Super Fund	Superannuation Contribution	423.08
		<b>The Trustee for Madarastor Super Fund Total</b>		<b>846.16</b>
SUPER	03/03/2024	The Trustee for MLC Super Fund / PLUM SUPERANNUATION	Superannuation Contribution	60.54
SUPER	17/03/2024	The Trustee for MLC Super Fund / PLUM SUPERANNUATION	Superannuation Contribution	80.72
		<b>The Trustee for MLC Super Fund / PLUM SUPERANNUATION Total</b>		<b>141.26</b>
SUPER	03/03/2024	The Trustee for PRIME SUPER	Superannuation Contribution	372.84
SUPER	17/03/2024	The Trustee for PRIME SUPER	Superannuation Contribution	372.84
		<b>The Trustee for PRIME SUPER Total</b>		<b>745.68</b>
SUPER	03/03/2024	The Trustee for Retail Employees Superannuation Trust	Superannuation Contribution	401.92
SUPER	17/03/2024	The Trustee for Retail Employees Superannuation Trust	Superannuation Contribution	526.97
		<b>The Trustee for Retail Employees Superannuation Trust Total</b>		<b>928.89</b>
17246	25/03/2024	THELMA JUDSON	Artist Payment 17246	378.00
17188	05/03/2024	THELMA JUDSON	artist payment	715.24
		<b>THELMA JUDSON Total</b>		<b>1,093.24</b>
412977153	21/12/2023	TOTAL EDEN PTY LTD	Supply - Nozzle Rotator MP2000T 90-210 Male, Nozzle Rotator M32000T 90-210 Male, SPR GearDrive SRM004 adjustable Hunter	4,869.70
		<b>TOTAL EDEN PTY LTD Total</b>		<b>4,869.70</b>
INV1409	14/11/2023	Trace Enterprises Group ta Trace Archaeology Pty Ltd	Marble Bar Pioneer Cemetery, Undertake GPR of Reserve No. 4783, collate date and provide report + mapping of graves	4,278.10
		<b>Trace Enterprises Group ta Trace Archaeology Pty Ltd Total</b>		<b>4,278.10</b>
UDLA3781	30/11/2023	UDLA P/L	Design of The Laneway Upgrade and Beautification, - as per submitted quotation	21,120.00
		<b>UDLA P/L Total</b>		<b>21,120.00</b>
40824	23/02/2024	ULTI MECH	After Inspection Skid Loader Nullagine 1CGS038 Estimate 40765 20/2 is accepted for works on Seals and both Rams	165.00
40834	24/02/2024	ULTI MECH	Inspect Steering (pulling to the left), suspension and service isuzu D-Max 1HWV - 248 HM Manager	341.00
40924	29/02/2024	ULTI MECH	Service 163 EPS Toyota Prado 95,000Km Service - Ranger Manager	628.84
40925	29/02/2024	ULTI MECH	Service 167 EPS 100,000Km - Ranger Vehicle	645.06
40710	15/02/2024	ULTI MECH	Service GRN 903 - Isuzu Trooper Bus Nullagine ready for annual DOT inspection	1,077.99



40630	11/03/2024	ULTI MECH	As per estimate 40630 Nullagine Trooper Bus repairs and DOT inspection Rego 1CZU 959	6,081.98
40765	14/03/2024	ULTI MECH	After Inspection Skid Loader Nullagine 1CGS038 Estimate 40765 20/2 is accepted for works on Seals and both Rams	7,813.83
		<b>ULTI MECH Total</b>		<b>16,753.70</b>
15000174-1	29/02/2024	UNIFORMS AT WORK PTY LTD	Uniform order	31.05
15000158-1	29/02/2024	UNIFORMS AT WORK PTY LTD	Uniforms Order	38.51
15000171	24/01/2024	UNIFORMS AT WORK PTY LTD	Uniform order	67.15
15000166-2	11/01/2024	UNIFORMS AT WORK PTY LTD	Uniforms Order	70.15
15000175	12/02/2024	UNIFORMS AT WORK PTY LTD	PPE Order	70.40
15000163-1	11/01/2024	UNIFORMS AT WORK PTY LTD	Uniforms order	73.85
15000164-1	11/01/2024	UNIFORMS AT WORK PTY LTD	Uniforms Order	127.30
15000168	24/01/2024	UNIFORMS AT WORK PTY LTD	Uniform order	136.20
15000180	29/02/2024	UNIFORMS AT WORK PTY LTD	PPE Order	202.35
15000176	12/02/2024	UNIFORMS AT WORK PTY LTD	Uniform Order	236.49
15000177	12/02/2024	UNIFORMS AT WORK PTY LTD	Uniform Order	325.40
15000173	24/01/2024	UNIFORMS AT WORK PTY LTD	Uniform Order	327.92
15000174	12/02/2024	UNIFORMS AT WORK PTY LTD	Uniform order	328.90
15000172	24/01/2024	UNIFORMS AT WORK PTY LTD	PPE Order	706.20
		<b>UNIFORMS AT WORK PTY LTD Total</b>		<b>2,741.87</b>
DEDUCTION	03/03/2024	UNISUPER	Payroll Deduction	192.31
DEDUCTION	17/03/2024	UNISUPER	Payroll Deduction	192.31
SUPER	03/03/2024	UNISUPER	Superannuation Contribution	615.39
SUPER	17/03/2024	UNISUPER	Superannuation Contribution	615.39
		<b>UNISUPER Total</b>		<b>1,615.40</b>
0091501474	14/03/2024	University of Western Australia	Renewal of KIDDO Subscription 2024/25	529.00
		<b>University of Western Australia Total</b>		<b>529.00</b>
INV-0123	14/02/2024	VicFlow Pty Ltd	Yearly hire of a water trailer for various tasks in the Rural area, in accordance with RFT 005 2022/23 its contract conditions and pricing	6,673.70
INV-0129	26/02/2024	VicFlow Pty Ltd	Yearly hire of a water trailer for various tasks in the Rural area, in accordance with RFT 005 2022/23 its contract conditions and pricing	6,673.70
INV-0122	14/02/2024	VicFlow Pty Ltd	Yearly hire of 5 ton excavator, buckets and tyne in accordance with RFT 05 2022/23 its pricing and contract conditions	7,234.70
INV-0127	26/02/2024	VicFlow Pty Ltd	Yearly hire of 5 ton excavator, buckets and tyne in accordance with RFT 05 2022/23 its pricing and contract conditions	7,234.70
INV-0124	14/02/2024	VicFlow Pty Ltd	Yearly hire of a tag trailer for relocating plant to relevant project, in accordance with RFT 05 2022/23, ITS CONTRACT CONDITIONS AND PRICING	8,008.00
INV-0130	26/02/2024	VicFlow Pty Ltd	Yearly hire of a tag trailer for relocating plant to relevant project, in accordance with RFT 05 2022/23, ITS CONTRACT CONDITIONS AND PRICING	8,008.00
INV-0125	14/02/2024	VicFlow Pty Ltd	Yearly hire of a Hydro Mulcher as per RFT 005 2022/23	8,229.10
INV-0128	26/02/2024	VicFlow Pty Ltd	Yearly hire of a Hydro Mulcher as per RFT 005 2022/23	8,229.10
INV-0121	14/02/2024	VicFlow Pty Ltd	Hire of watercart for landfill operations in accordance with Tender RFT 05-22/23- Prequalified Suppliers Panel - plant and other Equipment Hire - January	16,683.70
INV-0126	26/02/2024	VicFlow Pty Ltd	Hire of watercart for landfill operations in accordance with Tender RFT 05-22/23- Prequalified Suppliers Panel - plant and other Equipment Hire	16,683.70
		<b>VicFlow Pty Ltd Total</b>		<b>93,658.40</b>
SUPER	03/03/2024	VISION SUPER	Superannuation Contribution	586.91
SUPER	17/03/2024	VISION SUPER	Superannuation Contribution	586.91
		<b>VISION SUPER Total</b>		<b>1,173.82</b>
SI-008939	29/01/2024	WA LOCAL GOVERNMENT ASSOC.	Delivery of Recovery Coordinator Course for Brent Downes 5-6 Dec 2023, Delivery of Recovery Coordinator Course for Melissa Warren 5-6 Dec 2023	9,900.00
		<b>WA LOCAL GOVERNMENT ASSOC. Total</b>		<b>9,900.00</b>
9008341820.150324	15/03/2024	WATER CORPORATION	Water Charges - 100124 to 110324	51.61
9008342153.150324	15/03/2024	WATER CORPORATION	Water Charges - 100124 to 110324	60.21
9008405388.130324	13/03/2024	WATER CORPORATION	Water Charges - 090124 to 120324	82.02
9022069448.130324	13/03/2024	WATER CORPORATION	Water Charges - 090124 to 120324	91.74
9008340449.150324	15/03/2024	WATER CORPORATION	Water Charges - 100124 to 110324	93.97
9020778355.120324	12/03/2024	WATER CORPORATION	Water Charges - 080124 to 110324	125.33
9020778363.120324	12/03/2024	WATER CORPORATION	Water Charges - 080124 to 110324	125.33
9020778371.120324	12/03/2024	WATER CORPORATION	Water Charges - 080124 to 110324	125.33
9008413257.130324	13/03/2024	WATER CORPORATION	Water Charges - 090124 to 120324	125.33
9008413273.130324	13/03/2024	WATER CORPORATION	Water Charges - 090124 to 120324	125.33
9019088170.130324	13/03/2024	WATER CORPORATION	Water Charges - 090124 to 120324	125.33
9019088189.130324	13/03/2024	WATER CORPORATION	Water Charges - 090124 to 120324	125.33
9019088197.130324	13/03/2024	WATER CORPORATION	Water Charges - 090124 to 120324	125.33
9019088218.130324	13/03/2024	WATER CORPORATION	Water Charges - 090124 to 120324	125.33
9019088226.130324	13/03/2024	WATER CORPORATION	Water Charges - 090124 to 120324	125.33
9008340748.150324	15/03/2024	WATER CORPORATION	Water Charges - 100124 to 110324	125.51
9008406479.120324	12/03/2024	WATER CORPORATION	Water Charges - 080124 to 110324	127.28
9008406428.120324	12/03/2024	WATER CORPORATION	Water Charges - 080124 to 110324	148.77
9008407615.120324	12/03/2024	WATER CORPORATION	Water Charges - 080124 to 110324	148.77
9015787257.140324	14/03/2024	WATER CORPORATION	Water Charges - 010324 to 120324	148.77
9008341636.150324	15/03/2024	WATER CORPORATION	Water Charges - 100124 to 110324	157.69
9008411745.130324	13/03/2024	WATER CORPORATION	Water Charges - 090124 to 120324	164.36
9008409100.150324	15/03/2024	WATER CORPORATION	Water Charges - 100124 to 110324	166.34
9015787249.140324	14/03/2024	WATER CORPORATION	Water Charges - 010324 to 120324	170.25
9008409119.150324	15/03/2024	WATER CORPORATION	Water Charges - 100124 to 110324	170.25
9008340350.150324	15/03/2024	WATER CORPORATION	Water Charges - 100124 to 110324	182.13
9008410531.130324	13/03/2024	WATER CORPORATION	Water Charges - 090124 to 120324	189.78
9008396485.140324	14/03/2024	WATER CORPORATION	Water Charges - 010324 to 120324	189.78
9008403219.130324	13/03/2024	WATER CORPORATION	Water Charges - 090124 to 120324	193.69
9020372742.140324	14/03/2024	WATER CORPORATION	Water Charges - 010324 to 120324, Water Charges - 010324 to 120324	193.69
9008340596.150324	15/03/2024	WATER CORPORATION	Water Charges - 100124 to 110324	197.48
9008409071.150324	15/03/2024	WATER CORPORATION	Water Charges - 100124 to 110324	204.61
9020040166.140324	14/03/2024	WATER CORPORATION	Water Charges - 010324 to 120324	213.22
9008407770.130324	13/03/2024	WATER CORPORATION	Water Charges - 090124 to 120324	228.84
9008412529.130324	13/03/2024	WATER CORPORATION	Water Charges - 090124 to 120324	242.42
9008340158.150324	15/03/2024	WATER CORPORATION	Water Charges - 100124 to 110324	248.84
9008409098.150324	15/03/2024	WATER CORPORATION	Water Charges - 100124 to 110324	263.99
9008407754.120324	12/03/2024	WATER CORPORATION	Water Charges - 080124 to 110324	266.63
9008416888.130324	13/03/2024	WATER CORPORATION	Water Charges - 090124 to 120324	288.06
9008341812.150324	15/03/2024	WATER CORPORATION	Water Charges - 100124 to 110324	289.57
9019703997.150324	15/03/2024	WATER CORPORATION	Water Charges - 100124 to 110324	303.05
9016336589.130324	13/03/2024	WATER CORPORATION	Water Charges - 090124 to 120324	306.77

9008412836.130324	13/03/2024	WATER CORPORATION	Water Charges - 090124 to 120324	312.82
9008408116.190124	19/01/2024	WATER CORPORATION	Water Charges 201223 to 170124 - oncharge Martu Church	316.38
9008341628.150324	15/03/2024	WATER CORPORATION	Water Charges - 100124 to 110324	321.37
9008340617.150324	15/03/2024	WATER CORPORATION	Water Charges - 100124 to 110324	355.10
9015947193.130324	13/03/2024	WATER CORPORATION	Water Charges - 090124 to 120324	359.51
9008341468.150324	15/03/2024	WATER CORPORATION	Water Charges - 100124 to 110324	364.11
9008403315.130324	13/03/2024	WATER CORPORATION	Water Charges - 090124 to 120324	396.50
9008396012.140324	14/03/2024	WATER CORPORATION	Water Charges - 010324 to 120324	401.23
9020372734.140324	14/03/2024	WATER CORPORATION	Water Charges - 010324 to 120324, Water Charges - 010324 to 120324	404.40
9008396813.140324	14/03/2024	WATER CORPORATION	Water Charges - 010324 to 120324	404.49
9008406276.120324	12/03/2024	WATER CORPORATION	Water Charges - 080124 to 110324	413.66
9008340430.150324	15/03/2024	WATER CORPORATION	Water Charges - 100124 to 110324	436.53
9008395976.140324	14/03/2024	WATER CORPORATION	Water Charges - 010324 to 120324	442.12
9008399678.130324	13/03/2024	WATER CORPORATION	Water Charges - 090124 to 120324	477.98
9008341986.150324	15/03/2024	WATER CORPORATION	Water Charges - 100124 to 110324	493.57
9008410902.140324	14/03/2024	WATER CORPORATION	Water Charges - 010324 to 120324	538.70
9008341994.150324	15/03/2024	WATER CORPORATION	Water Charges - 100124 to 110324	633.38
9020372750.140324	14/03/2024	WATER CORPORATION	Water Charges 110124 to 130324 - 68 Braeside oncharge, Water Charges 110124 to 130324	673.69
9021263492.130324	13/03/2024	WATER CORPORATION	Water Charges - 090124 to 120324	676.61
9008340123.150324	15/03/2024	WATER CORPORATION	Water Charges - 100124 to 110324	686.43
9008406014.120324	12/03/2024	WATER CORPORATION	Water Charges - 080124 to 110324	689.05
9008340377.150324	15/03/2024	WATER CORPORATION	Water Charges - 100124 to 110324	690.07
9008400106.130324	13/03/2024	WATER CORPORATION	Water Charges - 090124 to 120324	760.60
9008400034.130324	13/03/2024	WATER CORPORATION	Water Charges - 090124 to 120324	787.10
9020476744.140324	14/03/2024	WATER CORPORATION	Water Charges - 010324 to 120324	848.63
9008340641.150324	15/03/2024	WATER CORPORATION	Water Charges - 100124 to 110324	954.42
9008415367.120324	12/03/2024	WATER CORPORATION	Water Charges - 080124 to 110324	976.79
9008342428.150324	15/03/2024	WATER CORPORATION	Water Charges - 100124 to 110324	980.78
9008405724.130324	13/03/2024	WATER CORPORATION	Water Charges - 090124 to 120324	1,021.14
9008340609.150324	15/03/2024	WATER CORPORATION	Water Charges - 100124 to 110324	1,059.96
9008341791.150324	15/03/2024	WATER CORPORATION	Water Charges - 100124 to 110324	1,212.38
9008416124.120324	12/03/2024	WATER CORPORATION	Water Charges - 080124 to 110324	1,248.77
9008411761.130324	13/03/2024	WATER CORPORATION	Water Charges - 090124 to 120324	1,308.51
9008410275.150324	15/03/2024	WATER CORPORATION	Water Charges - 100124 to 110324	1,312.08
9008401694.130324	13/03/2024	WATER CORPORATION	Water Charges - 090124 to 120324	1,313.09
9008341476.150324	15/03/2024	WATER CORPORATION	Water Charges - 100124 to 110324	1,321.06
9008340238.150324	15/03/2024	WATER CORPORATION	Water Charges - 100124 to 110324, Water Charges - 100124 to 110324, Water Charges - 100124 to 110324, Water Charges - 100124 to 110324, Water Charges - 100124 to 110324, Water Charges - 100124 to 110324, Water Charges - 100124 to 110324, Water Charges - 100124 to 110324, Water Charges - 100124 to 110324, Water Charges - 100124 to 110324	1,336.89
9008404166.130324	13/03/2024	WATER CORPORATION	Water Charges - 090124 to 120324, Water Charges - 090124 to 120324	1,346.17
9008341804.150324	15/03/2024	WATER CORPORATION	Water Charges - 100124 to 110324	1,370.81
9008405599.120324	12/03/2024	WATER CORPORATION	Water Charges 090124 to 110324	1,608.59
9008417717.150324	15/03/2024	WATER CORPORATION	Water Charges - 100124 to 110324	1,694.51
9008403630.120324	12/03/2024	WATER CORPORATION	Water Charges - 080124 to 110324	2,003.53
9008410750.140324	14/03/2024	WATER CORPORATION	Water Charges - 010324 to 120324	2,258.50
9008407519.130324	13/03/2024	WATER CORPORATION	Water Charges - 090124 to 120324	2,303.54
9008408116.211223	21/12/2023	WATER CORPORATION	Water Charges 151123 to 201223 - Martu Church Oncharge	2,694.98
9008340166.150324	15/03/2024	WATER CORPORATION	Water Charges - 100124 to 110324	3,768.27
9008403243.150324	15/03/2024	WATER CORPORATION	Water Charges - 100124 to 110324	3,768.73
9008408802.150324	15/03/2024	WATER CORPORATION	Water Charges - 100124 to 110324	4,526.84
9008397250.140324	14/03/2024	WATER CORPORATION	Water Charges - 010324 to 120324	10,655.65
9008409952.130324	13/03/2024	WATER CORPORATION	Water Charges - 090124 to 120324	11,516.13
9008404158.140324	14/03/2024	WATER CORPORATION	Water Charges - 010324 to 120324	12,179.65
9008404174.130324	13/03/2024	WATER CORPORATION	Water Charges - 090124 to 120324	38,725.57
		<b>WATER CORPORATION Total</b>		<b>134,514.76</b>
INV-29158	01/03/2024	WATERCHOICE (AUST) PTY LTD	LEASE - Water filtration systems - Newman various locations	650.00
		<b>WATERCHOICE (AUST) PTY LTD Total</b>		<b>650.00</b>
81	23/02/2024	Weave (Patricia Susan Everett)	4 x coached practice sessions for the leadership team, 1 x workshop for the full team, 8 x coached practice sessions for Sylvia (one-to-one), 8 check-in sessions	5,480.00
		<b>Weave (Patricia Susan Everett) Total</b>		<b>5,480.00</b>
SITTINGFEESMAR24	26/03/2024	Wendy McWhirter-Brooks	Deputy President's Fee & Allowances Mar24	3,679.01
		<b>Wendy McWhirter-Brooks Total</b>		<b>3,679.01</b>
1028535520240131	31/01/2024	WEST AUSTRALIAN NEWSPAPERS LIMITED	23/24 North West Telegraph monthly advertising. Standing order (\$550.00 per month)	550.00
		<b>WEST AUSTRALIAN NEWSPAPERS LIMITED Total</b>		<b>550.00</b>
339910	12/02/2024	WEST BOOKS	Better Beginnings grant board books - for Music and Movement	399.30
		<b>WEST BOOKS Total</b>		<b>399.30</b>
00046354	07/03/2024	White Knight Industries	SPQ6 - need spare set keys cut, Airport Office - 2 x spare keys as per ARO, (1 x Neil Munro & 1 x spare)	49.50
		<b>White Knight Industries Total</b>		<b>49.50</b>
FEB2401-SOEP01	28/02/2024	Wicked Strategies Pty Ltd	Consultant - Activation and Events Strategy	4,752.00
		<b>Wicked Strategies Pty Ltd Total</b>		<b>4,752.00</b>
17207	12/03/2024	Wilson Junior Mandijalu	artists payment	198.00
		<b>Wilson Junior Mandijalu Total</b>		<b>198.00</b>
FTIG219634	31/01/2024	Wilson Parking Australia 1992 Pty Ltd	Provide Car Park Monitoring Services at Newman Airport for FY 23/24	1,650.00
FTIG220376	29/02/2024	Wilson Parking Australia 1992 Pty Ltd	Provide Car Park Monitoring Services at Newman Airport for FY 23/24,	1,650.00
		<b>Wilson Parking Australia 1992 Pty Ltd Total</b>		<b>3,300.00</b>
INV-0065	12/03/2024	WOODLANDS DISTRIBUTORS & AGENCIES	supply 5 cartons of Compostable Dog Waste Bags 8 rolls per carton.	917.40
		<b>WOODLANDS DISTRIBUTORS &amp; AGENCIES Total</b>		<b>917.40</b>
9154126	27/02/2024	Wormald Australia Pty Ltd	Shire Public Building- Sewerage Farm- Waste Water Treatment- DEFECT RECTIFICATION 626311	269.50
9156921	29/02/2024	Wormald Australia Pty Ltd	Check fire alarm panel in terminal - Newman Airport	308.00
9156917	29/02/2024	Wormald Australia Pty Ltd	Replacement Fire Extinguishers	338.80
9156914	29/02/2024	Wormald Australia Pty Ltd	Travel to supply and install fire extinguishers	742.50
9154127	27/02/2024	Wormald Australia Pty Ltd	Shire Public Building- Works Depot - DEFECT RECTIFICATION 868497	1,014.20
9166927	18/03/2024	Wormald Australia Pty Ltd	Supply and install new FIP power/charging supply at Newman Airport terminal	3,344.09
		<b>Wormald Australia Pty Ltd Total</b>		<b>6,017.09</b>
17248	25/03/2024	Zia-Rhian Dean	Artist Payment 17248	746.00

