

4.12 Risk Management

Objective

To ensure that sound Risk Management practices and procedures are fully integrated into the Council's strategic and operational planning processes and provide direction on how Council is to manage risk. This Policy is supported by the Shire of East Pilbara Risk Management Procedures which were developed using International Organisation for Standardisation (ISO) Standard 31000:2018 Risk Management – Principles and Guidelines.

Policy

This policy outlines the Shire's commitment to:

- Safeguarding the Shire's assets, people and property;
- Encouraging the identification and reporting of potential risks;
- Creating a workplace culture where all staff will assume responsibility for managing risk in their day to day activities;
- Implementing processes to reduce risk and eliminate high risk activities;
- Deploying resources and operational capabilities in an efficient and responsible manner;
- Allowing for more effective delivery of local government programs; and
- Protecting Council's corporate image as a professional, responsible and ethical organisation.

Scope

This policy covers all operations of the Shire, including corporate governance, legal compliance, infrastructure, business, capital assets, finance, information technology, human resources, service delivery and events management.

Roles and Responsibilities

- a. Councillors and Committee Members have a responsibility to:
 - ensure that a Risk Management Policy and Procedures has been developed, adopted and communicated throughout the Shire.
- b. Senior Management is responsible for:
 - identifying and assessing all the potential risks in their area of responsibility;
 - risk management planning;
 - communicating the Risk Management Policy and Procedures to employees and contractors;
 - Establishing and maintaining a central risk register.
- c. Employees are responsible for:
 - Complying with the Council Risk Management Policy and Shire of East Pilbara Risk Management

Procedures;

- Actively participating in the development of a risk management culture.

Review

This Risk Management Policy shall be reviewed at least every 2 years.

This policy shall be supported by other documents including procedures and processes.

Authorisation Details

References:	Risk Management Procedures		
Authorised by:	Council		
Date:	24 April 2014	Item No.	9.2.18
Review/Amendment Date	28 June 2019	Item No.	10.1.3
Review/Amendment Date	22 November 2019	Item No.	9.1.4
Next Review	Every 2 years		
Responsible Directorate	Chief Executive Officer		
Responsible Officer	Manager Governance, Risk and Procurement		
File No.			