		<b>Zia-Rhian Dean Total</b>		<b>746.00</b>
			<b>Total EFT payments</b>	<b>7,287,336.03</b>
<b>Cheque Payments</b>				
PRF140324	14/03/2024	Department of Transport	Payment of EPS plates	200.00
		<b>Department of Transport Total</b>	<b>Cheque 25250</b>	<b>200.00</b>
PRF200324	20/03/2024	Department of Transport	Payment of EPS plates	200.00
		<b>Department of Transport Total</b>	<b>Cheque 25251</b>	<b>200.00</b>
			<b>Total Cheque Payments</b>	<b>400.00</b>
<b>Direct Debit Payments</b>				
5007173986	05/03/2024	BP AUSTRALIA PTY LTD	Supply 27,000 Liters of Diesel to Marble Bar Depot	48,480.51
		<b>BP AUSTRALIA PTY LTD Total</b>		<b>48,480.51</b>
140111535	10/03/2024	WESTNET	Westnet Internet Costs	59.99
		<b>WESTNET Total</b>		<b>59.99</b>
			<b>Total Direct Debit Payments</b>	<b>48,540.50</b>
<b>Credit Card Payments</b>				
<b>Account Number</b>	<b>Transaction D</b>	<b>Narration</b>	<b>Description</b>	<b>Debit</b>
	27/03/2024	Starlink Australia PTY Sydney AU	Ongoing monthly subscription for Martumili Parnngurr staff house	\$ 138.38
	27/03/2024	ZOLEO Inc. Mulgrave AU	Charges for the remote GPS service for shire staff	\$ 251.80
	26/03/2024	WOOLWORTHS 4381 NEWMAN AU	Fresh goods for field officer stint Parnngurr	\$ 371.41
	26/03/2024	WESTERN AUSTRALI EAST PERTH	Firearms licence renewal - cannot be paid through creditor system	\$ 166.00
	25/03/2024	Adobe Sydney AU	Creaticre cloud all apps subscription for graphic design and docu	\$ 699.47
	25/03/2024	PLASDENE GLASS PAK PTY Milperra	Studio paint buckets	\$ 316.10
	25/03/2024	OFFICEWORKS BENTLEIGH EAS	Studio stationery and first aid supplies	\$ 324.44
	22/03/2024	WOOLWORTHS 4381 NEWMAN AU	Studio supplies and groceries	\$ 462.00
	22/03/2024	WOOLWORTHS 4381 NEWMAN AU	Food for trip to Parnngurr - Anna Spencer	\$ 120.71
	22/03/2024	WOOLWORTHS 4381 NEWMAN AU	Field officer remote food allowance - dry goods	\$ 614.95
	22/03/2024	Optus PrePaid MELBOURNE AU		\$ 35.00
	22/03/2024	Optus PrePaid MELBOURNE AU		\$ 35.00
	22/03/2024	Optus PrePaid MELBOURNE AU		\$ 35.00
	22/03/2024	NEWMAN HARDWARE NEWMAN WA	Studio ventilation masks	\$ 58.75
	19/03/2024	WOOLWORTHS 4381 NEWMAN AU	2 bicycle repairs eftpos gift cards for parts and labour	\$ 207.95
	19/03/2024	WOOLWORTHS 4381 NEWMAN AU	Studio supplies	\$ 100.25
	19/03/2024	MYOB AUSTRALIA BURWOOD EAST	Registration costs for Martumili software license	\$ 170.00
	18/03/2024	Woolworths Online BELLA VISTA AU	Refund	-\$370.89
	18/03/2024	WOOLWORTHS 4381 NEWMAN AU	General goods for studio	\$ 854.30
	18/03/2024	HADLEYS ART PRIZE HOBART TA	Art prize entry	\$ 50.00
	18/03/2024	CRUSADER NATIONAL PL MALAGA		\$ 319.62
	18/03/2024	OFFICEWORKS LTD BENTLEIGH EAS	Purchase of 3x Ipad for library	\$ 2,716.95
	13/03/2024	LASTPASS.COM SYDNEY NS		\$ 84.27
	13/03/2024	Woolworths Online BELLA VISTA AU		\$ 860.94
	11/03/2024	WOOLWORTHS 4381 NEWMAN AU	Supplies for 'Following in Footsteps' exhibition	\$ 19.00
	11/03/2024	Intuit Mailchimp Sydney AU		\$ 142.47
	8/03/2024	WOOLWORTHS 4381 NEWMAN AU	Following in Footsteps' opening night beverages	\$ 89.10
	8/03/2024	WOOLWORTHS 4381 NEWMAN AU	Studio supplies and groceries	\$ 304.68
	7/03/2024	SHIRE OF EAST PILBARA NEWMAN AU	Building fees for Nullagine pool	\$ 3,740.88
	4/03/2024	SPOT COVINGTON LA30.69 USD		\$ 47.32
	1/03/2024	SDU LMNT METAFIT RINGWOOD VI		\$ 1,556.00
			<b>T.Gorman Total</b>	<b>\$14,521.85</b>
<b>A. Mukherjee</b>	13/03/2024	NETFLIX	Subscriptions	-\$22.99
			<b>A. Mukherjee Total</b>	<b>\$14,498.86</b>
<b>B. Downes</b>	15/03/2024	CANCER COUNCIL WA ABMT SUBIACO WA	Promotional material for cancer week community event	\$ 133.99
			<b>B. Downes Total</b>	<b>\$133.99</b>
<b>S. Harding</b>	28/03/2024	Dept of Parliamentary Capital Hill AC	Travel - Parking Parliament House	\$ 21.00
	28/03/2024	DEPT. OF PARLIAMENTA CANBERRA AC	Travel - Food & Drink	\$ 21.00
	28/03/2024	DEPT. OF PARLIAMENTA CANBERRA AC	Travel - Food & Drink	\$ 9.70
	27/03/2024	Dept of Parliamentary Capital Hill AC	Travel - Parking Parliament House	\$ 21.00
	27/03/2024	DEPT. OF PARLIAMENTA CANBERRA AC	Travel - Food & Drink	\$ 10.00
	27/03/2024	OLD CANBERRA INN HACKETT AC	Travel - Food & Drink	\$ 75.00
	27/03/2024	HOTEL KINGSTON GRIFFITH	Travel - Food & Drink	\$ 80.50
	26/03/2024	DEPT. OF PARLIAMENTA CANBERRA AC	Travel - Food & Drink	\$ 28.00
	26/03/2024	DEPT. OF PARLIAMENTA CANBERRA AC	Travel - Food & Drink	\$ 9.70
	25/03/2024	ADOBE PS CREATIVE CLD Sydney AU	Credit	-\$133.46
	25/03/2024	ADOBE ID CREATIVE CLD Sydney AU	Credit	-\$133.46
	25/03/2024	Adobe Sydney AU	Credit	-\$87.99
	25/03/2024	Adobe Sydney AU	Credit offset	\$ 87.99
	25/03/2024	LSP*Mia Mia Newman Newman AU	Councillor Breakfast	\$ 254.00
	25/03/2024	CabFare Payments Melbourne VI	Travel - Taxi	\$ 46.20
	25/03/2024	ARIRANG RESTAURANT PERTH WA	Travel - Food & Drink	\$ 27.35
	25/03/2024	UBER* TRIP SYDNEY NS	Travel - Uber	\$ 24.89
	18/03/2024	Ink Station Marrickville AU	Toner and ink cartridges	\$ 1,762.00
	15/03/2024	OPTUS BILLING SERVICES MACQUARIE PARNS	Subscriptions	\$ 24.99
	11/03/2024	Optus PrePaid MELBOURNE AU	Subscriptions	\$ 35.00
	8/03/2024	web*farmweekly 1300131095 NS	Subscriptions	\$ 19.00
	7/03/2024	UBER *TRIP Sydney AU	Travel - Uber	\$ 9.74
	7/03/2024	UBER *TRIP Sydney AU	Travel - Uber	\$ 30.85
	7/03/2024	UBER *TRIP Sydney AU	Travel - Uber	\$ 9.36
	7/03/2024	QT PERTH PERTH	Travel - Food	\$ 24.36
	6/03/2024	OAK & VINE (PERTH) MAROOCHYDORE QL	Travel - Food	\$ 9.14
	6/03/2024	PUBLIC TRANSPORT AUTHO PERTH	Travel - Public Transport	\$ 5.10
	4/03/2024	UBER *TRIP Sydney AU	Travel - Uber	\$ 10.64
	4/03/2024	UBER *TRIP Sydney AU	Travel - Uber	\$ 42.79
	4/03/2024	REMARKABLE OSLO DU	Subscriptions	\$ 4.99
	1/03/2024	UBER *TRIP Sydney AU	Travel - Uber	\$ 8.84
			<b>S. Harding Total</b>	<b>\$2,358.22</b>
<b>S. Hayes</b>	25/03/2024	WOOLWORTHS NEWMAN	BBQ supplies for Twilight Movie	\$65.65
	25/03/2024	PARNAWARRIIGA NEWMAN	BBQ supplies for Twilight Movie	\$10.80
	25/03/2024	PARNAWARRIIGA NEWMAN	BBQ supplies for Twilight Movie	\$27.55
	21/03/2024	KMART MULGRAVE	Giveaways at Marble Bar Airport Opening event	\$70.00

	11/03/2024	WOOLWORTHS NEWMAN	BBQ supplies for Twilight Movie	\$5.00
			<b>S. Hayes Total</b>	<b>\$2,604.48</b>
<b>J. Brown</b>	27/03/2024	Woolworths Online BELLA VISTA AU	Grocery items for Newman Airport	\$ 173.75
	26/03/2024	SQ *JURIEN BAY COMMUNI Jurien Bay WA	Council Agenda and Business Papers for Cr Coppin	\$ 467.99
	25/03/2024	QT PERTH OPI Perth WA	Conference facilities for CEDA event	\$ 1,532.65
	22/03/2024	WOOLWORTHS 4381 NEWMAN AU	March Council Meeting Catering	\$ 125.78
	21/03/2024	AMAZON AU MARKETPLACE SYDNEY	Equipment for Library Programs	\$ 168.99
	20/03/2024	AMAZON AU MARKETPLACE SYDNEY	Robot for Better Beginnings Library Program	\$ 119.99
	19/03/2024	Vistaprint Australia P Derrimut AU	2 x Pull up banner for Better Beginnings Library Program	\$ 617.99
	19/03/2024	SPOTLIGHT PTY LTD STH MELBOURNEAU	Supplies for Biggest Morning Tea Library Event	\$ 204.00
	13/03/2024	WOOLWORTHS 4381 NEWMAN AU	Council Workshop Catering	\$ 40.46
	13/03/2024	WOOLWORTHS 4381 NEWMAN AU	Election visit supplies	\$ 7.50
	12/03/2024	KUNAWARRITJI STORE BERRIMAH NT	Election visit supplies	\$ 14.50
	11/03/2024	OFFICEWORKS BENTLEIGH EAS	Refund	-\$25.95
	11/03/2024	WOOLWORTHS 4381 NEWMAN AU	Wifi Dongles for Information Services	\$ 51.00
	11/03/2024	WOOLWORTHS 4381 NEWMAN AU	Catering supplies for Election Visit	\$ 186.31
	8/03/2024	Woolworths Online BELLA VISTA AU	Grocery items for Newman Airport	\$ 193.16
	8/03/2024	NEWS PTY LIMITED SURRY HILLS NS	Newspaper Subscription	\$ 28.00
	6/03/2024	Tickets*Internatio BELROSE AU	International Womens Day Gala Dinner Tickets	\$ 113.25
	4/03/2024	Tickets*Internatio BELROSE AU	International Womens Day Gala Dinner Tickets	\$ 226.50
			<b>J. Brown Total</b>	<b>\$4,245.87</b>
			<b>Total Credit Card Payments</b>	<b>\$38,363.27</b>

Item 12.2.2 Appendix 1

**12.2.3 BUDGET REVIEW AS AT 31 MARCH 2024**

<b>Attachments:</b>	<a href="#">Appendix 1 - Budget Review as at 31 March 2024</a>
<b>Responsible Officer:</b>	<b>Steven Harding</b> <b>Chief Executive Officer</b>
<b>Author:</b>	<b>Scott Greensill</b> <b>Acting Director Corporate Services</b>
<b>Proposed Meeting Date:</b>	<b>26 April 2024</b>
<b>Location/Address:</b>	<b>N/A</b>
<b>Name of Applicant:</b>	<b>N/A</b>
<b>Author Disclosure of Interest:</b>	<b>Nil</b>

**COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION**

(Resolution No: 2024 / 55)

**Moved:** Cr McWhirter-Brooks

**Seconded:** Cr Landy

**That Council:**

- 1. Accepts the Budget Review report as at 31 March 2024;**
- 2. Adopts the Shire of East Pilbara Annual Budget 2023/24 amendments as included as Appendix 1.**

**CARRIED BY AN ABSOLUTE MAJORITY  
RECORD OF VOTE 7/0**

**For:** Shire President, Deputy Shire President, Crs Baer, Anderson, Kular, Landy, Chapman

**Against:** Nil

**REPORT PURPOSE**

For Council to consider the Shire of East Pilbara ("the Shire") budget review as at 31 March 2024.

**BACKGROUND**

The Shire's 2023/24 Annual Budget was adopted at the Ordinary Council Meeting held on 20 June 2023.

At the 25 August 2023 Ordinary Council Meeting, report 11.2.1 Budget Review as at 30 July 2023 introduced prior year 2022-2023 carry forward project expenditure and associated grant income not yet spent or received, as an amendment to the current 2023-2024 financial year annual budget.

Additionally at the 25 January 2024 Special Council Meeting, report 8.2 Award of Tender – WEQ 03-2022/23 – ERP Software Replacement introduced additional budget amendment to cover the expected costs for the new Open Systems Technology (Council First) ERP.

Subsequent monthly financial reports to Council have also adopted further minor consequential amendments as they arise. This approach maintains a timely and responsive practice towards managing the Shire's annual budget and its forecast year end net surplus / deficit.

At the 22 March 2024 Ordinary Council Meeting, report 11.3.1 Budget Review as at 29 February 2024 brought in \$1,130,636 surplus as an amendment to the current 2023-2024 financial year annual budget. This arose from an organisation wide review of the shire operations where we recognised a significant savings across key areas while recognising additional targeted expenditure.

After close off for the March Budget review, it became clear there were new income amounts and further strategic expenditure.

### **COMMENTS/OPTIONS/DISCUSSIONS**

The April 2024 Budget amendment reflects the following changes in shire activity:

The proposed budget review:

- Introduces a prior year 2023-2024 closing surplus from the March 2024 Budget Review of \$4,441,026
- Increases in Operational Income of \$886,546 against current budget  
*Primarily, this was due to an increase in interim rates of \$813,696. This was mostly due to two new transitional workers accommodation (ie "mining camps").*
- Increase in Material and Contracts of \$1,065,471 against current budget  
*This is due primarily to new assessment on sewerage farm maintenance costs \$400k), additional housing costs (\$365k), new ICT review & improvement initiatives (\$170k) and additional relocation & training costs (\$130k)*
- Increase in Transfers from Reserves of \$250,000 against current budget.  
*This is a transfer from Martumilli Infrastructure Project Reserve of \$250,000 to cover the cost of Kunawarratji Field Officer Staff Housing*
- The budgeted 30 June 2024 forecast position of \$4,512,101 is budgeted to carry forward to the 2024/2025 financial year.

### **STATUTORY IMPLICATIONS/REQUIREMENTS**

*Local Government Act 1995 - Part 6 - Financial management s6.2 - Local government to prepare annual budget.*

*Local Government (Financial Management) Regulations 1996 – s33A Review of Budget:*

- i) Between 1 January and 31 March in each year a Local Government is to carry out a review of its annual budget for that year.*
- ii) Within 30 days after a review of the annual budget of a Local Government is carried out, it is to be submitted to the Council.*

- iii) *A Council is to consider a review submitted to it, and is to determine\* whether or not to adopt the review, any parts of the review, or any recommendations made in the review. \*Absolute majority required.*
- iv) *Within 30 days after a Council has made a determination, a copy of the review and determination is to be provided to the Department.*

*Local Government Act 1995 - Part 6 - Financial management s6.11 – Reserve Accounts:*

- (1) *To set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.*

## **POLICY IMPLICATIONS**

3.4 Budget Amendments

3.5 Budget Management – Capital Acquisitions

## **STRATEGIC COMMUNITY PLAN**

Governance

G1 Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community's assets and resources.

G1.1 Continued focus on good governance, transparency and community and stakeholder engagement in significant decisions, including place-based plans.

G1.4 Ensure a high standard of organisational management and effectiveness

## **RISK MANAGEMENT CONSIDERATIONS**

Compliance - Medium

## **FINANCIAL IMPLICATIONS**

This budget review recognises a surplus of \$4,512,101 for the current 30 June 2024 Budget year after accounting for the impact of carried forward income and expenditure from the prior year.

## **VOTING REQUIREMENTS**

Absolute Majority.

**SHIRE OF EAST PILBARA**  
**BUDGET REVIEW WORKPAPER**  
**AS AT 31st MARCH 2024**

Description	Classification	Original Budget	Budget Amendment	Change in Budget	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
March Budget Review Adoption	Existing FY24 Budget Surplus(Deficit)	4,441,026			4,441,026		4,441,026
Yurlu Caravan Park - Business Plan	Capital Expenditure	(200,000)	-	200,000	200,000		4,641,026
Gatehouse Refurbishment	Capital Expenditure		(140,000)	(140,000)		(140,000)	4,501,026
Carpark	Capital Expenditure		(20,000)	(20,000)		(20,000)	4,481,026
Refurbishment of Yurlu Caravan Park Communal Area	Capital Expenditure		(40,000)	(40,000)		(40,000)	4,441,026
Technology and Digital Inclusions Grant	Operating Income	-	4,850	4,850	4,850		4,445,876
Technology and Digital Inclusions Grant expenditure	Operating Expenditure	-	(4,850)	(4,850)		(4,850)	4,441,026
Library Management System (Sypdus) - system cost	Operating Expenditure	-	(22,000)	(22,000)		(22,000)	4,419,026
Library Management System - data migration(Aura to Sypdus)	Operating Expenditure	-	(10,422)	(10,422)		(10,422)	4,408,604
Building Maintenance - Exhibition & Gallery Services	Operating Expenditure	(61,800)	(70,000)	(8,200)		(8,200)	4,400,404
Merchandise Expense	Operating Expenditure	(40,000)	(30,000)	10,000	10,000		4,410,404
Marketing & Promotion -ExG	Operating Expenditure	(50,000)	(70,000)	(20,000)		(20,000)	4,390,404
Stretching & Framing - ExG	Operating Expenditure	(20,000)	(15,000)	5,000	5,000		4,395,404
Consultants - ExG	Operating Expenditure	(55,000)	(40,000)	15,000	15,000		4,410,404
Activity Generated Income	Operating Income	330,000	400,000	70,000	70,000		4,480,404
Merchandising Income	Operating Income	60,000	70,000	10,000	10,000		4,490,404
Freight	Operating Income	10,000	15,000	5,000	5,000		4,495,404
Sale of Stock	Operating Income	3,000	6,000	3,000	3,000		4,498,404
Art Consumables - Field Services	Operating Expenditure	(100,000)	(130,000)	(30,000)		(30,000)	4,468,404
Travel - Field Services	Operating Expenditure	(50,000)	(30,000)	20,000	20,000		4,488,404
Warrarnku Ninti (Knowledge of Country)	Operating Expenditure	(150,000)	(100,000)	50,000	50,000		4,538,404
Martumili 2023-2026 Business Plan	Operating Expenditure	(50,000)	(30,000)	20,000	20,000		4,558,404
Premises - Remote	Operating Expenditure	(30,000)	(61,200)	(31,200)		(31,200)	4,527,204
Packaging and Freight (Field)	Operating Expenditure	(10,000)	(5,000)	5,000	5,000		4,532,204
Consultants - Field Services	Operating Expenditure	(25,000)	(10,000)	15,000	15,000		4,547,204
Program Costs	Operating Expenditure	(70,000)	(60,000)	10,000	10,000		4,557,204
Volunteer Expenses - Martumili	Operating Expenditure	(15,000)	(10,000)	5,000	5,000		4,562,204
Kunawarratji Field Officer Staff Housing	Capital Expenditure	-	(250,000)	(250,000)		(250,000)	4,312,204
Transfer from Martumili Infrastructure Reserve	Transfer from Reserve	-	250,000	250,000	250,000		4,562,204
LED Sign - SOEP	Capital Expenditure	(250,000)	(186,299)	63,701	63,701		4,625,905
4 Gunn Place Newman	Operating Expenditure	-	(20,000)	(20,000)		(20,000)	4,605,905
5 O'Flaherty Street Newman	Operating Expenditure	-	(20,000)	(20,000)		(20,000)	4,585,905
Unit 13 Airport Precinct Newman - Maintenance	Operating Expenditure	-	(20,000)	(20,000)		(20,000)	4,565,905
29 Kurra Street	Operating Expenditure	-	(20,000)	(20,000)		(20,000)	4,545,905
3 Red Sands Unit - Cowra	Operating Expenditure	-	(20,000)	(20,000)		(20,000)	4,525,905
10 Yalberree Street, Newman	Operating Expenditure	-	(20,000)	(20,000)		(20,000)	4,505,905
65 Kurra Street, Newman	Operating Expenditure	-	(20,000)	(20,000)		(20,000)	4,485,905
Youth Hub Architects - additional fees	Operating Expenditure	(157,351)	(207,351)	(50,000)		(50,000)	4,435,905
SP – Multipurpose Clubhouse Business Case	Operating Expenditure	(50,000)	(55,000)	(5,000)		(5,000)	4,430,905
Interim/Prorata Rates - GRV Mun	Operating Income	-	813,696	813,696	813,696		5,244,601
Remediation Project - On Premise To Cloud (Server Migration)	Operating Expenditure	(80,000)	-	80,000	80,000		5,324,601
ICT Audit & Emergency works	Operating Expenditure	-	(250,000)	(250,000)		(250,000)	5,074,601
Staff Relocation Expenses	Operating Expenditure	(100,000)	(200,000)	(100,000)		(100,000)	4,974,601
Training - Organisation Development	Operating Expenditure	-	(30,000)	(30,000)		(30,000)	4,944,601
Food Premises - Licences Mun	Operating Income	36,000	16,000	(20,000)		(20,000)	4,924,601
Housing Maintenance - Community Housing Mun	Operating Expenditure	(162,232)	(174,732)	(12,500)		(12,500)	4,912,101
Sewerage Farm Maintenance	Operating Expenditure	(502,149)	(902,149)	(400,000)		(400,000)	4,512,101
		2,651,494	(1,718,457)		6,096,273	(1,584,172)	4,512,101

**Classifications Pick List**

Existing FY24 Budget Surplus(Deficit)	4,441,026	-	4,441,026	-
Operating Expenditure	(1,778,532)	(2,657,704)	235,000	(1,114,172)
Operating Income	439,000	1,325,546	906,546	(20,000)
Capital Expenditure	(450,000)	(636,299)	263,701	(450,000)
Transfer from Reserve	-	250,000	250,000	-
Capital Income	-	-	-	-
	2,651,494	(1,718,457)	6,096,273	(1,584,172)

**Summary:**

	\$
Existing FY24 Budget Surplus(Deficit)	4,441,026
Operating Expenditure	(879,172)
Operating Income	886,546
Capital Expenditure	(186,299)
Transfer from Reserve	250,000
Capital Income	-
	4,512,101

**\$71,075 Net increase impact on FY24 Budget**



12.2.4 NOTICE OF INTENTION TO LEVY DIFFERENTIAL RATES 2024 – 2025

Attachments: [Appendix 1 Objects and Reasons 2024-2025](#)  
Responsible Officer: Steven Harding  
Chief Executive Officer  
Author: Scott Greensill  
Acting Director Corporate Services  
Proposed Meeting Date: 26 April 2024  
Location/Address: N/A  
Name of Applicant: N/A  
Author Disclosure of Interest: Nil

**COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION**

(Resolution No: 2024 / 56)

Moved: Cr Kular  
Seconded: Cr Baer

**That Council:**

1. In accordance with section 6.36(3A) of the *Local Government Act 1995* endorses the Statement of Objects and Reasons for 2024-2025 rating year (as Appendix 1 to the report).
2. In accordance with section 6.36(1) of the *Local Government Act 1995*, gives local public notice of its intention to impose the following differential rates and minimum charges for 2024-2025, in accordance with the 2024-25 Statement of Objects and Reasons:

Rate Category	Rate in the Dollar Charge	Minimum Rate Charge
GRV Residential	0.070220	\$1,185
GRV Non-Residential	0.070220	\$1,400
GRV Transient Workforce Accommodation	0.140441	\$1,400
UV - Pastoral	0.175443	\$1,400
UV – Mining / Other	0.350887	\$1,400
UV – Prospecting	0.319977	\$ 915

3. Authorises the Chief Executive Officer to publish the 2024-2025 Statement of Objects and Reasons on the Shire's website, and to make it available for inspection at the Newman and Marble Bar Administration Offices.

4. Invites submissions to be made by any elector or ratepayer with respect to the propose rate or minimum payment, and any other related matters within 21 days of the notice.
5. Will consider all submissions received before imposing the proposed rates or minimum payments with or without modification.

**CARRIED UNANIMOUSLY  
RECORD OF VOTE 6/1**

**For:** Shire President, Crs Baer, Anderson, Kular, Landy, Chapman

**Against:** Deputy Shire President

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## REPORT PURPOSE

For Council to consider the draft differential rating model for the 2024-2025 financial year for the purpose of advertising and seeking public submissions in accordance with the *Local Government Act 1995* ("the Act").

## BACKGROUND

Council typically adopts the Shire of East Pilbara ("the Shire") Annual Budget in June each year. A required component of the setting the budget is the consideration of rate revenue for the year to meet the estimate of the budget deficiency.

It is proposed to continue with differential rating in accordance with section 6.36 of the Act.

Council is required to consider the Shire's differential rates, and have these advertised, prior to adoption of the budget. This report establishes a targeted rating amount towards the drafting of the 2024-2025 annual budget, to advertise for community and ratepayer feedback. The actual rating levels that will be adopted may differ to those advertised.

## COMMENTS/OPTIONS/DISCUSSIONS

### Budget Strategy

The development of the 2024-2025 budget has been undertaken consistent with previous years and aims to:

- Raise sufficient rates income to maintain current services and future infrastructure renewal to meet community expectations in a sustainable and responsible manner.
- Fund new capital works for the benefit of the community; and
- Achieve a balanced budget.

2024-2025 Forecast

As part of the process towards drafting the 2024-2025 annual budget, the Shire's operating expenditure has been forecast towards maintaining current levels of service to ratepayers and the community, along with planned capital works and funding for Shire reserves established towards meeting future needs.

Rating Strategy

In determining the 2024-2025 differential rates model, Council seeks to uphold the rating principals of objectivity, consistency, transparency, equity and efficiency while maintaining its approach to apportioning the rating burden across landowners in the district.

The level of rating increase has been arrived at after consideration of:

- Overall operational requirements in order to provide the expected service delivery across all functions of Council
- Proposed capital works program to improve facilities and amenities for the benefit of the region
- Inflationary trends and conditions
- Additional regional pricing impacts in the Pilbara: and
- Parity with other local governments in the Pilbara

Rating Apportionment

The estimated income in 2024-25 from differential rating is \$35.752M and will be achieved by the application of an average increase of 7.7% across property categories.

The following model maintains a comparative rating burden distribution across existing rating categories.

	2024-2025			2023-2024		
	Minimum	Rate in \$	Total income	Minimum	Rate in \$	Total income
Gross Rental Valuation						
Residential	\$ 1,185	0.070220	\$ 4,469,772	\$ 1,100	0.0652	\$ 4,167,156
Non-residential	\$ 1,400	0.070220	\$ 1,715,544	\$ 1,300	0.0652	\$ 1,574,421
Transient Workers Accommodation	\$ 1,400	0.140440	\$ 6,362,890	\$ 1,300	0.1304	\$ 4,929,968
Unimproved Valuation						
Pastoral	\$ 1,400	0.175443	\$ 1,871,265	\$ 1,300	0.1629	\$ 1,734,709
Mining/other	\$ 1,400	0.350887	\$ 21,029,105	\$ 1,300	0.3258	\$ 18,303,477
Mining Prospecting	\$ 915	0.319977	\$ 303,511	\$ 850	0.2971	\$ 248,095
Forecast rates income			\$ 35,752,087			\$ 30,957,826

Comparative Charges and Increases

Achieving parity for rate in the dollar and minimum charges with other Pilbara local governments, requires larger rating increases in the short-term, then more gradual and consistent increases in following years.

- 2021 – 2022 50.0%
- 2022 – 2023 30.0%
- 2023 – 2024 8.0%
- 2024 – 2025 7.7%

**POLICY IMPLICATIONS**

DLGSC Rating Policy: Differential Rates

**STRATEGIC COMMUNITY PLAN**

**5: Governance**

5 Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community's assets and resources.

5.1 Continued focus on good governance, transparency and community and stakeholder engagement in significant decisions, including place-based plans.

**RISK MANAGEMENT CONSIDERATIONS**

Legislative – High

Council must consider its ability to fund expected outcomes in the Community Strategic Plan.

Rating provides for the net funding requirements of the Shire's services, activities, financing costs and the current and future capital requirements, after taking into account all other forms of revenue. As the costs incurred to provide services and infrastructure increases overtime, so does the need for and pressure towards raising rates to support the Shire's long-term financial sustainability.

**VOTING REQUIREMENT**

Simple Majority.



Shire of EAST  
**Pilbara**  
THE HEART OF THE PILBARA

**Notice of Intention  
To Levy Differential  
Rates 2024-2025**

**Objects and Reasons**

In accordance with section 6.36 of the *Local Government Act 1995* (the Act), the Shire of East Pilbara (the Shire) is required to publish its Objects and Reasons for implementing Differential Rates.

## 1. Introduction

Rates are a tax levied on all rateable properties within the boundaries of the District of East Pilbara in accordance with the Act. The overall objective of the proposed rates for the drafting of the Shire's 2024 - 2025 Annual Budget is to provide towards the net funding requirements for provision of the Shire's services, activities, financing costs, current and future capital requirements. Consideration of the required rates yield forecast is after taking into account all revenue sources, expenditure and efficiency measures as part of budget deliberations.

## 2. Rating Strategy 2021 - 2026

The Shire's rating strategy establishes a framework to address the following key elements:

- a) That the basis of valuation for rating purposes continues to be the independently determined Gross Rental Value (GRV) and Unimproved Value (UV) method.

*\* Landgate values all properties in the State independently.*

- b) Recognise the individual characteristics of land use as the basis for differentially rating properties within the Shire.

- Residential
- Non-Residential
- Transient Workers Accommodation
- Pastoral
- Mining - prospecting
- Mining / Other

*\* The use of differential rating is considered a means to achieve greater uniformity in annual rate revenue apportionment across property types, being subject to fluctuations in their triennial revaluation reviews.*

- c) To maintain transparency and consistency each year in annual rating.

*\* The Shire charges separately for rates, waste, sewerage and Emergency Services Levy (ESL).*

- d) That electronic communication methods are more efficient and effective.

*\* Sustainable, cost effective and a digital Shire.*

## 2.1 Overall Objective

Achieving comparative rating consistency with neighbouring local governments in the short-term will support the Shire's long-term financial sustainability. Following with a gradual and consistent approach towards future increasing rates, avoids the need to raise rates outside of an acceptable range and or comparison over the long-term.

This includes lifting minimal rate charges across all existing rating categories, without the use of rating concessions.

## 2.2 Basis of Rating

The basis for calculating Shire rates is the Gross Rental Value (GRV) or Unimproved Value (UV) provided for each individual property independently by the Valuer General's Office (Landgate). Properties are grouped according to Town Planning Scheme zonings and predominant land use within each having a separately calculated rate in the dollar and minimum charge to achieve greater equity across all categories.

## 2.3 Key Values

The key values contained within the Department of Local Government Sport and Cultural Industries Rating Policy Differential Rates (s.6.33) March 2016 are as follows, being:

### - Objectivity

The predominant use of land should determine the basis for an objective assessment of relevant criteria. External parties should be able to understand how and why a determination was made.

### - Fairness & Equity

Rating principles should be applied fairly and equitably. Each property should make a fair contribution to rates based on a method of valuation appropriately reflecting predominant use.

### - Consistency

Rating principles should be applied and determinations should be made in a consistent manner. Similar properties should be treated in a similar manner. *The rating approach taken within neighbouring local governments shall be taken into account.*

### - Transparency and efficiency

Systems and procedures for determining the method of valuation of land should be clearly documented and available for the public to inspect. This is fundamental to the "good government" principle upon which the Act is based. The right to govern accompanies the obligation to do so openly and fairly.

### 3. Revenue Requirements

Council has reviewed its available revenues and expenditure requirements and considered efficiency measures as part of its budget deliberations. The key points for the drafting of the 2024 - 2025 annual budget being to:

- Raise sufficient rates income to maintain current services and future infrastructure renewal to meet community expectations in a sustainable and responsible manner.
- Fund new capital works for the benefit of the community; and
- Achieve a balanced budget.

The table below details the proposed rate in the dollar and minimum amounts for each differential rating category of the recommended 2024 – 2025 rating model:

	2024-2025			2023-2024		
	Minimum	Rate in \$	Total income	Minimum	Rate in \$	Total income
Gross Rental Valuation						
Residential	\$ 1,185	0.070220	\$ 4,469,772	\$ 1,100	0.0652	\$ 4,167,156
Non-residential	\$ 1,400	0.070220	\$ 1,715,544	\$ 1,300	0.0652	\$ 1,574,421
Transient Workers Accommodation	\$ 1,400	0.140440	\$ 6,362,890	\$ 1,300	0.1304	\$ 4,929,968
Unimproved Valuation						
Pastoral	\$ 1,400	0.175443	\$ 1,871,265	\$ 1,300	0.1629	\$ 1,734,709
Mining/other	\$ 1,400	0.350887	\$ 21,029,105	\$ 1,300	0.3258	\$ 18,303,477
Mining Prospecting	\$ 915	0.319977	\$ 303,511	\$ 850	0.2971	\$ 248,095
Forecast rates income			\$ 35,752,087			\$ 30,957,826

### 4. Differential Rating

Section 6.33 of the Act provides local governments with the option of implementing differential rates. The Shire's 2024 – 2025 rating will be based on land use, being;

- GRV - Residential
- GRV - Non-residential
- GRV - Transient workforce accommodation
- UV - Pastoral / Special Lease
- UV - Mining / Other
- UV - Mining / Prospecting

The objects and reasons for differential rate charges are as follows;

#### 4.1 GRV - Residential

This incorporates residential single dwellings, duplex, multi-unit and strata improved properties.

*\* To ensure that the proportion of total rate revenue derived from residential properties remains essentially consistent with previous years and also includes the ongoing*



*maintenance and service provision of Shire assets and services primarily used by residential ratepayers. This will ensure a reasonable contribution to the cost of local government services and facilities available to residents.*

#### **4.2 GRV – Non-residential**

This incorporates all light industry, general industry, commercial including hotel/motel and mixed use properties.

*\* To ensure that the proportion of total rate revenue derived from non-residential properties remains essentially consistent with previous years and to recognise the additional costs of servicing these types of properties. Non-residential properties generate higher volumes of pedestrian and traffic movements than residential properties which results in increased road and streetscape maintenance requirements, additional on street parking needs and the requirement to install additional traffic treatments. Due to the increased presence of litter surrounding non-residential land the Shire is also required to provide additional litter collection services to these areas. Patrons and employees of commercial and industrial premises are consumers of Shire services but unless they are also property owners within the Shire, are not contributing to the cost of services which they use. No concessions are intended.*

#### **4.3 GRV – Transient Workforce Accommodation (TWA)**

This incorporates all mass accommodation facilities provided for a workforce that is not permanently located within the district.

*\* To ensure rates are distributed equitably across property used for residential and non-residential workers. Temporary workers are consumers of Shire services but unless they are also property owners within the Shire, are not contributing to the cost of services which they use. Mass accommodation properties have the potential to have a greater impact on Shire services and assets than other property types due to their number of occupants in a relatively small land parcel.*

#### **4.4 UV – Pastoral**

This incorporates all properties issued with pastoral leases granted by the State Government.

OR does not have the characteristics of any other UV differential rate category.

*\* To ensure rates are reflective of the level of service utilised by ratepayers in this category and further reflects the additional costs associated with gravel road maintenance albeit to a lesser extent than that of mining.*

#### **4.5 UV – Mining / Other**

This incorporates mining tenements, permits, drilling reservations, leases or licenses held, extracting, stock piling, processing or refining of minerals and the extraction, processing or refining of fuel sources, and any other land use, not including prospecting tenements.

*\* To ensure rates are reflective of the ongoing costs involved in maintaining the road network across broad Shire boundaries, and towards supporting regional communities.*

#### **4.6 UV – Mining Prospecting**

This incorporates all mining prospecting tenements, as defined under the Mining Act 1978 s.40 to 56 as prospecting land use.

*\* The rate in the dollar and minimum charge are comparatively lower than UV Mining / Other, due to having a lesser impact upon the road network, and their operations may not be intended as commercially income-producing.*

### **5 The Application of a Minimum Rate**

The Act allows councils to impose a minimum rate. The effect is to increase the rates payable by lower valued properties so that every ratepayer makes a minimum contribution considered equitable to the cost of the services and infrastructure provided, commensurate with other local governments.

### **6 Submissions Invited**

Submissions are invited from all electors, ratepayers and our community with respect to the proposed rates and any related matter, within 21 days of the date of this notice.

Submissions should be addressed to the Chief Executive Officer, Shire of East Pilbara, PMB 22, NEWMAN WA 6753 or emailed to [admin@eastpilbara.wa.gov.au](mailto:admin@eastpilbara.wa.gov.au) and clearly marked Submission – Differential Rating 2024- 2025.

All submissions should be received no later than 4.00pm on **TBA**.

**Steven Harding**

**Chief Executive Officer**

*Crs McWhirter-Brooks and Anderson having declared interests in this item, left the Chamber at 11.55am and returned to Chamber at 11.57am.*

## 12.3 DIRECTOR COMMUNITY EXPERIENCE

### 12.3.1 PROPOSED MEMORANDUM OF UNDERSTANDING AND FUNDING AGREEMENT - MARBLE BAR RACE CLUB

**Attachments:** [Appendix 1 MOU and Funding Agreement Marble Bar Race Club](#)

**Responsible Offer:** Nicole O'Neill  
Director Community Experience

**Author:** Shane Hayes  
Manager Activation and Events

**Proposed Meeting Date:** 26 April 2024

**Location/Address:** N/A

**Name of Applicant:** N/A

**Author Disclosure of Interest:** Nil

#### COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION

(Resolution No: 2024 / 57)

**Moved:** Cr Baer

**Seconded:** Cr Kular

**That Council:**

1. **Adopts the Memorandum of Understanding (MOU) between the Shire of East Pilbara and the Marble Bar Race Club; and**
2. **Authorises the Chief Executive Officer to execute the MOU on behalf of the Shire.**

**CARRIED UNANIMOUSLY  
RECORD OF VOTE 5/0**

(Cr McWhirter-Brooks and Cr Anderson were absent for vote as a result of Disclosures of Interest)

**For:** Shire President, Crs Baer, Kular, Landy, Chapman

**Against:** Nil

**REPORT PURPOSE**

The purpose of this report is to consider a Memorandum of Understanding (MOU) between the two parties, namely, the Shire of East Pilbara (*referred to as "Shire"*) and the Marble Bar Race Club (*referred to as "Race Club"*), to operate the Marble Bar Sporting Complex specifically for the Marble Bar Races event held annually.

**BACKGROUND**

The Shire and Race Club collaboration in the East Pilbara, as outlined in the MOU from July 21, 2024, to 2029, represents a significant milestone for delivering an iconic event in Marble Bar. Originating in 1893, the Marble Bar Races have been a cornerstone of the local community, with the Marble Bar Race Club hosting a central role in the organisation and execution of the event. Over the years, this event has grown, drawing racing enthusiasts and spectators across Australia and establishing itself as a fixture on the national racing calendar.

Renowned as a highlight of the Pilbara's cultural landscape, the Marble Bar Races contribute substantially to the region's economic benefits. The increased visitation during the event period significantly boosts local businesses, ranging from accommodations to eateries and shops.

Furthermore, beyond its economic impact, the races serve as a platform for showcasing the Pilbara's rich cultural heritage. Attendees are immersed in the region's history, culture, and landscape, fostering a deeper appreciation for its unique identity and attracting sustained interest in tourism.

**COMMENTS/OPTIONS/DISCUSSION**

The MOU will create a framework between the two parties, fostering ongoing collaboration to ensure the successful continuation of the Marble Bar Races. It also emphasises the importance of providing essential support to maintain state-of-the-art facilities associated with the races. By formalising this collaboration, both parties will work together to ensure the necessary resources and upkeep of relevant facilities are allocated for the event's success.

The MOU outlines the specific roles and obligations of both the Shire and Race Club in organising the Marble Bar Races for the upcoming five-year period. Presented below are the proposed tasks assigned to each party for the successful delivery of the event.

Responsibilities of the Reserve for the Marble Bar Race Day Public Event

<b>ITEMS</b>	<b>MBRC</b>	<b>SOEP</b>
<b>Public Event</b>		
Public Event Application, Event and Risk Management Plans	100%	0%
Insurance – MBRC Owned Buildings	100%	0%
Insurance – SoEP Owned Buildings	0%	100%
Insurance – Public Event and Public Liability	100%	0%

<b>Toilets &amp; Showers</b>		
Building - Maintenance	0%	100%
Building – Cleaning & Supplies	100%	0%
Portable Toilets – Hire, cleaning and stock	100%	0%
<b>Race Course Track</b>		
Track Maintenance – Appearance and tidiness	100%	0%
Track Maintenance – Railings and Gates	100%	0%
Track Maintenance – Finish line and tower	0%	100%
Track Maintenance – Grading and compaction	0%	100%
<b>Stables – Holding Area</b>		
Horse Stable Area, including storeroom	100%	0%
<b><u>Building, including Jockeys and TAB Rooms and Main Bar Area</u></b>		
Building Maintenance	0%	100%
Grounds upkeep / mowing and watering	0%	100%
Painting and cleaning	100%	0%
Fencing & Gates	0%	100%
<b>Utilities Supply</b>		
Main Generator	0%	100%
Additional Power Supply	100%	0%
Power Consumption / Fuel	100%	0%
Water – Bore	0%	100%
<b>Security</b>		
Adequate Security – Event	100%	0%

Camping Area		
Designated Area - Site Plan	100%	0%
Fire Control	100%	0%
Volunteer Bush Fire Brigade	100%	0%
Buildings and Storage on Reserve		
All MBRC building maintenance	100%	0%
MBRC to provide SOEP a current copy of insurance documents for all MBRC buildings and structures on the Reserve.	100%	0%

The anticipated costs the Shire will meet under the MOU are within existing budget resources and are in the order of \$20,000 per year.

**STATUTORY IMPLICATIONS/REQUIREMENTS**

Officer recommendation is consistent with s.6.8 of the Local Government Act 1995.

**POLICY IMPLICATIONS**

6.5 Grants and Sponsorship

**STRATEGIC COMMUNITY PLAN**

**2: Social**

- 2.7. Support art and culture, and events and activities that bring people together in shared experience and celebration.
- 2.8. Improve inclusion and harmony across the diverse groups in the population.

**RISK MANAGEMENT CONSIDERATIONS**

Low risk: There is a reputational risk associated with this item because it may be perceived that the Shire has not performed its duty to provide high-quality events to the community.

Low risk: The event does not continue due to the ongoing sustainability issues arising from difficulty sourcing vendors.

**FINANCIAL IMPLICATIONS**

The operational budget deliberations capture the Shire’s financial contribution to the event. The anticipated costs the Shire will meet under the MOU are within existing budget resources and are in the order of \$20,000 per year.

**VOTING REQUIREMENTS**

Simple Majority.

**12.3.2 SUBMISSION TO COMMISSIONER FOR CHILDREN AND YOUNG PEOPLE**

**Attachments:** [Appendix 1 CCYP Discussion Paper](#)  
[Appendix 2 Submission to CCYP on Youth Justice](#)  
[Appendix 3 Interagency Network on Youth Justice Report](#)

**Responsible Offer:** Nicole O'Neill  
Director Community Experience

**Author:** Rosina Davidson-Tuck  
Manager Community Services

**Proposed Meeting Date:** 26 April 2024

**Author Disclosure of Interest:** Nil

**COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION**

(Resolution No: 2024 / 58)

**Moved:** Cr McWhirter-Brooks

**Seconded:** Cr Anderson

**That Council:**

1. Notes the Submission to the Commissioner for Children and Young People on Youth Justice (Appendix 2); and
2. Notes the detailed findings and local responses from the Interagency Network on Youth Justice. (Appendix 3).

**CARRIED UNANIMOUSLY  
RECORD OF VOTE 7/0**

**For:** Shire President, Deputy Shire President, Crs Baer, Anderson, Kular, Landy, Chapman

**Against:** Nil

**REPORT PURPOSE**

The purpose of this report is to note a submission the Shire has developed for the Commissioner of Children and Young People in response to the Youth Justice Discussion Paper.

## **BACKGROUND**

The Commissioner for Children and Young People (CCYP) undertakes projects, commissions research, publishes reports, and hosts events to highlight specific aspects of children and young people's wellbeing. Using research and the other evidence available, the Commissioner seeks to positively influence legislation, policy, services and attitudes. Under the *Commissioner for Children and Young People Act 2006*, the Commissioner:

- is independent and reports to the Parliament of Western Australia;
- is an advocate for all children and young people aged less than 18 years of age in WA;
- must always act in the best interests of children and young people;
- is required to give priority to the interests and needs of Aboriginal and Torres Strait Islander children and young people and to those who are vulnerable or disadvantaged; and
- must have regard to the United Nations Convention on the Rights of the Child.

A Joint Standing Committee monitors the work of the Commissioner's office and tables its own reports to Parliament to outline their views and findings.

The Commissioner monitors developments in legislation, policies and practices in areas impacting children and young people across Western Australia.

Four key areas include youth justice, health and mental health, education and child protection.

The Commissioner has four policy statements outlining its position on each of these areas and recently released a series of discussion papers for feedback to help advocate for the best outcomes for children and young people across WA. A copy of the Youth Justice in Western Australia Discussion Paper is attached as **Appendix 1** to this report.

## **COMMENTS**

On 7 March 2024, the Shire hosted a Youth Justice engagement session with the Newman Interagency Network, with 29 representatives attending from state and local government in addition to non-government organisations and service providers including youth specific organisations to assist in the development of a submission on the CCYP discussions paper on youth justice.

The five themes and sub-questions laid out in the CCYP's Discussion Paper, was the structure for the conversations on the day.

The five themes are:

- Early intervention, prevention, diversion and support.
- Providing children and young people with specifically designed services and supports, ensuring they are treated differently to adults.
- Approaches that privilege relationships and engagement.
- Therapeutic, trauma-informed approaches.
- Review and reform: Legislation, policies and practices.



Under each theme there are sub-theme questions.

All present were united in wanting to improve outcomes for young people in the District, particularly those who are at risk of, or already involved in the criminal justice system.

The questions in the CCYP discussion paper Youth Justice in Western Australia formed the basis of the discussion, and the level of engagement was very high.

There was broad agreement with the ideas set out in the CCYP Youth Discussion Paper and Policy Statement as well as the Blueprint for a Better Future, and strong support for holistic responses across systems to wrap support around children, young people and their families.

As a result of the stakeholder engagement two reports have been developed.

1. A Submission to CCYP on Youth Justice (Appendix 2)

The submission provides a journey map to demonstrate the current difficulties and the opportunities for improvement in the local context of East Pilbara. Although some circumstances might be unique, it is likely that many of the issues will be common to remote communities across Western Australia. It provides responses to the questions in the discussion paper, and draws on local challenges and opportunities for improvement.

2. Detailed findings and potential local responses from the Interagency Network on Youth Justice (Appendix 3)

The detailed findings captured feedback from stakeholders on current difficulties and opportunities moving forward in regards to each of the five themes.

The following provides an example of some of the identified opportunities discussed during the consultation.

**Theme 1:** Early intervention, prevention, diversion and support.

- Trauma-informed training across the sector. Lobby for fully funded Child and Adolescent Mental Health.
- Health Team at Western Australia Country Health Service (WACHS). Develop a mentor program, identify older teens that have lived experience in the criminal justice system.
- Youth Advisory Committee, First Nations children and young people are appropriately supported to engage in structured sport.
- Funding for prevention and proactive intervention required.

**Theme 2:** Providing children and young people with specifically designed services and supports, ensuring they are treated differently to adults.

- Promote the research on child brain development to inform practices. Bring back youth policing roles (no longer in WA).
- Person-centred care with holistic family inclusion. Include cultural and family inclusion and world view.
- On country camps.

**Theme 3:** Approaches that privilege relationships and engagement.

- Invest in staff development and infrastructure, raise the standard of required qualifications in the youth justice sector, team of Social Workers.
- Change the services system from punitive to trauma informed.

**Theme 4:** Therapeutic, trauma-informed approaches.

- This requires the will for systems change and investment.
- Requires high level champion, training, funding.
- Need holistic approach to develop trauma informed care and trauma informed services systems.
- Advocate to state government, use examples where it has worked.

**Theme 5:** Review and reform: Legislation, policies and practices.

- Age of criminal responsibility needs to be consistent/align with other states.
- Child Safe standards to be implemented.
- Mandatory reporting.
- Have an advisory board or similar to capture First Nations diversity – a cultural authority. Make use of restorative justice approaches.
- Legislation to be reviewed.

Both documents have been submitted to the CCYP and the Interagency Network, and will inform local responses, future advocacy and contribute to the development of the Shire's Youth Plan.

The Shire has provided a copy of the submission to the Commissioner for Children and Young People. It is recommended that Council notes the submission.

### **OPTIONS**

1. That Council notes the submission as recommended; or
2. That Council withdraws the submission.

### **STATUTORY IMPLICATIONS/REQUIREMENTS**

Consistent with section 2.7(2)(b) the *Local Government Act 1995*.

### **POLICY IMPLICATIONS**

No known policy implications.

### **STRATEGIC COMMUNITY PLAN**

#### **2: Social**

- 2 Safe, connected and family-friendly communities where all people thrive, and have their needs met at all ages and stages of life.
  - 2.1 Advocacy, partnerships and delivery of children's, family and young people's services.
  - 2.2 Advocate for the improved provision of health and education services

2.3 Advocacy and partnerships for addressing issues impacting safety of communities, and improving information sharing and coordination.

2.4 Promote healthy and safe lifestyle choices, and uphold public health and safety.

### **RISK MANAGEMENT CONSIDERATIONS**

Low risk: There is a reputational risk associated with this item because it may be perceived that the views represented are solely of the Shire. This is mitigated with clarity that the submission is based on a stakeholder consultation and engagement. The submission showcases the strong collaboration between the Shire and local agency who are working together to improve outcomes for community.

### **FINANCIAL IMPLICATIONS**

The operational budget deliberations captured the Shire's financial contribution to the stakeholder engagement and submission development.

### **VOTING REQUIREMENTS**

Simple Majority.



Commissioner for Children and Young People  
Western Australia

Item 12.3.2 Appendix 1

# Discussion Paper: Youth Justice in Western Australia

January 2024

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**Content note:** This discussion paper covers issues that may be distressing for some readers. Please read with care.

If any of the topics discussed raise issues for you, you may wish to contact:

Lifeline: 13 11 14

13YARN: 13 92 76

Kids Helpline: 1800 551 800

Butterfly Foundation National Eating Disorders Helpline: 1800 33 4673

# Introduction

## The role of the Commissioner for Children and Young People

The Commissioner for Children and Young People is an independent statutory officer who provides reports to the Parliament of Western Australia, relating to the three key platforms outlined in the *Commissioner for Children and Young People Act 2006* (WA):

- promoting the rights, voices and contributions of children and young people
- monitoring and advocating to strengthen the wellbeing of all WA children and young people
- prioritising the needs of Aboriginal, disadvantaged and vulnerable children and young people.

In addition, the Commissioner is required to have regard to the 'United Nations Convention on the Rights of the Child'. In undertaking these functions, the Commissioner engages with, and encourages the participation of, children and young people in decision-making by the Commissioner. The Commissioner is also required to work in cooperation with, and consult with, other government and non-government agencies. This includes the development of guidelines for government and non-government agencies regarding the participation by children and young people in decisions which affect them.

## Youth Justice: A national priority

The criminal justice system can have a profound impact on children and young people, who are especially vulnerable to the harmful effects that arise from contact with the system. For this reason, youth justice has been a priority area for each Commissioner since the establishment of the office in 2007.

In recent times, the focus of youth justice has often been on children and young people in detention, and the increased risks and incidents occurring which impact the physical, social, cultural and emotional wellbeing of detainees. When in detention, which should be used as a last resort, the rights of children and young people must be adhered to, and to therapeutic, rehabilitative approaches must inform the operation of youth detention centres.

While the needs of children and young people in detention are of great importance, a whole of system reform is needed – one that holistically responds to the needs of children and young people and their families and prioritises the reduction of the numbers of children and young people in detention.

While there is an urgent need to reform the detention system, it is critical that the approach to youth justice moves to a focus on how to engage early with children and young people and divert them away from incarceration. This requires a whole of Government approach with coordinated approaches. Programmatic responses are not achieving the best outcomes and a system response and approach is required.

There are ways forward in youth justice. Multiple reports from the Office of the Inspector of Custodial Services have identified the problems and potential solutions to youth detention in Western Australia.<sup>1</sup> Social Reinvestment WA has developed a well-researched, evidence-informed 'Blueprint for a Better Future - Paving the Way for Youth Justice Reform in Western Australia' (the Blueprint), whose call for significant whole of system change has yet to be responded to by State Government.<sup>2</sup>

The Commissioner advocates for a changed approach to youth justice that hears the voices of children and young people and families affected by the system. Their voices are clear: the current approach is not good enough.

What is needed is a holistic approach to youth justice that utilises early intervention and prevention approaches; supports community and family-led initiatives; privileges rehabilitation and restorative justice measures over punishment and ensures the wellbeing of children and young people, who often have complex and intersecting needs. Children's voices must be central in informing all aspects of youth justice reform.

Legislative reform is an important step, but such reform cannot be made in isolation from reforming approaches, practices, and policies. We must rebuild the foundations of a broken youth justice system, and do so in partnership with children, families and their communities.

## Setting

In accordance with Article 40 of the *United Nations Declaration on the Rights of the Child*, Western Australian children and young people who have contact with the youth justice system have the right to be treated in a manner consistent with the promotion of the child's sense of dignity and worth. Such treatment should reinforce the child's respect for the human rights and fundamental freedoms of others, taking into account their age, and their reintegration into society in a positive and constructive way.<sup>3</sup> Such provisions should be adhered to and inform the treatment of youth justice issues on a domestic level.

Youth justice is a particular area of concern for the Commissioner's office. In Western Australia, children as young as 10 years old can be found guilty of a criminal offence and placed in youth detention.<sup>4</sup> Mainstream diversion practices are ineffective at diverting children and young people and lack accountability.<sup>5</sup> Youth detention centres are in crisis, and the lives and wellbeing of children and young people are at risk.<sup>6</sup> More than half of children and young people who have

been released from sentenced supervision return within 12 months.<sup>7</sup> A review of the *Young Offenders Act 1994* (YOA) has been a noted priority of successive governments and has yet to occur. This evidence shows that the current Western Australian youth justice system is failing children and young people at every juncture.

The Blueprint identifies many of the key risks for youth offending and antisocial behaviour, many of which are related to socio-economic disadvantage; unstable family environments, education disengagement, homelessness, mental illness, and disability. The overlap between young people in the youth justice system and the child protection system is significant – in Australia, more than half of young people who had been in youth justice supervision (53%) also had an interaction with the child protection system in the last five years.<sup>8</sup> Of similar concern is the link between disengagement from education and increased contact with the youth justice system, which is well established in the literature.<sup>9</sup>

There is also significant prevalence of intellectual and cognitive disabilities and neuro-divergence among those involved with youth justice services. In 2018, research in Western Australia showed that 89 per cent of the children detained had severe neuro-developmental disability or cognitive challenges and 36 per cent were diagnosed Foetal Alcohol Spectrum Disorder.<sup>10</sup> Often, children and young people are not diagnosed in a timely manner, and do not receive the necessary supports and services to assist them in living a life of nurture and care. The failure to recognise and support children with disabilities early in life can lead to the criminalisation of young people with complex support needs.<sup>11</sup>

The Commissioner fully supports the principles outlined in the Blueprint that support a changed approach to youth justice. These principles include:

- community leadership and co-design
- holistic and therapeutic approaches
- data and evidence-driven proactive interventions
- accessible supports
- Aboriginal self-determination
- justice reinvestment
- transparent, accountable and anti-discriminatory systems.

The recommendations contained within the Blueprint provide a comprehensive overview of the steps required for change. These are also supported by the Commissioner.

The Commissioner’s Policy Statement: Youth Justice, identified key areas for reforming the approach to youth justice. Such an approach should emphasise:

- early intervention, prevention, diversion, and support
- rehabilitation, reintegration, and restorative approaches
- providing children and young people with specifically designed services and supports, ensuring they are treated differently to adults
- approaches that privilege relationships and engagement
- tailored responses for different cohorts
- therapeutic, trauma informed approaches.

‘mature out’ of crime. Further, there is strong evidence that contact with the youth justice system is harmful and increases the likelihood that a young person will have further contact in the future.<sup>12</sup> The damaging effects of system contact are magnified for those who spend time in custody where they are disconnected from positive influences including school, work, sport, culture and family.<sup>13</sup>

Pillar 2 of the Australia and New Zealand School of Government’s (ANZSOG) ‘Ten Pillars of Youth Justice’ is clear that diverting children and young people away from harmful system contact is crucial.<sup>14</sup> This requires a focus on earlier intervention, prevention and diversion and alternative approaches, such as privileging the principles of minimum intervention and use of custody as a last resort.

“They [police] should be helping young children and stuff. Like helping them stay out of trouble, speak to them about what’s happening in their lives and stuff, not just picking them up, arresting them and stuff... Instead of sitting in the police station and saying nothing they should go out driving around in the car, checking if the kids are okay, speak to them and make them go back home early instead of just staying in town.”  
17 year-old male

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## Themes

### Early intervention, prevention, diversion and support

Research shows that formally charging young people as a response to youth offending is not developmentally appropriate, and most young offenders

In particular, restorative justice approaches such as Victim-Offender mediation and Family Group Conferencing have been shown to have significant potential for reducing reoffending in young people.<sup>16</sup> In Western Australia conferencing is available for young offenders, including Family Group Conferencing and Court Conferencing.<sup>17</sup>



The evidence outlined in the Australian Institute of Criminology's 'Restorative Justice in the Australian Criminal Justice System' demonstrates that restorative justice programs work "at least as well as formal criminal justice responses".<sup>18</sup>

Further, these approaches are consistently associated with increased youth and victim satisfaction with the criminal justice system, can help low risk cohorts avoid formal contact with the youth justice system, and provide an opportunity to involve family and community in the justice process.<sup>19</sup>

Increased use of restorative justice programs is consistent with the *Young Offenders Act 1994* (YOA), which requires that the treatment of a young person who commits an offence that is not part of a well-established pattern of offending should seek to:

- avoid exposing the offender to associations or situations likely to influence the person to further offend; and
- encourage and help the family or other group in which the person normally lives to influence the person to refrain from further offending.<sup>20</sup>

The YOA requires police to consider diverting young people who have committed less serious offences away from court.<sup>21</sup> Police must also prefer to caution young people unless the young person's offending history or the offence makes it inappropriate to do so.<sup>22</sup> Linking young people with the appropriate support services has occurred, however the lack of a case management, or a whole of family and system approach, has meant this often has little impact.

Young people on community-based orders have told the Commissioner these options were not adequate and there was a lack of available or appropriate supports and services to divert them from crime and into more positive behaviours.<sup>23</sup>

A 'one size fits all' model of programs will not meet young people's diverse needs. A genuine spectrum of options more likely to support rehabilitation must be made available to youth,<sup>24</sup> such as diversion programs that address drug and alcohol rehabilitation, mental illness, or cultural healing.

Some diversion programs have been identified by as best practice in reducing the rate of youth incarceration in WA.<sup>25</sup> The Target 120 program provides individualised support for at risk young people as well as additional coordinated support for their families for a period of 12 months.<sup>26</sup> The Whitelion 'Deadly Diversions' program provides prolific and priority offenders referred from WA Police with intensive case management support and works to address the root causes of their offending through individualised support, mentoring, and social engagement activities.<sup>27</sup>

While many programs have been shown to be effective in addressing rates of youth offending, piecemeal resourcing and service silos are currently preventing these best practice approaches from having a wide impact and reach in Western Australia.<sup>28</sup> It must be noted that all programs will work for *some* of the people, for *some* of the time – a one-size fits all approach does not work and that alternatives must be available to engage children and families to prevent further offending.

### Questions: Early intervention, prevention, diversion and support

1. How can we improve approaches to holistic responses across the whole of government, and the service system, to children and young people at risk of offending?
2. How can justice reinvestment principles support improved outcomes from intervention, prevention, diversion and support programs?

3. In reviewing the *Young Offenders Act 1994 (WA)*, what consideration needs to be given to strengthening approaches for early intervention, prevention, diversion and support to reduce the numbers of children and young people coming into contact with the youth justice system?
4. How can we engage with children and young people to ensure they are supported in resolving the issues that lead them to entering the youth justice system?
5. How can we ensure comprehensive approaches to rehabilitation and reintegration are implemented to prevent recurring engagement with the youth justice system?

### Providing children and young people with specifically designed services and supports, ensuring they are treated differently to adults

Children and young people in contact with the youth justice system must be treated differently to adults. They have neurological and developmental vulnerabilities and continue to rely on adults in many cases for support in their development and growth.<sup>29</sup> The youth justice system needs to cater for these aspects. For this reason, youth justice would more appropriately be approached from a community services approach than the current approach of “children in jail”.

Engaging families is a crucial element to success of support services. The principles of family support and early intervention are embedded in the Blueprint, which emphasises prioritising of responsive support or early intervention for at-risk young people, and a whole-of-community approach that require collaboration between community services and government.<sup>30</sup>

Indeed, children and young people have told the Commissioner that their family, friends, school and employment, community can strongly influence their desire to ‘do crime’:

“My family was all doing crime, but I got out, moved away from them. It’s hard to move away from them. You just gotta say, ‘no, you’re right, I don’t wanna do it.’ I feel bad saying it to them but I gotta just say to myself, ‘No, I don’t wanna do it no more, just do it yourself. I don’t wanna be your company no more’.”

19 year-old male

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The vital influence of families and communities must be acknowledged in early prevention approaches, which must work together with families and communities to enable them to develop their own solutions to preventing youth offending and reducing recidivism.

There is a lack of data in Australia about the effectiveness of prevention and early intervention programs that address youth offending. However, international research has shown that family support programs have been shown to reduce youth delinquency and antisocial behaviour.<sup>32</sup>

Partnerships between schools, community agencies and families can strengthen child development, change school disciplinary practices and ultimately contribute to the prevention of youth offending.<sup>33</sup> Interventions with young people from over-represented cultural and ethnic groups are most effective when delivered in local settings and in active partnerships with community.<sup>34</sup>

For Aboriginal children and young people, facilitating strong connections to family, community and country is essential.<sup>35</sup>

While there is strong evidence to support community-led approaches, a piecemeal approach to resourcing, expanding and evaluating these solutions impacts their effectiveness.<sup>36</sup> A funding shift will be critical to ensure that all Western Australian children and young people are effectively cared for and supported by their communities.

### Questions: Providing children and young people with specifically designed services and supports, ensuring they are treated differently to adults

1. How do we develop and implement wrap-around holistic whole of family programs across the early intervention, prevention, diversion space to ensure continuity of care for at risk children and young people?
2. How can we co-design solutions with children and young people with lived experience of the youth justice system so that we better meet their needs?
3. How do we improve government and service collaboration to ensure gaps in supports are minimised?
4. How might community policing approaches be reimaged to incorporate principles of early intervention and whole of family support into diversion practices?
5. How might youth justice models of community engagement support self-determination and partnerships with Aboriginal communities and Aboriginal Community Controlled Organisations?

### Approaches that privilege relationships and engagement

The importance of privileging relationships and engagement in youth justice approaches cannot be understated.

In the early intervention space, strong engagement with school can be an important source of support for children and young people in diverting them from engagement in the youth justice system. In the Commissioner's School and Learning Consultation with almost 2,000 WA school students, school students identified quality interpersonal relationships – with friends, other students, teachers and other school staff and their families as the foundation for their engagement with education.<sup>37</sup>

Oppositely, studies have shown that factors such as low school grades, a lack of commitment to school, and a lack of opportunities for prosocial activity at school are significant risk factors for adolescent violent behaviour.<sup>38</sup>

Suspension of such students not only fails to reduce antisocial behaviours, but may exacerbate students' alienation and detachment from the school community, and further antisocial and violent behaviour resulting in youth justice contact.<sup>39</sup>

Such evidence demonstrates that relationships and engagements, or the lack thereof can be 'make or break' factors in preventing or increasing a child or young person's contact with the youth justice system. Children and young people highly value relationships that support them to engage in positive ways in all aspects of their lives, and provision of opportunities to build positive relationships with family, friends and others in their community can be a strong protective factor. However, falling in with peers or adults who encourage them to 'do crime' can impede their ability to gain support, and direct them down pathways of concern.

Engaging children and young people to develop effective initiatives that improve their wellbeing and future opportunities is critical to success of any approach.

In addition, it is important to support the development of Aboriginal-led solutions through engaging children and young people, community Elders and those with cultural authority, and their families, to identify opportunities for change that will have a positive impact on the future of children and young people.

An early intervention initiative that privileges relationships and engagement in practice is the 'Clean Slate Without Prejudice' program, a New South Wales grass roots community program designed to help Aboriginal and Torres Strait Islander youth.<sup>40</sup> This program has been run in partnership between the Tribal Warrior Aboriginal Corporation and Redfern Police since 2009, and involves young people at risk of offending participate in boxing training three mornings each week with Aboriginal mentors and local police. The program was described as 'changing the way we interact with each other, the way policing happens, the way that police deal with Indigenous young offenders here, and with community-based policing.'<sup>41</sup> The impact the program has had on the community has been profound, with youth robberies reducing by 80 per cent in the first year of the program's operation.<sup>42</sup>

Approaches that privilege relationships and engagement must also be implemented in the youth detention space. Countless incidents at Banksia Hill Detention Centre have arisen out of children and young people feeling like their needs are not met and they are not being listened to, or treated with care and respect. Young people in detention have told my office that having the support of respectful workers helped them to make better choices.

"Good people just know how to get on the kids' level, help them...but don't pretend that you're trying to get along with them, just do get along with them, you know? You don't pretend it. [It's] just respect."  
18 year-old male

43

Imagine the possibilities if Youth Custodial Officers, psychologists, teachers and others working in youth detention were supported to engage in robust and safe relationships with children and young people in detention. This could be a key difference in the future trajectory of the child or young person and can influence their desire to reoffend.

Relationships are powerful. All proven youth justice interventions rely on quality relationships between staff and young people.<sup>44</sup> One-to-one connections are the foundation for change – youth justice practitioners must work with young people on challenges requiring their support in a consistent and dependable manner, prioritise respect and understanding for the young person's point of view; and focus on improving the situation.

If approaches to supporting change are to be sustained, youth justice staff – whether based in detention centres, or working in juvenile justice teams in community – must be able to build relationships with children and young people and their families. Listening to the voices of children and young people is crucial in understanding their needs, their worries and their hopes.

## Questions: Approaches that privilege relationships and engagement

1. How do we support youth justice staff to build robust and safe relationships with children and young people?
2. What challenges might youth justice staff face in building relationships and positively engaging with children and young people?
3. What are the potential benefits of investing in training for staff to enable them to build quality relationships with children and young people experiencing significant trauma and disadvantage?
4. What support will children and young people require to engage in meaningful dialogue and activities with youth justice services and staff?
5. How can we encourage children and young people in detention to speak up or express their needs to Youth Custodial Officers?
6. What support do families need to build trust with their children, justice professionals and the justice system?

## Therapeutic, trauma-informed approaches

As noted by the Royal Commission into the Protection and Detention of Children in the Northern Territory, '[i]n most jurisdictions, the young people who come into detention disproportionately come from disadvantaged backgrounds, have a high level of need for support and, at least, initially have behaviours that make them difficult to work with.'<sup>45</sup> In the system of youth justice generally, it is critical to recognise the individual needs of the child, particularly the evidence of significant disadvantage experienced by the majority of those who become involved in the system.

There is strong evidence that therapeutic interventions are more effective at reducing chronic reoffending by young people than those based on punishment or control,<sup>46</sup> including social skills training and cognitive behaviour therapy. Further, many children and young people may experience and express trauma in ways that can impede their ability to participate in treatment.<sup>47</sup> Trauma informed approaches should privilege predictability in routines, relationships and maximise young people's control over their daily choices, while also building in practitioners an understanding of the meaning and triggers of problem behaviour in children and young people.<sup>48</sup>

It is essential that youth justice staff have training in understanding the symptoms and impact of trauma in young people's lives to enable them to respond accordingly. All children and young people entering the justice system – not just detention – must have comprehensive assessments to identify trauma, neuro-divergence and/or disability where relevant, and their treatment must be prioritised to ensure that support services can intervene early to provide children and young people with the necessary supports.

A more welfare-oriented approach to youth justice should prioritise community intervention and support rather than criminal justice intervention. This is especially the case for younger children, noting that early contact with the youth justice system can cause an increased likelihood of further offending, interruption to their education, and trauma and mental illness.<sup>49</sup> Further, the negative impacts of detention will disproportionately impact on already vulnerable children, Aboriginal and Torres Strait Islander children and children with cognitive impairments.

In Western Australia, children as young as 10 years old can be charged and convicted of a criminal offence.<sup>50</sup>

This is despite it being well documented that children and young people under the age of 14 (and potentially to a higher age depending upon cognitive, neuro-divergent and intellectual disabilities) do not have the necessary brain development necessary to understand consequential thinking or to manage their impulses.<sup>51</sup>

Research shows that children and young people under the age of 14:

- are less neurocognitively developed than adults which affects their decision-making capacities;
- lack impulse control and have higher levels of risk-taking behaviour; and
- often do not have a sufficiently mature understanding of knowing when something is seriously 'wrong' to be held culpable for their actions.<sup>52</sup>

The current minimum age of criminal responsibility is not child centred and does not reflect the best interests of the child. Further, detaining children at that age is incompatible with a trauma informed approach, given the irreparable harm that detention can cause for younger children. Holistic approaches to prevention, diversion and rehabilitation must be prioritised for this younger cohort, and the life-long impacts of incarceration on brain development at such an early age must be guarded against.

In this context, the minimum age of criminal responsibility must, as a priority, be raised to at least 14 years of age. Immediate action should be taken to also raise the minimum age of detention to at least 14.

### Questions: Therapeutic, trauma informed approaches

1. What are the impediments to building trauma-informed approaches into, and across, the span of the youth justice system?

2. What are the opportunities associated with implementing holistic trauma-informed approaches at all phases of the youth justice system?
3. How can we change detention practices to ensure the safety of both the staff and the children and young people?
4. What opportunities are available to ensure staff have quality training and development in understanding child and youth development and trauma?
5. What are the barriers identified for raising the minimum age of criminal responsibility in Western Australia?

### Review and reform: Legislation, policies and practices

Reform of legislation, policies and practices to embed a more rehabilitative, reintegrative and restorative approach to youth justice across the system must be prioritised.

#### Legislation

The *Young Offenders Act 1994 (WA)* (YOA) is the primary legislation that provides for the administration of youth justice in Western Australia. The review of the YOA is long overdue and must address some of the most pressing issues with the youth justice system, such as the effectiveness of diversionary measures, overrepresentation of Aboriginal children and youth in the justice system, and youth detention practices.

The impending review of the YOA must also consider review of other legislation which impacts children and young people who have contact with youth justice, for example the *Criminal Code Act 1913 (WA)*, the *Bail Act 1982 (WA)*, and the *Sentencing Act 1995 (WA)*.

Some aspects of the current youth justice legislative framework that are incompatible with a rehabilitative approach and require urgent review include:

- the current minimum age of criminal responsibility,
- the presence of mandatory sentencing provisions that apply to young people,
- the transfer of young people into adult prisons at 18 years of age, and
- use of solitary confinement in detention centres.

#### Youth detention policies and practices

In June 2023, the WA government announced a range of measures to enhance safety and welfare in youth detention.<sup>53</sup> Such included a review of infrastructure needs in WA's youth justice system and measures to increase staffing. A new operating philosophy and service model was also developed and is currently being implemented.

Nonetheless, during this period there have been serious, escalating events that have put staff and the detainees at great risk. A young person has died by suicide. These events demonstrate an urgent need for a change in approach and this also requires a change in policy and practice.

The evidence shows that traditional 'get tough' methods of reducing youth offending are costly and ineffective at reducing recidivism.<sup>54</sup> In 2021-2022, the WA Government spent \$63 million on youth detention, with an average cost per person, per day of \$1,460.<sup>55</sup> In 2020 – 2021, 73.67 per cent of young people who were released from detention returned to detention within 12 months. These statistics show that wholesale changes are required to see improved outcomes for the safety of the community safety, children and young people and youth justice staff.

Recent comments regarding Banksia Hill Detention Centre made by the Royal Commission into Violence, Abuse, Neglect and Exploitation of People with Disability show that the detention of children and young people is **not** improving community safety, and is significantly harming those detained, as well as causing harm to custodial staff.<sup>56</sup> This harm is contributed to by an over-reliance by youth detention centres on punishing young people for their actions<sup>57</sup> rather than encouraging their rehabilitation. This cannot be the case. **Detention is the punishment and it is not a place to go be punished.**

Practices that see children and young people confined to their cells for a significant portion of the day – up to 23 hours in many instances –<sup>58</sup> can only lead to further harm to children and young people who already have significant trauma and mental health issues. The negative behaviours of the children and young people in these circumstances are understandable. They have no control over their situation; they do not understand the reasons for the approaches they are subjected to; and often they do not have avenues that consistently support them in raising their concerns.

While complaints mechanisms are available, they are not necessarily child friendly or helpful. The Department of Justice must commit to embedding the National Child Safe Principles, particularly their principles around effective complaints management,<sup>59</sup> into the structure, policies, programs and practices in youth detention and in youth justice more broadly.

**Questions: Review and reform:  
Legislation, policies and practices**

1. How can we ensure that the reforms committed to by the State Government – including the Operating Philosophy and Service Model and Model of Care in youth detention – are prioritised to minimise harm to children and young people?
2. How might the *Young Offenders Act 1994* be amended to align with a holistic, rehabilitative, reintegrative and restorative approach to youth justice?
3. How can we embed the National Child Safe Principles into the youth justice service system?
4. What can be done to ensure the United Declaration the Rights of the Child is embedded into legislation, policy and practice in youth justice?
5. How can we embed a whole-of-system focus on early intervention, prevention, support, diversion and rehabilitation and re-integration into the legislation, policies, practices and programs available to children and young people who are at risk of or have contact with the youth justice system?

Item 12.3.2 Appendix 1



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Shire of EAST  
**Pilbara**  
THE HEART OF THE PILBARA

**Submission to Commission for  
Children and Young People  
in response to Youth Justice  
Discussion Paper  
March 2024**

**The Shire of East Pilbara acknowledges the Traditional Owners throughout this vast region and their continuing connection to the land, waters and community. We pay our respects to the members of these Aboriginal communities, their cultures and to their elders past, present and emerging.**

## **Introduction**

The Shire of East Pilbara is pleased to contribute to the discussion led by the Commissioner for Children and Young People regarding Youth Justice in Western Australia. Due to its unique geographic and demographic context, the Shire is keen to offer its perspective on the issues identified by the Commissioner, and to add its voice to the call for significant change in the way Youth Justice is administered in the state.

The Shire of East Pilbara is the largest Shire in Australia, covering approximately 372,571 square kilometres; larger than the state of Victoria. Driving will take two days to cross from east to west and six hours north to south. The main town sites are Newman, Marble Bar and Nullagine, with a number of Aboriginal Communities namely Jigalong, Punmu and Parngurr, Irrungadji and Parnpajinya along with several remote and town-based Aboriginal communities, including Jigalong, Punmu, Goodabinya, Irrungadji, Warralong, Parngurr, Kunawarritji and Kiwirrkurra.

As at 2021, the Shire of East Pilbara's population is 9,760. The Shire has substantial cultural diversity, with 17.9% of the population identifying as Aboriginal and/or Torres Strait Islander people and 21.6% of the population being born overseas. The area is heavily dependent on the mining and extractive industry for its economic activity and the last decade has seen a significant increase in the number of young, mining-focused Fly In-Fly Out (FIFO) workers in the greater Pilbara (400% increase since 2011)<sup>1</sup>.

Health, education and income inequality is relatively high in the Pilbara, particularly among First Nations peoples who face considerable social and economic disadvantages, including an average life expectancy ten years shorter than that of non-First Nations residents.<sup>2</sup> There is

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<sup>1</sup> [Mining Regions and Cities Case of the Pilbara, Australia | OECD Rural Studies | OECD iLibrary \(oecd-ilibrary.org\)](#)

<sup>2</sup> *ibid.*

ample data indicating that Aboriginal and Torres Strait Islander residents are facing challenges in accessing adequate healthcare, housing and other essential services.<sup>3</sup>

## Discussion

Although the traditional owners and residents within the Shire are rightly proud of their beautiful and vibrant community, the tyranny of distance significantly impacts their health and wellbeing on a daily basis. Where government services are present, they are under-resourced and struggle to provide the level of accessibility, quality and collaboration that is optimal for individuals, families and communities to really thrive. Workers who provide these services are keenly aware of the difficulties and are often enormously personally invested in improving situations and outcomes for community.

On 7<sup>th</sup> March 2024 East Pilbara Shire Council held a stakeholder engagement event at Newman attended by 29 representatives from state and local government in addition to non-government organisations and service providers including youth specific organisations. All present were united in wanting to improve outcomes for young people in the Shire, particularly those who are at risk of or already involved in the criminal justice system. The questions in the CCYP discussion paper *Youth Justice in Western Australia* formed the basis of the conversation on the day, and the level of engagement was very high.

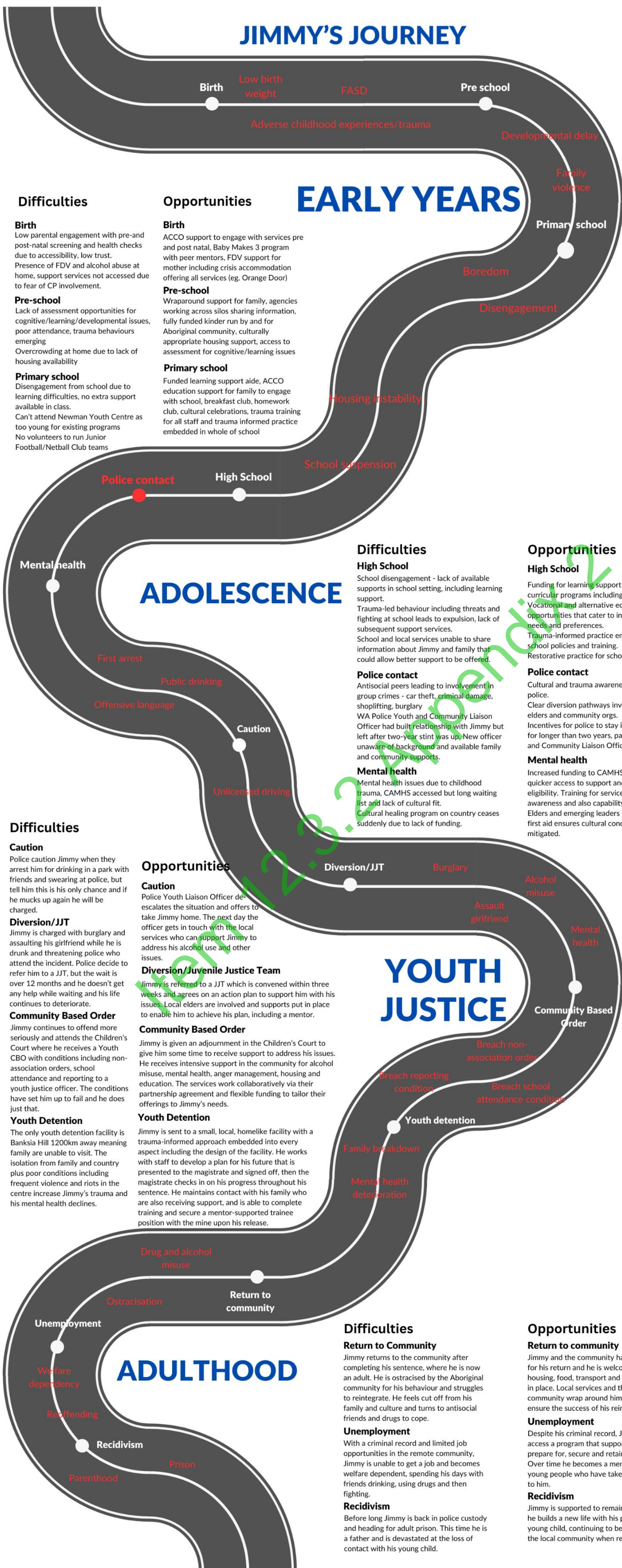
There was broad agreement with the ideas set out in the CCYP Youth Discussion Paper and Policy Statement as well as the Blueprint for a Better Future, and strong support for holistic responses across systems to wrap support around children, young people and their families. This submission seeks to answer the questions in the discussion paper via the mechanism of a journey map to demonstrate the current difficulties and the opportunities for improvement in the local context of East Pilbara. Although some circumstances might be unique, it is likely that many of the issues will be common to remote communities across Western Australia.

## Journey Map

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<sup>3</sup> John Taylor, The Regional Implementation Committee (RIC) Report, Change in wellbeing indicators of Pilbara Aboriginal people 2001-2016, September 2018, [https://www.ricpilbara.com/wp-content/uploads/2019/02/ric-report\\_c.pdf](https://www.ricpilbara.com/wp-content/uploads/2019/02/ric-report_c.pdf)

# JIMMY'S JOURNEY



## EARLY YEARS

### Difficulties

**Birth**  
Low parental engagement with pre-and post-natal screening and health checks due to accessibility, low trust. Presence of FDV and alcohol abuse at home, support services not accessed due to fear of CP involvement.

**Pre-school**  
Lack of assessment opportunities for cognitive/learning/developmental issues, poor attendance, trauma behaviours emerging  
Overcrowding at home due to lack of housing availability

**Primary school**  
Disengagement from school due to learning difficulties, no extra support available in class.  
Can't attend Newman Youth Centre as too young for existing programs  
No volunteers to run Junior Football/Netball Club teams

### Opportunities

**Birth**  
ACCO support to engage with services pre and post natal, Baby Makes 3 program with peer mentors, FDV support for mother including crisis accommodation offering all services (eg. Orange Door)

**Pre-school**  
Wraparound support for family, agencies working across silos sharing information, fully funded kinder run by and for Aboriginal community, culturally appropriate housing support, access to assessment for cognitive/learning issues

**Primary school**  
Funded learning support aide, ACCO education support for family to engage with school, breakfast club, homework club, cultural celebrations, trauma training for all staff and trauma informed practice embedded in whole of school

### Difficulties

**High School**  
School disengagement - lack of available supports in school setting, including learning support.  
Trauma-led behaviour including threats and fighting at school leads to expulsion, lack of subsequent support services.  
School and local services unable to share information about Jimmy and family that could allow better support to be offered.

**Police contact**  
Antisocial peers leading to involvement in group crimes - car theft, criminal damage, shoplifting, burglary  
WA Police Youth and Community Liaison Officer had built relationship with Jimmy but left after two-year stint was up. New officer unaware of background and available family and community supports.

**Mental health**  
Mental health issues due to childhood trauma, CAMHS accessed but long waiting list and lack of cultural fit.  
Cultural healing program on country ceases suddenly due to lack of funding.

### Opportunities

**High School**  
Funding for learning support aide and extra-curricular programs including sport and arts. Vocational and alternative education opportunities that cater to individual learning needs and preferences.  
Trauma-informed practice embedded in school policies and training.  
Restorative practice for school misbehaviour

**Police contact**  
Cultural and trauma awareness training for all police.  
Clear diversion pathways involving family, elders and community orgs.  
Incentives for police to stay in the community for longer than two years, particularly Youth and Community Liaison Officers.

**Mental health**  
Increased funding to CAMHS leading to quicker access to support and widening of eligibility. Training for service staff in cultural awareness and also capability building for Elders and emerging leaders in mental health first aid ensures cultural concerns are mitigated.

## ADOLESCENCE

### Difficulties

**Caution**  
Police caution Jimmy when they arrest him for drinking in a park with friends and swearing at police, but tell him this is his only chance and if he mucks up again he will be charged.

**Diversion/JJT**  
Jimmy is charged with burglary and assaulting his girlfriend while he is drunk and threatening police who attend the incident. Police decide to refer him to a JJT, but the wait is over 12 months and he doesn't get any help while waiting and his life continues to deteriorate.

**Community Based Order**  
Jimmy continues to offend more seriously and attends the Children's Court where he receives a Youth CBO with conditions including non-association orders, school attendance and reporting to a youth justice officer. The conditions have set him up to fail and he does just that.

**Youth Detention**  
The only youth detention facility is Banksia Hill 1200km away meaning family are unable to visit. The isolation from family and country plus poor conditions including frequent violence and riots in the centre increase Jimmy's trauma and his mental health declines.

### Opportunities

**Caution**  
Police Youth Liaison Officer de-escalates the situation and offers to take Jimmy home. The next day the officer gets in touch with the local services who can support Jimmy to address his alcohol use and other issues.

**Diversion/Juvenile Justice Team**  
Jimmy is referred to a JJT which is convened within three weeks and agrees on an action plan to support him with his issues. Local elders are involved and supports put in place to enable him to achieve his plan, including a mentor.

**Community Based Order**  
Jimmy is given an adjournment in the Children's Court to give him some time to receive support to address his issues. He receives intensive support in the community for alcohol misuse, mental health, anger management, housing and education. The services work collaboratively via their partnership agreement and flexible funding to tailor their offerings to Jimmy's needs.

**Youth Detention**  
Jimmy is sent to a small, local, homelike facility with a trauma-informed approach embedded into every aspect including the design of the facility. He works with staff to develop a plan for his future that is presented to the magistrate and signed off, then the magistrate checks in on his progress throughout his sentence. He maintains contact with his family who are also receiving support, and is able to complete training and secure a mentor-supported trainee position with the mine upon his release.

## YOUTH JUSTICE

### Difficulties

**Return to Community**  
Jimmy returns to the community after completing his sentence, where he is now an adult. He is ostracised by the Aboriginal community for his behaviour and struggles to reintegrate. He feels cut off from his family and culture and turns to antisocial friends and drugs to cope.

**Unemployment**  
With a criminal record and limited job opportunities in the remote community, Jimmy is unable to get a job and becomes welfare dependent, spending his days with friends drinking, using drugs and then fighting.

**Recidivism**  
Before long Jimmy is back in police custody and heading for adult prison. This time he is a father and is devastated at the loss of contact with his young child.

### Opportunities

**Return to community**  
Jimmy and the community have been preparing for his return and he is welcomed back with housing, food, transport and other necessities in place. Local services and the Aboriginal community wrap around him seamlessly to ensure the success of his reintegration.

**Unemployment**  
Despite his criminal record, Jimmy is able to access a program that supports him to prepare for, secure and retain a local job. Over time he becomes a mentor to other young people who have taken a similar path to him.

**Recidivism**  
Jimmy is supported to remain crime free, and he builds a new life with his partner and young child, continuing to be supported by the local community when required.

## Key themes

### Conditions necessary for holistic, wraparound support responses:

- **Resourcing and investment:**

All stakeholders reported chronic underfunding issues affecting their ability to deliver services with the level of quality, flexibility and accessibility necessary to truly meet the needs of the community.

Examples of this include:

- Western Australia County Health Service (WACHS) adult mental health services are often staffed by visiting specialists from Hedland and Karratha. The adult mental health service offered at the Newman District Hospital frequently consists of medicating patients and a rapid discharge, reflecting the lack of residential mental health facilities/mental health beds, the nearest being in Perth. In some cases residents are flown to Perth to access community and in-patient services for people aged between 16 and 65 years affected by serious, complex mental illness. The WACHS Newman District Hospital is also supported by short term contracts and is subject to lack of continuity in service delivery, which is not best practice for mental health treatment. The service does provide case management in some situations, but not therapeutic interventions. The Child and Adolescent Mental Health Service (CAMHS) provides a similar service for children and young people however contracts are limited and there are often gaps in the local CAMHS workforce, a shortage of indigenous workers, and employees often limited in their knowledge of local indigenous community and trauma-informed practice.
- Family and domestic violence services are limited to the Newman Women's Shelter which can provide crisis accommodation for adult women and their children, with a maximum capacity of fifteen people. To protect women's safety and anonymity the Shelter prefers to register families experiencing violence from outside of Newman. Case management is provided, but unlike other metro and regional areas there is no sexual assault or family violence counselling from a qualified practitioner and there are no education or prevention strategies being delivered in Newman. Without funding for holistic educational interventions and prevention efforts aimed at breaking the cycle of family violence across the whole community, practitioners are well aware that their best efforts are simply band-aids.
- In local schools where students are rarely able to be screened for learning difficulties, developmental delays or conditions such as FASD due to insufficient funding and the availability of specialist staff. Where screening does occur, ongoing intensive support is often unable to be provided in the classroom due to funding and qualified staff availability. In the indigenous community of East Pilbara where neuro-developmental delay and FASD may often be experienced, in most cases these children are not attending school at all, and existing services appear to have limited success in implementing a whole of community approach to

engaging children and young people in a culturally appropriate educational or alternative educational setting that welcomes and involves family members and elders.

- Youth justice, where one Youth Justice staff member has responsibility for the entire East Pilbara area, making it difficult to adequately case manage and support young people on community orders, increasing the likelihood of them failing to meet the conditions of their order and facing further sanctions.
- Aboriginal service providers, where promising programs making a positive difference in the lives of young people such as those on country providing cultural learning, healing and connection are suddenly defunded, leaving gaping holes in options for addressing the needs of Aboriginal young people needing support.
- The Shire's youth services, where funding and staffing are insufficient to run programs at the Youth Centre for younger children (7-10) who are already in need of support and beginning to demonstrate concerning behaviour, and where other programs and events are constantly limited in scope and numbers by funding and resource constraints.
- WA Police officers posted to the East Pilbara are often fairly new recruits with little experience or cultural competency in dealing with Aboriginal young people. Lack of resources impacts their ability to receive more specific training, and often when they have gained the on-the-ground experience and competency their two-year post is up and they move on.

- **Trust within and between community and service providers**

Stakeholders reported serious issues with lack of trust that impacts their ability to provide the support necessary to children and young people. This lack of trust operates on relationships at many levels:

- Between community members and government agencies (police, health, justice, education etc)
- Between Aboriginal organisations and government
- Between Aboriginal organisations and local service providers
- Between local service providers themselves
- Between local council and local service providers
- Between Aboriginal young people who have offended and the Aboriginal community

In many instances the lack of trust has well-founded historical origins related to colonialism, racism and government 'welfare' practices, however it can also relate to personalities, un-kept promises and competition for scarce resources. Inconsistent service delivery (associated with the challenges of attracting and retaining employees, and constantly operating with bare minimum staff) is also a well-founded contributor to local lack of trust in community services. Adapting service delivery to local needs is key for building trust, such as adopting an outreach approach that takes services to the community rather than expecting them to come to locations and spaces that might be



inaccessible, culturally inappropriate and uncomfortable. Consistent pro-active efforts to build trust through well-considered communication, meeting community where they are, reflective structured dialogue and practice, and the creation of opportunities for increasing social cohesion will be a key ingredient for the delivery of successful holistic, wraparound support services and systems change in the East Pilbara and similar communities.

- **Information sharing**

Successfully wrapping holistic support around individuals and families requires government and service providers to have sufficient information readily available that allows them to assess the needs of the client/s without requiring the onerous repetition of the same information by those clients to multiple service providers.

Where government agencies have concerns about young people or families, they need to be able to share that information where relevant with those who are in a position to help. However, this needs to be tempered with serious safeguards respecting the privacy of individuals and families. This balance is often difficult to achieve but has been attempted in various jurisdictions via local panels such as Victoria's [Better Connected Care](#) model.

Keeping communication channels open between service providers is also dependent on trust, as per the previous point. Creating a forum where all stakeholders have a seat at the table to share how they will work together is a key element in improving approaches to supporting children and young people at risk of offending. Any forum such as this requires a governance structure that sets out clear roles and responsibilities, while allowing for flexibility to adapt to changing local circumstances.

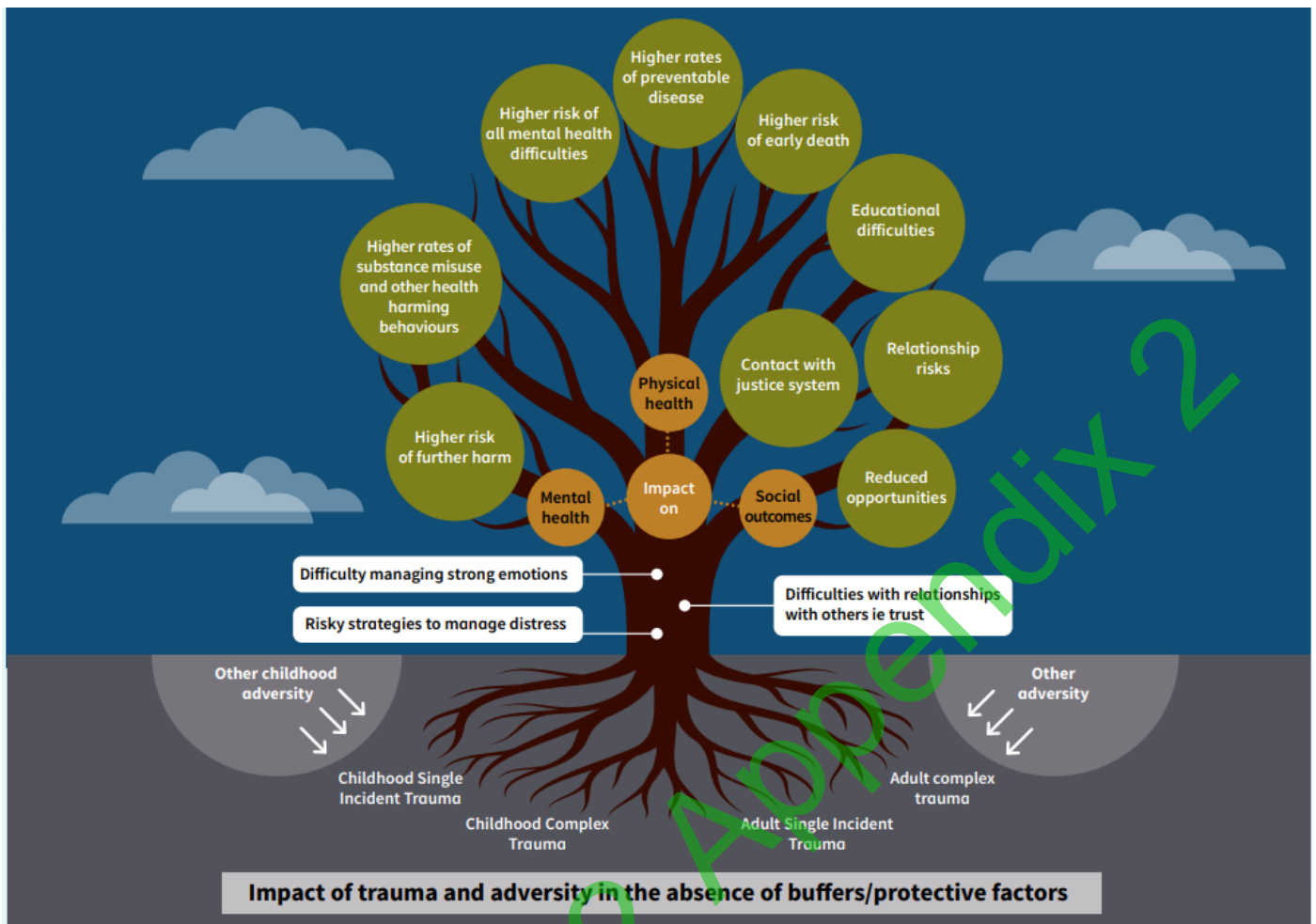
Importance of trauma-informed everything:

We know that adverse childhood experiences and trauma symptoms are common to almost all young people involved in the criminal justice system<sup>4</sup>. These experiences have deep roots that can impact every aspect of a person's life, as illustrated below.<sup>5</sup>

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<sup>4</sup> Hannah N. Hamilton, Catia G. Malvaso, Andrew Day, Paul H Delfabbro & Louisa Hackett (2024) Understanding Trauma Symptoms Experienced by Young Men under Youth Justice Supervision in an Australian Jurisdiction, International Journal of Forensic Mental Health, DOI: [10.1080/14999013.2024.2323939](https://doi.org/10.1080/14999013.2024.2323939)

<sup>5</sup> Illustration from 'Trauma-Informed Practice: A Toolkit for Scotland' p.71  
<https://www.gov.scot/binaries/content/documents/govscot/publications/advice-and-guidance/2021/03/trauma-informed-practice-toolkit-scotland/documents/trauma-informed-practice-toolkit-scotland/trauma-informed-practice-toolkit-scotland/govscot%3Adocument/trauma-informed-practice-toolkit-scotland.pdf>



Often services, systems and even well-intentioned individuals can compound the effects of trauma for children and young people. There was an acknowledgement that trauma is held within communities as well as individuals and families, and this needs to be considered when planning and engaging with community. Our stakeholders told us they were very aware of the need for trauma-informed policies and practice to be embedded throughout the services they provide and the systems they work within. They want to provide trauma-informed care that acknowledges people have had traumatic experiences, and as a result may find it difficult to feel safe within services and to develop trusting relationships with service providers. They want to ensure their services are structured, organised and delivered in ways that promote safety and trust and aim to prevent re-traumatisation.<sup>6</sup>

Our stakeholders called for resources and opportunities for regular and high-quality training and capacity building across the sector, reinforced by a community of practice. There was also a recognition of the need to consider trauma in the physical design of spaces used by vulnerable young people and community members, particularly “justice” spaces such as interview rooms and “safe” spaces.

<sup>6</sup> Introduction - Trauma-informed practice: toolkit - gov.scot ([www.gov.scot](http://www.gov.scot))

Local solutions led by community:

- **Elevate the voice of young people, elders and community**

Our stakeholders were clear on the need for everyone to listen to those for whom decisions are being made, particularly the idea of a Youth Advisory Board/Panel or similar mechanism to enable the youth voice to be heard and heeded. Similarly providing more opportunities for current and emerging Elders to be involved in discussions and decision-making, particularly relating to young people involved in the justice system was seen as desirable. There was an appetite for restorative justice approaches within East Pilbara along these lines, and also for a self-determination approach that enabled young people and their families to be more active participants in their youth justice plans and support plans more generally.

- **Empower community to lead solutions**

The issues present in the Shire of East Pilbara are not entirely unique, but they are particular to this community and the solutions are best found within the community. Empowering the community to work together at the place level to support children, young people and families to thrive and to solve the most pressing local challenges has the best chance of long-term success. A place-based youth crime prevention program operating in Victoria since 2016 has [demonstrated success](#) in reducing offending and improving protective factors for participants via partnerships between local agencies providing wraparound services and psychosocial support.

A well-resourced and supported, formal “bottom-up” justice reinvestment approach such as the [Maranguka](#) project in Bourke, NSW would be welcomed in the East Pilbara. In the absence of such and investment, a smaller collective impact approach utilising principles such as those in the [Communities That Care](#) model would be well-received. Even the small place-based [Empowering Communities](#) crime prevention program in Victoria has seen unique collaborations and projects based on priorities determined by the community and would be welcomed in the East Pilbara.

## **Social Determinants of Justice**

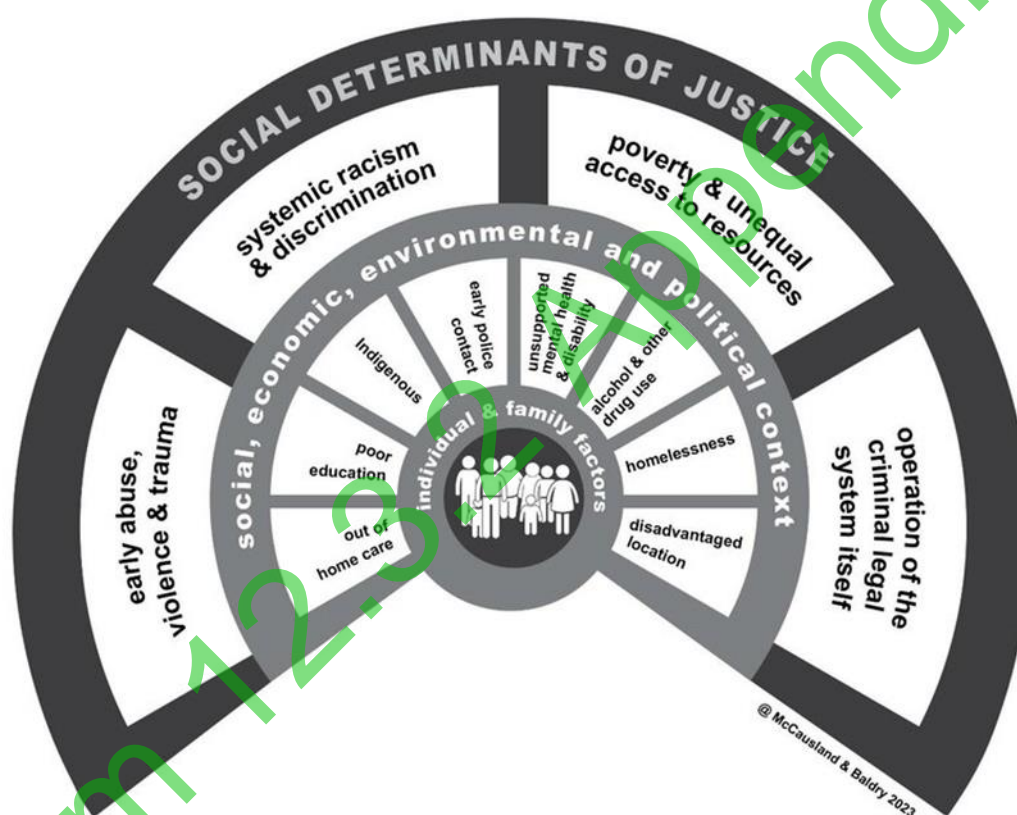
We are keen to bring to your attention the recent work by Eileen Baldry and Ruth McCausland on the Social Determinants of Justice<sup>7</sup>. Drawing on the substantial literature around the Social Determinants of Health and reflecting the social ecological theoretical approach, their research has similarly identified a series of factors that significantly contribute to the likelihood of a person interacting with the criminal justice system (or criminal legal system as the authors call it). Essentially these are the “causes of the causes”: early abuse, violence and trauma, systemic racism and discrimination, poverty and unequal access to resources, and the operation of the criminal legal system itself (see diagram below).

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<sup>7</sup> McCausland, R. and Baldry, E. (2023) “Who does Australia Lock Up? The Social Determinants of Justice”, *International Journal for Crime, Justice and Social Democracy*, 12(3), pp. 37-53. DOI: <https://doi.org/10.5204/ijcisd.2504>

In this submission we have noted the risk factors affecting individuals and families in East Pilbara, and we see firsthand that where these accumulate the likelihood of justice involvement is higher. As McCausland and Baldry note, “working to address individual determinants without addressing the contextual factors and structural mechanisms contributing to socio-economic inequality will not address poor and unequal justice outcomes.

This is why short-term, diversionary programs that do not provide, for example, housing, disability or drug and alcohol support for those who need them cannot create genuine pathways out of criminal legal systems for the majority of people who end up in custody; there are no structural arrangements to ensure these are accessible (Sotiri et al. 2021).”



## Conclusion

We recognise the failure of decades of punitive approaches to children and young people for whom factors beyond their control have accumulated to create trauma and chaos in their lives. We acknowledge the disproportionate impact these policies have had and continue to have on Aboriginal and Torres Strait Islander young people. We note the substantial international body of evidence including the Edinburgh Study of Youth Transitions and Crime which unequivocally demonstrate the failure of punitive approach and the success of

diversionary and holistic approaches to dealing with children's needs and reducing offending<sup>8</sup>, and we strongly support raising the minimum age of criminal responsibility to at least 14 years.

We urge the Commissioner to continue to advocate to the Western Australian government for the provision of adequate resources and funding for remote communities like ours who often feel forgotten by decision-makers thousands of kilometres away. Our community members, leaders and service providers are ready and willing to do things differently, but we require genuine, substantial, flexible, **long-term investment** and support to do so.

Item 12.3.2 Appendix 2

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<sup>8</sup> Lesley McAra & Susan McVie (2023) Raising the minimum age of criminal responsibility: lessons from the Scottish experience, *Current Issues in Criminal Justice*, October 2023. DOI: [10.1080/10345329.2023.2272362](https://doi.org/10.1080/10345329.2023.2272362)

Shire of EAST  
**Pilbara**  
THE HEART OF THE PILBARA

**Detailed Findings from  
Interagency Engagement on  
Youth Justice**

**Held 7 March 2024**

## Introduction

On 7<sup>th</sup> March 2024 East Pilbara Shire Council held a stakeholder engagement event at Newman attended by 29 representatives from state and local government in addition to non-government organisations and service providers including youth specific organisations. All present were united in wanting to improve outcomes for young people in the Shire, particularly those who are at risk of or already involved in the criminal justice system. The questions in the CCYP discussion paper *Youth Justice in Western Australia* formed the basis of the conversation on the day, and the level of engagement was very high.

There was broad agreement with the ideas set out in the CCYP Youth Justice [Discussion Paper](#) and [Policy Statement](#) as well as the [Blueprint for a Better Future](#), and strong support for holistic responses across systems to wrap support around children, young people and their families. The findings from the engagement were collated and key themes presented in the East Pilbara Shire's formal Submission to the Commission for Children and Young People in response to the Youth Justice Discussion Paper. This included a journey map setting out some of the key difficulties and also opportunities that arise for young people in the East Pilbara region. The Submission paper was necessarily succinct and unable to present all of the feedback and ideas raised at the stakeholder engagement event.

This document contains a more detailed account of the interagency engagement, with a view to further exploring the difficulties and opportunities for young people in our community as the Shire moves to develop a Youth Plan. This document should be considered alongside the Submission paper in any future planning discussions. We extend sincere thanks to the organisations and individuals who participated in the discussions on 7<sup>th</sup> March – your passion for this community and your commitment to changing things for the better was clearly evident. The Shire of East Pilbara acknowledges the Traditional Owners throughout this vast region and their continuing connection to the land, waters and community. We pay our respects to the members of these Aboriginal communities, their cultures and to their elders past, present and emerging.

This paper reports on the five themes and sub-questions laid out in the CCYP's Discussion Paper, which was the structure for the conversations on the day.

The five themes are:

1. Early intervention, prevention, diversion and support.
2. Providing children and young people with specifically designed services and supports, ensuring they are treated differently to adults.
3. Approaches that privilege relationships and engagement.
4. Therapeutic, trauma-informed approaches.
5. Review and reform: Legislation, policies and practices.

## Detailed Findings from Interagency Engagement on Youth Justice

The full content of the comments captured on the day can be found on pages 5-14 in this paper set out by the five themes. Detailed analysis of the comments revealed some key areas of common concern and focus which stretched across the five themes. These focus areas may provide a useful context for future planning and discussion relating to children and young people in the East Pilbara.

### Place-based, collaborative, community-led approaches

Stakeholders recognised the value and potential of collaborative approaches that cut across silos, systems, organisations and hierarchies to provide the kind of holistic, person-centred supports that will really make a difference in the lives of East Pilbara community members. Ideally these approaches are led by the community, with youth and lived experience voices heard at every step of the way, with government and other organisations providing resources and other supports as required. In the absence of a significant investment by state and/or federal government to set up a formal place-based approach, ideas were shared for more achievable changes along these lines:

- The implementation of a youth advisory body to ensure youth voices are heard now by those making decisions for them.
- Creating more opportunities for services to share training, knowledge and resources eg. around trauma-informed practice, cultural awareness
- The development of protocols and processes to allow for sharing of information about individuals across services to provide more holistic support and avoid people falling through the gaps, particularly young people in contact with the justice system.
- Providing more opportunities for the whole community to come together for cultural understanding and celebration.
- Implementing an Elders advisory group that both supports emerging younger leaders and elevates the voice of First Nations Elders to key services and stakeholders.
- Setting up a working group of community representatives to identify a common goal and ways to work towards achieving that goal, in a collective impact approach.

### Education as a key setting for supporting young people to thrive

Engagement with education was seen as a key factor in helping children to avoid contact with the criminal justice system in the first place, and it was recognised as a particularly difficult issue in the Shire. Participants recognised the difficulties faced by schools in attracting and retaining teachers and other staff, but also wanted to see the Department of Education do much more to support the attendance and engagement of young people, particularly First Nations young people, in education. Traditional school settings and curriculum were seen as often inappropriate for many local children who soon disengage and may not receive family support to attend school. Alternative, flexible, non-traditional, outreach models of education which engage the whole family and community, are trauma-informed and culturally appropriate and include on-country experiences are seen as desirable in East Pilbara. Involving local employers in the design of vocational education and internship placements could provide



## Detailed Findings from Interagency Engagement on Youth Justice

a pipeline of local talent and jobs, further enhancing the whole of community approach. A future exercise for stakeholders could be to reimagine what education would look like in the Shire of East Pilbara if we started from square one.

### Whole of family and community approaches

There was strong recognition of the need for support to extend beyond the individual who might be the focus of the criminal justice system or interacting with other government services. Particularly with young people, efforts were seen as somewhat futile if they did not extend to family and even broader community support. Barriers to the provision of this wider support were plentiful, including insufficient funding, inflexible eligibility restrictions, difficulties engaging families, lack of appropriate facilities/infrastructure, and the inability to share information. There was a cultural element apparent in the feedback, with some noting the lack of trust within and between First Nations communities and service providers. Finding an appropriate forum for all relevant parties to have an equal seat at the table when working together to support First Nations children, young people and families would seem a key task for the immediate future in the Shire. As outlined in the Submission document, consistent pro-active efforts to build trust through well-considered communication, meeting community where they are, reflective structured dialogue and practice, and the creation of opportunities for increasing social cohesion will be a key ingredient for the delivery of successful holistic, wraparound support services and systems change in the East Pilbara.

### Resourcing

Participants at the engagement event were justifiably proud of the East Pilbara community and the work they all do to support that community. They were similarly honest about the difficulties inherent in living and working in such a remote area with a largely transient population with enormous disparities in health, wealth and opportunity. The sense of being 'forgotten' by central government thousands of kilometres away was evident, along with the ever-present call for more resources, more funding. The difficulties in attracting and retaining qualified personnel to staff health, justice, education and other service agencies is clear, with no easy solutions evident other than encouraging government agencies to purchase housing stock for staff. Working collaboratively across silos in a place-based way, and setting up a community-led group that can lead advocacy efforts to government for resources and seek funding via philanthropy and grants where applicable, might be a strategy worth considering as discussions continue toward the development of the Shire's Youth Plan. The Shire acknowledges the limitations of the current Youth Centre, both the dilapidated state of the building which is not fit for purpose, and the need for a more trauma and youth-informed program with longer operating hours. The challenge of recruiting and retaining qualified staff has a very significant impact on the delivery of youth services by the Shire. A service review process has been undertaken, and with a Youth and Community Hub project underway that is seeking funding to build a new facility that will better meet the needs of the local community.

**Detailed Findings from Interagency Engagement on Youth Justice**

**Theme 1. Early intervention, prevention, diversion and support.**

*1.1. How can we improve approaches to holistic responses across the whole of government, and the service system, to children and young people at risk of offending?*

CURRENT STATE/DIFFICULTIES	OPPORTUNITIES/IDEAS
<p>Prevention needs more attention.                      Maslow’s hierarchy - basic needs not being met.                      Connection to country not always supported.                      Lack of after school and recreational activities (little regional service provider flexibility).                      Lack of resources and crisis support.                      Lack of WAPOL Youth &amp; Community Liaison Officer impacts trust building/engagement.                      WAPol officers tend to only stay for two years.                      No opportunity for individual self-determination.</p>	<p>Trauma-informed training across the sector.                      Systemic approach.                      Whole of family approach, intensive family support.                      Lobby for fully funded Child &amp; Adolescent Mental Health Team at WACHS.                      Multisystemic therapy (MST).                      Whole of community approach to increasing education engagement.                      Early intervention.                      Consider a ‘dry’ community (or ETOH) restrictions.</p>

*1.2. How can justice reinvestment principles support improved outcomes from intervention, prevention, diversion & support programs?*

CURRENT STATE/DIFFICULTIES	OPPORTUNITIES/IDEAS
<p>Unclear who is taking responsibility for prevention.                      Little or no prevention work being done, impacting local resources eg. police.                      Dept of Justice/YJ is under-resourced.                      Court process is clunky and slow – young people with lengthy bail periods commit further crimes while waiting for court hearings.                      Detention doesn’t work, young people return more damaged and disconnected.                      Diversion is only as strong as the available system.                      Lack of WAPol resources, many hours spent compiling brief of evidence.                      Young people often unable to return to country as community is not welcoming or are blocking return. Young people not feeling safe or connected, rather isolated and unwanted.</p>	<p>Age of criminal responsibility need to be raised to 14.                      Youth Advisory Board to listen to voices of young people and encourage participation.                      Community and family need to be at the centre                      Encourage participation in education or suitable alternatives.                      Invest in vocational opportunities and careers.                      Community needs to drive programs.                      Look at programs that are having success elsewhere eg. Boxing, equine therapy.                      Encourage connection to country and Elders to their lands.</p>

**Detailed Findings from Interagency Engagement on Youth Justice**

*1.3. In reviewing the Young Offenders Act 1994 (WA), what consideration needs to be given to strengthening approaches for early intervention, prevention, diversion and support to reduce the numbers of children and young people coming into contact with the youth justice system?*

CURRENT STATE/DIFFICULTIES	OPPORTUNITIES/IDEAS
Old legislation that needs to be reviewed. Coercion with families and communities occurs. WAPol – cautions, JJT, detention as last resort. Housing needs improvement – often overcrowded, insecure and untenable. 18–24-year-olds often fall through the gaps. Primary education setting needs to be more accountable and engage with DoJ. Police want to feel they have done their best.	More meaningful diversion programs. Need to understand the young person’s world view. Consider barriers of current policies & procedures. Provide services in a ‘safe space’, engaging young people with patience and persistence. Have young people drive their individual care plans. Consider the impact of lore/culture as to when young people come of age. Involve Elders in DoJ processes.

*1.4. How can we engage with children and young people to ensure they are supported in resolving the issues that lead them to entering the youth justice system?*

OPPORTUNITIES/IDEAS
Meaningful engagement. Self-determination. Whole family approach. Youth advisory panels. Increase recreational and entertainment opportunities to limit boredom, crime, substance abuse etc. Ensure workplaces enact sensible crime prevention measures eg. secure cars without keys in ignition. Identify barriers and exclusions that exist within current services.

*1.5. How can we ensure comprehensive approaches to rehabilitation and reintegration are implemented to prevent recurring engagement with the youth justice system?*

OPPORTUNITIES/IDEAS
Invest in a cattle station on country. Have animals and horses. Make it simple. Have non-traditional schools eg. Yiramalay in the Kimberley works well for young people on country. Ensure trauma-informed practice. Not one size fits all. Increase local employment opportunities. East Pilbara Shire to implement a scholarship program. Workplaces to increase housing stock to recruit and retain staff.

**Detailed Findings from Interagency Engagement on Youth Justice**

*1.6. What are some local East Pilbara issues/ideas relating to early intervention, prevention, diversion and support?*

ISSUES/IDEAS
<p>Increase recreational activities.</p> <p>Ensure First Nations children and young people are appropriately supported to engage and participate in formal/structured sport. Including funding for uniforms, sports shoes, club fees, transport etc.</p> <p>East Pilbara is a community that is volunteer-poor, those who do volunteer are stretched.</p> <p>Shire’s Club Development Officer is part time – needs more resourcing and time to properly support and engage First Nations young people with a well developed plan/strategy.</p> <p>Lower Youth Centre age to 7. Have more flexibility allowing for the uniqueness of Newman.</p> <p>Continue regular networking.</p> <p>Remove barriers for programming and events.</p> <p>Support young people with job preparedness and skills eg. resume preparation.</p>

**Theme 2. Providing children and young people with specifically designed services and supports, ensuring they are treated differently to adults.**

*2.1. How do we develop and implement wrap-around holistic whole of family programs across the early intervention, prevention, diversion space to ensure continuity of care for at-risk children and young people?*

CURRENT STATE/DIFFICULTIES	OPPORTUNITIES/IDEAS
<p>Whole of family interaction challenging as dealing with the young person only.</p> <p>Cycle of behaviour with adults - difficult to get support.</p> <p>Need more outreach services on the streets.</p> <p>Currently no specifically designed youth services.</p>	<p>Education for young people and adults, separate but similar language to be used.</p> <p>Develop a framework to achieve a common goal – need a champion to lead.</p> <p>Adults to be included in case management/co-ord.</p> <p>Relationships and engagement with stakeholders.</p> <p>Capitalise on main events of the year – festivals etc.</p> <p>Implement additional events eg. end of term dinner.</p> <p>Have an ongoing program. One off events won’t sustain change.</p> <p>Consider broader family members understanding cultural dynamics.</p> <p>Legal and cultural guardians to be considered when supporting the young person.</p> <p>Engage and network with services eg. Interagency and VSU.</p> <p>Education for young men after lore of the dual world (cultural adult vs legal adult).</p> <p>Ensure the family representative is best suited to the young person.</p>

**Detailed Findings from Interagency Engagement on Youth Justice**

*2.2. How can we co-design solutions with children and young people with lived experience of the youth justice system so that we better meet their needs?*

OPPORTUNITIES/IDEAS
<p>Have a mentor/motivational speaker – identify older teens that have been in the criminal justice system.            Lore – cultural role models.            Create opportunities to chat with young people in the system via people they trust – <u>funded</u> mentor and lived experience programs.            Use lived experience to inform practices.            Research on child brain development to inform practices.            Utilise youth feedback – what would it take to stop offending?            Constraints in current infrastructure.            Arts, engagement education classes.            Willing participants – what are the barriers?            Funding.            Relationships/trust.            Culturally appropriate.            Follow through.            Manage expectations.</p>

*2.3. How do we improve government and service collaboration to ensure gaps in support are minimised?*

OPPORTUNITIES/IDEAS
<p>Good relationships to share information and documentation.            Social workers, counsellors and early family intervention.            Services that cater for under 10 years (before offending behaviour commences).            Youth Centre to have a time slot for under 10s.            Create peer support workers (mentors, EET, peer role models).            Instill sense of responsibility/pride.            Create working group for collaboration; regular networking meetings, opportunity to share information and resources.</p>

*2.4. How might community policing approaches be reimaged to incorporate principles of early intervention and whole of family support into diversion practices?*

ISSUES/IDEAS
<p>Youth policing roles no longer in WA.            Aboriginal Liaison Officers in WAPol to be selected by community members and have long term tenure.            Infrastructure – interview rooms questionable. Look at adult vs children’s hospital settings.            Loose bail conditions: non-association conditions setting young people up to fail, to come from Officer in Charge.            Support young people with job preparedness and skills eg. resume preparation.            Local services are not 24/7 (Martu Hostel the exception however the young person needs to be engaged in education).            Alternate education setting like Yiramalay in East Pilbara – scope funding and location, maybe Roy Hill?            Preventative programs for Family and Domestic Violence – strong correlation with crime statistics.</p>

**Detailed Findings from Interagency Engagement on Youth Justice**

*2.5. How might youth justice models of community engagement support self-determination and partnerships with Aboriginal communities and Aboriginal Controlled Community Organisations?*

ISSUES/IDEAS
<p>Lack of ACCO engagement at table and school.            Highlight relationships, give feedback to stakeholders.            Currently utilising Elders that aren't in town. Support is not localised or culturally appropriate.            Person-centred care with holistic family inclusion.            Include cultural and family inclusion and world view.            Work with next generation of Elders (40-50 year olds). Elders are often burnt out.</p>

*2.6. What are some local East Pilbara issues/ideas relating to specially designed services and supports for children and young people?*

ISSUES/IDEAS
<p>Need for informal police presence at school and Youth Centre (just to say hi).            Collective approach, stakeholder collaboration.            Youth Centre drop in on a regular basis/day.            Family education on violence.            Interview room at police station to change appearance.            Martumili to have more connection with young people and to broaden cohort to other First Nations young people.</p>

**Theme 3. Approaches that privilege relationships and engagement.**

*3.1. How do we support youth justice staff to build robust and safe relationships with children and young people?*

OPPORTUNITIES/IDEAS
<p>Constant communication.            Further training for youth justice workers and stakeholders.            Cultural awareness/sensitivity.            Understanding the young person's world view.            More workers in the sector.            Community awareness – understanding community services/providers.            Employment of First Nations workers.            Positive promotion of youth justice.            Build relationships with families, community and stakeholders.            Share documents – more MOUs needed.            Prevention officers that build relationships with young people prior to being 'in the system'.            Be present and seen in the community.            Being invited into the high school to share information. See young people when they are not in crisis.            Employ more staff/mentors.</p>

**Detailed Findings from Interagency Engagement on Youth Justice**

*3.2. What challenges might youth justice staff face in building relationships and positively engaging with children and young people?*

CHALLENGES
<p>Lack of outreach work.</p> <p>Staff not appropriately trained or qualified to meet the needs of the role.</p> <p>Building rapport with First Nations communities.</p> <p>Support and inclusion of families.</p> <p>Education to families.</p> <p>Transiency, unavailability of staff due to complexity of issues, lack of housing, resources etc.</p> <p>Knowing correct cultural supports.</p> <p>Locating suitable and responsible adult. Youth justice do this for WAPol.</p> <p>Communication - need cheap phones for contact.</p>

*3.3. What are the potential benefits of investing in training for staff to enable them to build quality relationships with children and young people experiencing significant trauma and disadvantage?*

BENEFITS
<p>Positive changes within the communities.</p> <p>Refocus the youth justice lens from authority to support for individuals and families.</p> <p>Work in partnership with the communities.</p> <p>Understand the underlying challenges of the young person/retraumatisation (trauma informed).</p> <p>Have a better understanding of social issues and functional behaviour.</p> <p>Ensure young people feel supported and instil knowledge and confidence.</p> <p>Less issues in the YJ service – crime, suicide and premature death.</p> <p>Stakeholders won't take feedback personally: health/mental health of frontline workers improves and see a reduction in de-sensitisation.</p>

*3.4. What support will children and young people require to engage in meaningful dialogue and activities with youth justice services and staff?*

SUPPORTS REQUIRED	SUPPORTS REQUIRED
<p>Relationships.</p> <p>Trust.</p> <p>Language – speak in a way that is understood.</p> <p>Flexibility to meet the young person where they are at.</p> <p>Peer support.</p> <p>Variety.</p> <p>Alternative education (not 8am-2pm).</p> <p>Ease of access/knowledge of services.</p> <p>Safety.</p> <p>Skills building.</p>	<p>Food.</p> <p>Respect.</p> <p>Regular and consistent routine.</p> <p>Understanding the difference between the youth justice system and police.</p> <p>Mentors and advocates.</p> <p>Interpreter use.</p> <p>Housing/shelter.</p> <p>Family support.</p> <p>Stabilisation.</p> <p>Connection.</p>

**Detailed Findings from Interagency Engagement on Youth Justice**

*3.5. How can we encourage children and young people in detention to speak up or express their needs to Youth Custodial Officers?*

ISSUES/IDEAS
Building trust – how you speak and communicate, show empathy, role model. Meaningful relationships prior to entry into the criminal justice system. Have police involved in community events. Be proactive rather than reactive. Follow up – do what you say you are going to do. Patrol – stop, chat, build rapport doing general activities. Provide accurate information. Be clear and simple. Educate in relation to boundaries and consequences. Provide a ‘safe place’. Immersion in the community. Have an understanding where the young people are coming from. Have youth workers in detention centres. Too many restrictions currently. Have mentors/advocates. First Nations music and art eg. Indigenous Art Foundation and Bradley Hall. Westrac Institute/Apprenticeship Program – see if BHP can replicate it with a youth focus.

*3.6. What support do families need to build trust with their children, justice professionals and the justice system? Includes local East Pilbara needs and responses.*

NEEDS/IDEAS
Alcoholics Anonymous. ETOH restrictions when there is a funeral in town. Elder working group – T120. More diversion activities. Families to create their own program. Extra funding. More collaboration with youth justice. Shadow other stakeholders – ‘a day in the life of...’ Blue Light Disco. More advocacy and intervention for mental health services in town.



**Theme 4. Therapeutic, trauma-informed approaches.**

*4.1. What are the impediments to building trauma-informed approaches into, and across the span of the youth justice system?*

IMPEDIMENTS
<p>What, who and how will this work be led and funded? Requires high level champion, training, funding.</p> <p>Police are not culturally informed on how to work with young people due to lack of resources/funding.</p> <p>Bus service is no longer available.</p> <p>Funding and program changes.</p> <p>Legislation is a barrier.</p> <p>Lack of information sharing across the sector.</p> <p>Lack of resources across the board – need to be efficient.</p> <p>Advance of court there is a lack of opportunity to refer for assessments.</p> <p>Delay in the medical system.</p> <p>Transient nature of the community.</p> <p>Not all services offer outreach.</p> <p>Environmental factors.</p> <p>Lack of coordination.</p> <p>Need political will to change the system.</p> <p>Need holistic approach to community trauma.</p> <p>Issues with ETOH (lack of restrictions).</p> <p>Criteria to access services – too many restrictions.</p> <p>What assessment occurs when a young person is in detention and how is the information used?</p> <p>Young people being coerced into crime by adults.</p> <p>Lack of long term funding.</p> <p>Grass roots not receiving funding.</p> <p>Lack of local knowledge as to what is available (FIFO/transitional community).</p> <p>Freedom of information across government departments, poor attendance at info sharing meetings.</p> <p>Detentions centres having no awareness of where young people have come from.</p> <p>Lack of early intervention approaches.</p>

*4.2. What are the opportunities associated with implementing trauma-informed approaches at all phases of the youth justice system?*

OPPORTUNITIES/IDEAS
<p>WAPol sit in with justice treatment teams.</p> <p>Shire to lead membership for access to localised training and resources.</p> <p>Induction pack for service providers.</p> <p>Training and collaboration between services.</p> <p>WAPol-central academic. Information to be shared efficiently.</p> <p>Opportunity to build relationships through word of mouth – flow on effect, trust of reputation.</p> <p>Organisations having culturally informed training.</p> <p>Person not role.</p> <p>Organisations to work with justice treatment teams in court and the community.</p> <p>Self-determination, empowerment to be community driven.</p> <p>Collaboration between services.</p>

**Detailed Findings from Interagency Engagement on Youth Justice**

*4.3. How can we change detention practices to ensure the safety of both the staff and the children and young people?*

<b>ISSUES/IDEAS</b>
Localised centre in the Pilbara and Kimberley (place-based approaches). Prison farms – different approach to detention, more facilities. Nullagine police area is different. More trauma-informed practice. More services available in detention. More early intervention/diversionary programs. There is no more Pitola Program – needs to be prioritized based on need. More family training to understand programs and bail conditions – needs a holistic approach.

*4.4. What opportunities are available to ensure staff have quality training and development in understanding child and youth development and trauma?*

<b>OPPORTUNITIES/IDEAS</b>
Initial induction, networking, training, resources for new staff commencing in the region. Scenario based training. More specialised staff. Opportunities to shadow other service providers to experience the realities of working in the community.

*4.5. What are the barriers identified for raising the minimum age of criminal responsibility in Western Australia?*

<b>BARRIERS</b>
The Act/legislation. Requires systems change at many levels, not just a knee-jerk reaction for one part of one system. Lack of awareness from government. Lack of early intervention and as a result increasing number of young offenders. Need to increase service supports if age of criminal responsibility is raised. Policy/referral processes need to change. Have consistency across policies and referral pathways to ensure alignment.

**Detailed Findings from Interagency Engagement on Youth Justice**

**Theme 5. Review and reform: Legislation, policies and practices.**

*General comments and ideas on legislation, policies and practices.*

COMMENTS/IDEAS
Young Offenders Act 1994 outdated and needs to be reviewed.
Child Safe standards need to be implemented. Mandatory reporting.
Age of criminal responsibility needs to increase to 14 and be consistent/align with other states.
Incongruencies in regards to age within policies etc.
Increase detention options for young people. Banksia is currently the only option.
The criminal justice system is one size fits all. Infrastructure needs to be fit for purpose, child friendly.
Need an intermediary once a child turns 18. A transitional space that can offer trades/skills and support for behavioural change.
Incentives for nationwide staffing shortages.
Make further use of restorative justice.
Engage Martu mentors that can act as a conduit between DoJ and courts.
Have a board to capture First Nations diversity – a cultural authority.

Item 12.3.2 Appendix 3

**13 COMMITTEE REPORTS**

Nil

**14 MOTIONS FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**15 QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**16 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF COUNCIL**

The following item were introduced as business of an urgent nature to be considered by Council:

**16.1.1 POLICY REVIEW - APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER**

**COUNCIL RESOLUTION**

**Moved:** President Middleton

**Seconded:** Cr Baer

**That Council consider:**

**16.1.1 POLICY REVIEW - APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER**

**as new business of an urgent nature in accordance with the *Shire of East Pilbara Meeting Procedures Local Law 2019*.**

**CARRIED UNANIMOUSLY  
RECORD OF VOTE 7/0**

**For:** Shire President, Deputy Shire President, Crs Baer, Anderson, Kular, Landy, Chapman

**Against:** Nil

**16.1.1 POLICY REVIEW - APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER**

**Attachments:** [Appendix 1 Appointment of Acting Chief Executive Officer Policy Review \(Tracked changes\)](#)  
[Appendix 2 Appointment of Acting Chief Executive Officer Policy \(No tracked changes\)](#)

**Responsible Officer:** Steven Harding  
Chief Executive Officer

**Author:** Joshua Brown  
Manager Governance, Risk and Procurement

**Proposed Meeting Date:** 26 April 2024

**Author Disclosure of Interest:** Nil

**COUNCIL RESOLUTION**

(Resolution No: 2024 / 59 )

**Moved:** Cr Baer

**Seconded:** Cr McWhirter-Brooks

**That Council accepts the review of and adopts the revised Acting Chief Executive Officer Policy (attached as Appendix 2).**

**CARRIED BY AN ABSOLUTE MAJORITY  
RECORD OF VOTE 7/0**

**For:** Shire President, Deputy Shire President, Crs Baer, Anderson, Kular, Landy, Chapman

**Against:** Nil

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**REPORT PURPOSE**

The purpose of this report is for Council to consider a review of the Shire's Appointment of Acting Chief Executive Officer Policy.

**BACKGROUND**

Council may from time to time adopt policies to establish agreed positions and to provide a framework for consistent decision making. Section 2.7(2)(b) of the *Local Government Act 1995* ("the Act") provides that a key role for a Council is to determine the local government's policies.

Policies should be subject to timely reviews to ensure they are relevant and fit for purpose.

### **COMMENTS/OPTIONS/DISCUSSIONS**

A review has been undertaken of the Appointment of Acting Chief Executive Officer Policy.

The review recommends minor amendments correcting changes in the titles of the Directors. A copy of the reviewed policy with tracked changes is attached at **Appendix 1** and without tracked changes at **Appendix 2** to the report.

### **STATUTORY IMPLICATIONS/REQUIREMENTS**

Consistent with section 5.39C of the *Local Government Act 1995* which provides that a local government must prepare and adopt a policy that sets out the process to be following by the local government in relation to the appointment of an employee to act in the position of CEO for a term not exceeding one (1) year, subject to an absolute majority of Council.

### **POLICY IMPLICATIONS**

Recommended action will amend the current policy position of Council.

### **STRATEGIC COMMUNITY PLAN**

#### **5: Governance**

- 5 Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community's assets and resources.
- 5.1 Continued focus on good governance, transparency and community and stakeholder engagement in significant decisions, including place-based plans.
- 5.4 Ensure a high standard of organisational management and effectiveness.

### **RISK MANAGEMENT CONSIDERATIONS**

Low – Reputational and Financial

### **FINANCIAL IMPLICATIONS**

Resource requirements are in accordance with existing budgetary allocation.

### **VOTING REQUIREMENTS**

Absolute Majority.

## 1.26 Appointment of Acting Chief Executive Officer

### Objective

The purpose of this policy is to provide clear guidance on the provisions that apply to the appointment of a person as Acting Chief Executive Officer (A/CEO) and to allow for the approval by the Shire President of applications by the Chief Executive Officer (CEO) for extended sick leave, long service leave, annual leave or other extended absences.

### Background

In accordance with s5.39C of the *Local Government Act 1995* ("the Act"), the Shire must prepare and adopt a policy that sets out the process to be followed in relation to:

- a. the employment of a person in the position of CEO for a term not exceeding 1 year; and
- b. the appointment of an employee to act in the position of CEO for a term not exceeding 1 year.

### Policy

#### CEO Leave Entitlements

1. The CEO is contractually entitled to certain leave conditions as outlined in their employment contract and the relevant industrial relations legislation.
2. Approval of the CEO to take leave entitlements is at the discretion of the Shire President, or where the Shire President is on an approved leave of absence, the Deputy President. The President/Deputy President cannot unreasonably withhold approval.
3. When the CEO is on leave, an Acting Chief Executive Officer is to take up their duties in accordance with this Policy.

#### Appointment of an Acting CEO – Expected leave periods up to 35 days

4. Acting arrangements for the position of CEO for leave periods up to 35 days is at the discretion of the CEO, in accordance with the Delegations and Authorisations Register.
5. The following officers can be appointed to the position of Acting CEO in accordance with the Delegations and Authorisations Register:
  - ~~a. Deputy Chief Executive Officer / Director Organisation Development~~
  - b.a. Director Corporate Services
  - ~~b. Director Aviation and Regulatory Services~~
  - ~~c. Director Community Services Experience~~
  - d. Director Infrastructure Services
6. It is intended that Directors will carry out the role of Acting CEO during periods of absence of the CEO due to annual or extended sick leave, as nominated by the CEO.
7. It is intended that a Director will only be appointed as Acting CEO under the terms of this Policy if:

- a. In the opinion of the CEO the employee is satisfactorily performing his/her duties;
- b. In the opinion of the CEO and the employee, the employee has capacity to perform the duties of Acting CEO along with his/her current duties; and
- c. This Policy does not apply to an employee who is temporarily acting in the role of a Director.

## Appointment of an Acting CEO – leave periods in excess of 35 days

8. Should the CEO be absent for more than 35 days, the authority to appoint an Acting CEO shall be determined by Council.

## Appointment of an Acting CEO – unexpected leave or vacancy

9. In the event that the CEO:
  - a. takes unexpected leave;
  - b. is incapacitated;
  - c. is unable to perform their duties as a result of a disaster or crisis event;
  - d. the position falls unexpectedly vacant; or
  - e. is suspended or terminated,the following shall occur:
  - f. if the Council has not appointed an Acting CEO, the Shire President shall appoint an interim Acting CEO, from the list specified in clause 5 having regard to the officer's experience and capacity, until the Council can appoint an ongoing Acting CEO in accordance with clause 10.
10. Where it is likely that a person will act as CEO under clause 9(f) for a period of more than ten (10 working days), a Special Council Meeting shall be convened as soon as possible, so that an ongoing acting appointment can be made.

## Salary and conditions of Acting CEO

11. Unless Council otherwise resolves, and the Acting CEO agrees, a person acting as CEO shall be remunerated pro rata at the following rates:
  - a. Up to 1 week – negotiated according to tasks and skill level required and only payable where substantive functions are required.
  - b. 1-2 weeks – 50% differential
  - c. 3-4 weeks – 70% differential
  - d. Over 4 weeks – 100% differential
12. Note – the differential being the difference between the officer's base hourly rate and the higher positions current base hourly rate. All standard allowances received by relevant employees does not change only the base hourly rate changes.



## Publication

In accordance with s5.39C(4) of the Act, the Shire must publish an up-to-date version of this policy on the local government's official website.

## Authorisation Details

<b>References:</b>	s5.39C Local Government Act 1995		
<b>Authorised by:</b>	Council		
<b>Date:</b>	28 May 2021	<b>Item No.</b>	10.1.7
<b>Review/Amendment Date</b>	24 June 2022	<b>Item No.</b>	12.2.5
	<u>26 April 2024</u>	<u>Item No.</u>	
<b>Next Review</b>	Annually		
<b>Responsible Directorate</b>	Chief Executive Officer		
<b>Responsible Officer</b>	Manager Governance, Risk and Procurement		
<b>File No.</b>			

Item 16.1.1 Appendix 1

## 1.26 Appointment of Acting Chief Executive Officer

### Objective

The purpose of this policy is to provide clear guidance on the provisions that apply to the appointment of a person as Acting Chief Executive Officer (A/CEO) and to allow for the approval by the Shire President of applications by the Chief Executive Officer (CEO) for extended sick leave, long service leave, annual leave or other extended absences.

### Background

In accordance with s5.39C of the *Local Government Act 1995* ("the Act"), the Shire must prepare and adopt a policy that sets out the process to be followed in relation to:

- a. the employment of a person in the position of CEO for a term not exceeding 1 year; and
- b. the appointment of an employee to act in the position of CEO for a term not exceeding 1 year.

### Policy

#### CEO Leave Entitlements

1. The CEO is contractually entitled to certain leave conditions as outlined in their employment contract and the relevant industrial relations legislation.
2. Approval of the CEO to take leave entitlements is at the discretion of the Shire President, or where the Shire President is on an approved leave of absence, the Deputy President. The President/Deputy President cannot unreasonably withhold approval.
3. When the CEO is on leave, an Acting Chief Executive Officer is to take up their duties in accordance with this Policy.

#### Appointment of an Acting CEO – Expected leave periods up to 35 days

4. Acting arrangements for the position of CEO for leave periods up to 35 days is at the discretion of the CEO, in accordance with the Delegations and Authorisations Register.
5. The following officers can be appointed to the position of Acting CEO in accordance with the Delegations and Authorisations Register:
  - a. Director Corporate Services
  - b. Director Regulatory Services
  - c. Director Community Experience
  - d. Director Infrastructure Services
6. It is intended that Directors will carry out the role of Acting CEO during periods of absence of the CEO due to annual or extended sick leave, as nominated by the CEO.
7. It is intended that a Director will only be appointed as Acting CEO under the terms of this Policy if:
  - a. In the opinion of the CEO the employee is satisfactorily performing his/her duties;

- b. In the opinion of the CEO and the employee, the employee has capacity to perform the duties of Acting CEO along with his/her current duties; and
- c. This Policy does not apply to an employee who is temporarily acting in the role of a Director.

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- 8. Should the CEO be absent for more than 35 days, the authority to appoint an Acting CEO shall be determined by Council.

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- a. takes unexpected leave;
- b. is incapacitated;
- c. is unable to perform their duties as a result of a disaster or crisis event;
- d. the position falls unexpectedly vacant; or
- e. is suspended or terminated,

the following shall occur:

- f. if the Council has not appointed an Acting CEO, the Shire President shall appoint an interim Acting CEO, from the list specified in clause 5 having regard to the officer's experience and capacity, until the Council can appoint an ongoing Acting CEO in accordance with clause 10.
- 10. Where it is likely that a person will act as CEO under clause 9(f) for a period of more than ten (10 working days), a Special Council Meeting shall be convened as soon as possible, so that an ongoing acting appointment can be made.

## Salary and conditions of Acting CEO

- 11. Unless Council otherwise resolves, and the Acting CEO agrees, a person acting as CEO shall be remunerated pro rata at the following rates:
  - a. Up to 1 week – negotiated according to tasks and skill level required and only payable where substantive functions are required.
  - b. 1-2 weeks – 50% differential
  - c. 3-4 weeks – 70% differential
  - d. Over 4 weeks – 100% differential
- 12. Note – the differential being the difference between the officer's base hourly rate and the higher positions current base hourly rate. All standard allowances received by relevant employees does not change only the base hourly rate changes.

## Publication

In accordance with s5.39C(4) of the Act, the Shire must publish an up-to-date version of this policy on the local government's official website.

## Authorisation Details

<b>References:</b>	s5.39C <i>Local Government Act 1995</i>		
<b>Authorised by:</b>	Council		
<b>Date:</b>	28 May 2021	<b>Item No.</b>	10.1.7
<b>Review/Amendment Date</b>	24 June 2022	<b>Item No.</b>	12.2.5
	26 April 2024	<b>Item No.</b>	
<b>Next Review</b>	Annually		
<b>Responsible Directorate</b>	Chief Executive Officer		
<b>Responsible Officer</b>	Manager Governance, Risk and Procurement		
<b>File No.</b>			

Item 16.1.1 Appendix 2

## 17 CONFIDENTIAL MATTERS BEHIND CLOSED DOORS

### COUNCIL RESOLUTION

**Moved:** Cr Anderson

**Seconded:** Cr Baer

That the meeting be closed to the public in accordance with section 5.23(2) of the *Local Government Act 1995* to consider items:

17.1.1 DEED OF EXTENSION OF LEASE (CHALKWEST PTY LTD T/A BUDGET RENTAL CARS)

17.1.2 PROPOSED LICENCE - NEWMAN CRICKET ASSOCIATION

**CARRIED UNANIMOUSLY  
RECORD OF VOTE 7/0**

**For:** Shire President, Deputy Shire President, Crs Anderson, Kular, Landy, Baer, Chapman

**Against:** Nil

*The meeting was closed to the public at 12.03pm and live streaming of the meeting was interrupted by Governance Staff at this point.*

17.1 CHIEF EXECUTIVE OFFICER

17.1.1 DEED OF EXTENSION OF LEASE (CHALKWEST PTY LTD T/A BUDGET RENTAL CARS)

Responsible Officer: Steven Harding  
Chief Executive Officer

Author: Joshua Brown  
Manager Governance, Risk and Procurement

Proposed Meeting Date: 26 April 2024

Author Disclosure of Interest: Nil

**COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION**

(Resolution No:2024 / 60)

**Moved:** Cr McWhirter-Brooks

**Seconded:** Cr Kular

**That Council:**

1. Authorises the Chief Executive Officer to extend the Lease between the Shire of East Pilbara and Chalkwest Pty Ltd (trading as Budget Rental Cars) for a further term of five (5) years backdated from 1 January 2022 to 31 December 2026 over a portion of the Airport Reserve 44775 known as Lease Area 14; and
2. Authorises the Chief Executive Officer to approve any Minor Variations in accordance with Council's Minor Variations Policy.

**CARRIED UNANIMOUSLY  
RECORD OF VOTE 7/0**

**For:** Shire President, Deputy Shire President, Crs Anderson, Kular, Landy, Baer, Chapman

**Against:** Nil

**REASONS FOR CONFIDENTIALITY**

That in accordance with section 5.23 (2) of the *Local Government Act 1995* the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- (c) A contract entered into or which may be entered into by the Local Government and relates to matters to be discussed at the meeting.

17.1.2 PROPOSED LICENCE - NEWMAN CRICKET ASSOCIATION

Responsible Officer: Steven Harding  
Chief Executive Officer

Author: Joshua Brown  
Manager Governance, Risk and Procurement

Proposed Meeting Date: 26 April 2024

Author Disclosure of Interest: Nil

**COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION**

(Resolution No:2024 / 61)

Moved: Cr Baer

Seconded: Cr Kular

**OFFICER'S RECOMMENDATION**

That Council:

1. Gives local public notice in accordance with s.3.58 of the *Local Government Act 1995* of the proposed disposition of land in the form of a Licence between the Shire and Newman Cricket Association Inc over Licence Area identified in the report as the area within the Transportable Change Room Facility, within Reserve 38372, Capricorn Oval Complex for a First Term of five (5) years from 2024 to 2029 for a Licence Fee of \$1.00, payable on demand;
2. Subject to no objections being received, authorises the Chief Executive Officer to enter into a Licence in the terms of (1) of this resolution;
3. Approves the Chief Executive Officer to extend the Licence with the same conditions for a Further Term of five (5) years from 2029 to 2034 on expiry of the First Term;
4. Approves the Chief Executive Officer to enter into any minor variations to the Licence over the Licence term; and
5. Authorises the Chief Executive Officer to sign and execute the Licence.

**CARRIED UNANIMOUSLY  
RECORD OF VOTE 7/0**

**For:** Shire President, Deputy Shire President, Crs Anderson, Kular, Landy, Baer, Chapman

**Against:** Nil

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**REASONS FOR CONFIDENTIALITY**

That in accordance with section 5.23 (2) of the *Local Government Act 1995* the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- (c) A contract entered into or which may be entered into by the Local Government and relates to matters to be discussed at the meeting.
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**COUNCIL RESOLUTION**

**Moved:** Cr Baer

**Seconded:** Cr Anderson

**That the meeting return to Open Council in accordance with 5.23(2) of the *Local Government Act 1995*.**

**CARRIED UNANIMOUSLY  
RECORD OF VOTE 7/0**

**For:** Shire President, Deputy Shire President, Crs Anderson, Kular, Landy, Baer

**Against:** Nil

*The meeting was reopened to the public at 12.13pm and live streaming of the meeting recommenced by Governance Staff.*



**18 DATE OF NEXT MEETING**

24 May 2024. This meeting will be held in Jigalong.

**19 CLOSURE**

The Council Meeting of the Shire of East Pilbara held on 26 April 2024 was declared closed by the Presiding Member closed at 12.15pm.

The Presiding Member thanked Council Members and Staff for their attendance.